

**Manzanita Governance Board  
Approved Minutes  
AUGUST 18, 2021**

<b>Regular Board Meeting</b>
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**Governance Board Members**

Chairman	Arleen Pelster
Secretary	Eric Wilhelm
Treasurer	Eli Villanueva-Zoom
Member	Monique Mangino
Member	Harvey Green-Zoom
Member	Krishna Flores-Zoom

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The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Multi-Purpose Room, 991 Mountain View Blvd, VAFB, CA on Wednesday, August 18, 2021 AT 4:00 PM.

**A. Call to Order**

**Time: 4:00 pm**

Pledge of Allegiance

Establish Quorum

6 /6

Opening Comments/Introductions/Welcome Guests

**B. Communications**

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**C. Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Back to School Night
  - c. Update: PSMI Prop 51 Grant
  - d. Staff Retreat
  - e. Update: Public Health

**D. Consent Agenda Item**

**MOTION: Monique Mangino**

**SECOND: Eric Wilhelm**

**VOTE: 6 /6**

- ~~1. Approval of the Minutes of the June 16, 2021 Regular Board Meeting (Attachment A) Approved June 28, 2021~~
2. Approval of the Minutes of the June 28, 2021 Special Board Meeting (Attachment B)
3. Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)
4. Approval of the LEA Cars Application (Attachment D) (Nancy Dow)
5. Approval of the 2021-2022 Food Service MOU between LUSD and MPCS (Attachment E) (Suzanne Nicastro)
6. Approval of the 2021-2022 Certificated Salary Schedule (Attachment F) (Suzanne Nicastro)
7. Approval of the 2021-2022 Classified Salary Schedule (Attachment G) (Suzanne Nicastro)
8. Approval of Principal Principles Consulting Agreement (Attachment H) (Suzanne Nicastro)

**E. Items Scheduled for Information and Discussion**

1. In Person School Safety Plan Updates
2. By-Laws
3. Draft Unaudited Actuals

**F. Items Scheduled for Action/Consideration**

1. Discussion and Approval of Termination of the Independent Study Program (Attachment I) (Suzanne Nicastro)

**MOTION: Krishna Flores**

**SECOND: Eli Villanueva**

**VOTE: 6 /6**

2. Discussion and Approval of Allocations of LCFF Funds to Align Health Insurance Renewal Dates to Prevent employee coverage lapse. (Attachment J) (Suzanne Nicastro)

**MOTION: Eric Wilhelm**

**SECOND: Monique Mangino**

**VOTE: 6 /6**

**G. Future Agenda Items**

1. Media Partners Equity Training
2. Employee Handbook

**H. Adjourn to Closed Session Time: 5:25 pm**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

Public Employment: New Hires

1. Jacob Lopez
2. Heather Brown
3. Laura Townshend
4. Carmen Mangino
5. Lexie Rickards

**I. Reconvene to Open Session Time: 5:35 pm**

**J. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present)

**K. Next Meeting**

The next scheduled meeting of the Governance Board will be held on Wednesday, September 15, 2021 at 4:00 at the Manzanita Public Charter School Multi-Purpose Room, 991 Mountain View Blvd, VAFB, CA.

**L. Adjournment Time: 5:36 pm**