

Manzanita Governance Board
Adopted Minutes
OCTOBER 28, 2020
Regular Board Meeting
Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Arleen Pelster
Member	Krishna Flores
Member	Harvey Green

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Manzanita Public Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592> The regular meeting will begin at 4:00 pm.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) CALL TO ORDER **TIME: 4:01 pm**

Pledge of Allegiance
Establish Quorum 5/5
Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. Pumpkin Patch Event
 - c. In school learning started 10/16/2020
 - d. Board Meetings in MPR

D) Consent Agenda Items

MOTION: Krishna Flores **SECOND:** Arlene Pelster **VOTE:** 5/0

1. Approval of the meeting minutes for the Regular Board Meeting on September 9, 2020 (Suzanne Nicastro) (Attachment A)
2. Approval of the meeting minutes for the Special Board Meeting on September 28, 2020 (Suzanne Nicastro) (Attachment B)
3. Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Nancy Dow) (Attachment C)

E) Items Scheduled for Action/Consideration

1. Discussion and Approval of Budget Revisions (Attachment E) (Nancy Dow)

MOTION: Eric Wilhelm **SECOND:** Arlene Pelster **VOTE:** 5/0

2. Discussion and Approval of Big Green Cleaning Company Contract (Attachment F) (Suzanne Nicastro)

MOTION: Arlene Pelster **SECOND:** Harvey Green **VOTE:** 5/0

F) Items Scheduled for Information and Discussion

1. Prop 51/PSMI/MOU

G) Future Agenda Items

1. Employee Handbook
2. Equity Board Training

H) Adjourn to Closed Session Time: 4:55 pm

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. New Hire/Classified Employee

I) Reconvene to Open Session Time: 5:05 pm

- J) **PUBLIC REPORT ON ACTION TAKEN IN CLOSES SESSION** (includes the vote or abstention of every member present)
- K) **Next Meeting**
The next scheduled meeting of the Governance Board will be held on **Wednesday, November 18, 2020 at 4:00 PM** .
- L) **Adjournment** Time: 5:07 pm