
MANZANITA PUBLIC CHARTER SCHOOL VIRTUAL LEARNING EDUCATIONAL PROGRAM



July 28, 2020

Choice, Commitment, Achievement

*THIS PLAN IS SUBJECT TO ONGOING CHANGE BASED ON STATE AND LOCAL
HEALTH INFORMATION PERTAINING TO COVID-19*

MANZANITA’S VIRTUAL LEARNING EDUCATIONAL PROGRAM

THIS PLAN IS SUBJECT TO ONGOING CHANGE BASED ON STATE AND LOCAL HEALTH INFORMATION PERTAINING TO COVID-19 AND THE PENDING ABILITY TO OBTAIN A SANTA BARBARA COUNTY HEALTH “WAIVER” TO PHYSICALLY RE-OPEN RURAL ELEMENTARY SCHOOLS

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A. INTRODUCTION

We are living through historic times. Our children are watching and learning (and sometimes struggling) with ever changing “normals.” Adults are also struggling with the new ‘normal’ and grieving past traditions around school opening. Traditionally, the start of a new school year brings excitement, nervousness, and a sense of fresh beginnings. This year, however, probably feels different. For some parents, the nervousness may have escalated to panic. For others, frustration, anger, and sadness. And for a few others...excitement and eagerness for the opportunity to spend time with your child and become a more active learning mentor.

Wherever you fall on this year’s school opening spectrum, the struggle and feelings are real. It’s up to adults to re-frame the ‘first day of school,’ as well as this new “virtual” model for our children. In response to your confidence in making us your child’s school of choice, Manzanita’s staff spent much of the summer forging ahead with developing new ways of teaching and supporting your child’s educational program from afar, as well as when we return physically on campus. This new, virtual plan represents that collective effort and is meant to more robustly add to our existing ‘re-entry plan already posted on our school website at <http://www.manzanitacharterschool.com/>. On a personal note, we also want you to know, ***this is a time to lean on your school.*** Rely on us to assist with resources and help with obstacles. Stay in touch with your scholar’s teacher, the front office, and the administrative support team. Please don’t be afraid or embarrassed to share personal problems that deal with finances, housing, and family issues. The COVID-19 pandemic has changed so much. For all of us. Many people are struggling. We want you to know you are not alone in that struggle. Manzanita is here to support your family.

Finally, this year brings new educational territory for us all. As I’ve said before and will continue to say: Manzanita is a brick and mortar school. We will return to that model just as soon as it’s permitted to do so. Manzanita is currently researching a waiver provision that would permit the school to re-open. If Manzanita is successful with its waiver request, it will likely take a cautious approach and re-open grades TK-2 first and follow with grades 3-6. **Please also note that if Manzanita is permitted to re-open in the Fall, this virtual plan WILL still be available for all interested families for the 2020-21 school year.** As the science around COVID-19 is still emerging, Manzanita understands the growing need to develop a stronger and more cohesive virtual model to meet the needs of our scholars. This plan represents that effort. We look forward (with a little nervousness but a whole lot of excitement, too) in taking this virtual journey with you...however long (or short) it might be.

Soon, I will see your scholar on August 17, at our first, ever virtual school assembly to kick the year off! While it won’t be the same as hugging them when they step off the bus, I promise they will feel the love coming through the screen. From all of us.

As always, thank you for the gift of your child.

Warm regards,

Suzanne Nicastro, Superintendent/Principal

B. VIRTUAL DESIGN OVERVIEW

Manzanita Public Charter School's virtual program has been designed with the following three principles in mind:

1. **Fluidity** The virtual design will be easily adapted and seamlessly folded into the brick and mortar learning program when school re-opens. Scholars will be taught strong learning routines with their devices and keep those same routines in place when re-entering school.
2. **Accountability** Scholars will be strongly supported and expected to “virtually” attend school daily just as their teachers do by teaching daily from their classrooms. Weekly learning packets and/or virtual work submissions will be required from scholars. Daily attendance will be taken, and scholars will be expected to wear their uniforms when ‘reporting’ to class each morning. In this way, scholars will begin establishing consistent learning norms that will be easily transferred when the school campus opens. Consistent progress monitoring by classroom teachers and support staff will be conducted and learning will be adjusted based on this monitoring. Additional support will be provided for struggling scholars.
3. **Routines and responsibilities** Our virtual program is structured to mirror and develop the routines and responsibilities scholars practice in the classroom and while on campus. In this way, when scholars return to school, the transition is seamless. This is one of the reasons Manzanita teachers will all be teaching from their classrooms daily.

Manzanita's virtual learning program will take advantage of its existing curriculum which provides exemplary on-line support from the following publishers: Benchmark Advance, Renaissance Learning, Bridges Math, Math Expressions, Mystery Science, etc.... Our upper grade teaching team (3-6) also attended AVID training this summer and is exploring a way forward with teaching scholars the process for creating “E-binders.” E-binders will allow students to virtually organize their learning artifacts. This virtual approach should greatly assist with the ongoing transition between virtual and brick and mortar school experiences. The E-Binder will also help cultivate a college readiness culture and allow for much needed flexibility and creativity with work samples that scholars provide to show essential standard mastery. English Language learners will continue to be supported through our Benchmark Advance ELD program daily.

1. MPCS CHROMEBOOK AND LEARNING PACKET DISTRIBUTION CALENDAR

Thursday August 6	Friday August 7	Monday August 10	Thursday August 13	Monday August 17
<p style="text-align: center;">TK/KINDER</p> <p style="text-align: center;">9:00am - 12:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 	<p style="text-align: center;">SECOND GRADE</p> <p style="text-align: center;">9:00am -12:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 	<p style="text-align: center;">FOURTH GRADE</p> <p style="text-align: center;">9:00am -12:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 	<p style="text-align: center;">ALL GRADES:</p> <p style="text-align: center;">Times TBD:</p> <p style="text-align: center;"><i><u>"Meet the Teacher"</u></i></p> <p>*5-10 minute 1:1 personal ZOOM 'introduction'</p> <p>*technology check with scholar's new classroom teacher!</p>	<p style="text-align: center;">FIRST DAY OF SCHOOL</p> <p style="text-align: center;">8:10 a.m.</p> <p style="text-align: center;"><i><u>"ZOOM" All School Assembly with Mrs. Nicastro</u></i></p> <p style="text-align: center;">*SEE LINK ON DAILY SCHEDULE*</p>
<p style="text-align: center;">FIRST GRADE</p> <p style="text-align: center;">1:00pm - 4:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 	<p style="text-align: center;">THIRD GRADE</p> <p style="text-align: center;">1:00pm - 4:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 	<p style="text-align: center;">FIFTH GRADE</p> <p style="text-align: center;">1:00pm - 4:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 		
		<p style="text-align: center;">SIXTH GRADE</p> <p style="text-align: center;">4:00pm – 7:00pm</p> <p style="text-align: center;"><u>Manzanita MPR:</u></p> <ul style="list-style-type: none"> *Chromebooks *Learning packets *Classroom teacher assignment *lunch program paperwork 		

2. MANZANITA'S VIRTUAL LEARNING SCHEDULES

Grades TK/Kinder

NOTE: Manzanita teachers will be teaching daily from their classrooms

TIME	DAILY ACTIVITIES	DURATION
8:10-8:20	All School Assembly with Mrs. Nicastro Morning Zoom with Mrs. Nicastro Passcode: Manny	10 Minutes
8:20-8:40	Class Meeting and Social-Emotional Learning ZOOM Daily Attendance taken	20 Minutes
8:40-9:00	ELA Essential Question & Weekly Focus whole group ZOOM instruction Vocabulary Development Speaking and Listening Reading Instruction	20 Minutes
9:00-9:20	ELA Essential Question and Weekly Focus independent practice. ZOOM or NO ZOOM Scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	20 Minutes
9:20-9:40	BRAIN BREAK	20 Minutes
9:40-10:00	ELA Skills Whole Group instruction with teacher (ZOOM) Print Concepts Phonological Awareness Phonics Fluency Writing Foundations	20 Minutes
10:00-10:20	ELA Skills independent practice ZOOM or NO ZOOM scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	20 Minutes
10:20-10:35	BREAK	15 Minutes
10:35-11:00	Math Whole Group with teacher ZOOM	25 Minutes
11:00-11:25	Math Independent Practice. ZOOM or NO ZOOM scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	25 minutes
11:25-12:00	LUNCH BREAK	35 Minutes
12:00-12:30 12:30-1	Extended Learning instruction with teacher Science ARTS instruction EL support groups	30 Minutes
	Total Minutes:	190 Minutes
	WEEKLY TURN IN OF SCHOLAR WORK	2-4 PM

**All individuals working on campus will be screened daily for fever and flu symptoms before getting on the bus or entering campus. All illness reporting, tracing, and quarantining protocols will be strictly practiced per Santa Barbara County Health guidelines.

GRADES 1-3

NOTE: Manzanita teachers will be teaching daily from their classrooms

TIME	DAILY ACTIVITIES	DURATION
8:10-8:20	All School Assembly with Mrs. Nicaastro Morning Zoom with Mrs. Nicaastro Passcode: Manny	10 Minutes
8:20-8:50	Class Meeting and Social-Emotional Learning ZOOM Daily Attendance taken	30 Minutes
8:50-9:10	ELA Essential Question & Weekly Focus whole group ZOOM instruction Vocabulary Development Speaking and Listening Reading Instruction	20 Minutes
9:10-9:40	ELA Essential Question and Weekly Focus independent practice. ZOOM or NO ZOOM Scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
9:40-9:45	BRAIN BREAK	15 Minutes
9:55-10:25	ELA Skills Whole Group instruction with teacher (ZOOM) Print Concepts Phonological Awareness Phonics Fluency Writing Foundations	30 Minutes
10:25-10:55	ELA Skills independent practice and ELD instruction ZOOM or NO ZOOM (scholar choice) (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
10:55-11:10	BREAK	15 Minutes
11:10-11:40	Math Whole Group with teacher ZOOM	30 Minutes
11:40-12:10	ELA Essential Question and Weekly Focus independent practice. ZOOM or NO ZOOM Scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
12:10-12:40	LUNCH BREAK	30 Minutes
12:40-1:10 1:10-1:40	Extended Learning instruction with teacher. (Scholar choice) Science ARTS instruction EL support groups	30 Minutes
	Total Minutes:	240 Minutes

FRIDAYS	WEEKLY TURN IN OF SCHOLAR WORK	2-4 PM
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**All individuals working on campus will be screened daily for fever and flu symptoms before getting on the bus or entering campus. All illness reporting, tracing, and quarantining protocols will be strictly practiced per Santa Barbara County Health guidelines.

GRADES 4-6

NOTE: Manzanita teachers will be teaching daily from their classrooms

TIME	DAILY ACTIVITIES	DURATION
8:10-8:20	All School Assembly with Mrs. Nicastro Morning Zoom with Mrs. Nicastro Passcode: Manny	10 Minutes
8:20-8:50	Class Meeting and Social-Emotional Learning-ZOOM Daily Attendance taken	30 Minutes
8:50-9:20	ELA Part 1 Whole group instruction with teacher (ZOOM) Essential Question whole group reading instruction Writing instruction	30 Minutes
9:20-9:50	ELA Part 1 independent practice-ZOOM or NO ZOOM-scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
9:50-10:05	BREAK	15 Minutes
10:05-10:35	ELA Part 2 Whole group instruction with teacher (ZOOM) Close Reading Comprehension	30 Minutes
10:35-11:05	ELA Part 2 Independent practice/ ELD instruction. ZOOM or NO ZOOM (scholar choice) (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
11:05-11:20	BREAK	15 Minutes
11:20-11:50	Math whole group instruction with teacher (ZOOM)	30 minutes
11:50-12:20	Math Independent Practice-ZOOM or NO ZOOM scholar choice (breakout groups with IA's, teacher tutors, and classroom teachers)	30 Minutes
12:20-12:50	LUNCH BREAK	30 Minutes
1-1:30 1:30-2	Extended Learning instruction with teacher ZOOM or NO ZOOM- depending on lesson that day (Scholar choice) Science Social Studies ARTS instruction ELD support	60 minutes
	Total Minutes:	280 Minutes
FRIDAYS	WEEKLY TURN IN OF SCHOLAR WORK	2-4 PM

**All individuals working on campus will be screened daily for fever and flu symptoms before getting on the bus or entering campus. All illness reporting, tracing, and quarantining protocols will be strictly practiced per Santa Barbara County Health guidelines.

3. POP UP LEARNING PROGRAM FOR ESSENTIAL WORKERS

Manzanita recognizes the need to provide childcare support for our most essential workers in the Lompoc community. For Manzanita’s purpose, essential workers include active military, migrant workers, health care providers, law and fire department personnel, and educators. **A learning support program will be provided from 8-12:15 p.m. MON-FRI in outdoor tents on the Manzanita campus.** Eligibility will be limited to Manzanita grade level students only and by application. Limited bussing services will be provided. The application will be available on August 1, 2020 and will be sent out via Parent Square. Decisions for placement will be made based on greatest need and a first come, first serve basis. These 400 square foot tents will provide desk/tables that are social distanced and have plexiglass separators. There will be two tents with a maximum of 15 scholars in each tent. Two Manzanita support staff personnel will be assigned to each tent (8:1 ratio) to lead activities. Tents are designed to have two side sections open and two side sections closed to provide both shelter and air flow throughout the morning.

The Manzanita support staff who run the program will be trained to support families interested in their scholar working on Manzanita’s grade level, virtual learning requirements during the supportive learning time.

**** All staff will wear face masks while interacting with scholars; Grades TK-2 scholars will be required to wear face shields (not masks) while outdoors; Grades 3-6 will be required to wear face masks at all times while on campus. Daily health screenings will take place, including temperature checks, prior to entering campus. Learning support program will be free of cost and will utilize the LUSD food program for interested families**

POP UP LEARNING PROGRAM SCHEDULE

This on-site program will be an optional support system for qualified families

TIME	DAILY ACTIVITIES	DURATION
8:00-8:50	Arrival, Breakfast, Community Building	50 Minutes
8:50-9:50	Language Arts Activities and Digital Learning Activities	60 Minutes
9:50-10:10	Outdoor Movement/Play	20 Minutes
10:10-11:10	Language Arts Activities and Digital Learning Activities	60 Minutes
11:10-11:20	Outdoor Movement/Play	10 Minutes
11:20-12:20	Mathematics Activities	60 Minutes
12:20	Dismissal	5 Minutes

*Bussing will be provided at limited bus stops. Bus stops to be determined at a later date based on need. A form will be sent out through Parent Square app.

4. SPECIAL EDUCATION PROGRAM

Manzanita's Special Needs population will also participate in the school's virtual learning program. SPED scholars will follow and participate in grade level instruction, with their peers, based on their assigned teacher and classroom. Instructional assistants, the school's resource teacher, and teacher tutors will provide additional IEP support, in a guided and targeted process, during in class and independent learning times. Speech services, counseling and IEP's will also be provided via ZOOM.

IEP's will continue to be held virtually via ZOOM. However, initial and tri-annual psychological testing will involve a mix of ZOOM and in-person testing. Manzanita will work with families and staff to ensure that every health precaution is taken when in-person IEP testing is conducted.

5. MATH BUS BOOTCAMP

Manzanita scholars are expected to master grade level essential math standards each year. Scholars who are unable to show grade level mastery, are required to attend after school Math "learning camps" held throughout the year. In an effort to keep as many of our brick and mortar "norms" in place for an eventual transition back to the school campus, Manzanita will be offering an **OPTIONAL NOT MANDATORY** math bus bootcamp opportunity for scholars who are performing below grade level in mathematics.

Math bus bootcamp will be held Mon/Tu/Thu/Fri between 3-4 p.m. Bootcamp will be a rapid paced 30-45 minute practice opportunity with a credentialed teacher. The bus will be parked in an area where "pop up, outside tables and chairs, will be placed on sidewalks/grassy areas for scholars and teachers to work. Health screenings, social distancing, and wearing masks will be practiced according to state and local guidelines during the learning sessions. School busses will be parked in walkable neighborhoods with locations TBD based on scholar need. The math bus bootcamp program will not start until mid-late September. More information will follow to those scholar families who need the learning support.

6. "PAWSMOBILE" NEIGHBORHOOD BUS REWARD PROGRAM

Manzanita recognizes the importance (and need) to support, motivate, and celebrate scholars who work hard and also exhibit kindness and good citizenship. We would like to continue our successful Paws-a-tivity' program with a new twist. Each day, after virtual class, teachers and support staff will be asked to notify the school's administrative team with names of scholars who demonstrate 'Paws-a-tivity' characteristics during morning lessons. These scholars will be recognized during the morning assembly with Mrs. Nicastro each day. After the assembly, the names of these scholars will be put forward into a random drawing and five scholars will be selected for a PAWS pack each day. The school's administrative team will show up in the "Pawsmobile" every afternoon and deliver a "Paws pack" treat bag to celebrated scholars. If scholars are not home, the bag will be left on their doorstep.

7. VAFB CONNECTIVITY SUPPORT

Manzanita families who reside on Vandenberg AFB often struggled with connectivity issues during the school closures last Spring. Manzanita will provide the following technical support for VAFB families:

- A school bus will be positioned nearby the VAFB Youth Center. The bus will be parked offering free “hotspots” for device connectivity. Manzanita will be able to provide up to 25 free “hotspots” between the hours of 8 and 12:30 p.m. Mon-Fri. If any VAFB family is struggling to connect from home, we encourage you to visit the “hotspot” area and reach out to the bus driver for assistance with connecting. Scholars **MUST** be accompanied by an adult if this approach is used and can choose to work on the bus or at a nearby patio area.