

# Manzanita Governance Board

# AGENDA

FEBRUARY 16, 2022

## Regular Board Meeting

### Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Eric Wilhelm
Member	Harvey Green

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on February 16, 2022 at 4:00 pm and will also be held via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

#### A) Call to Order

Time: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**C) Adjourn to Closed Session                      Time: \_\_\_\_\_**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Public Employee Appointment  
Title: Business Manager
2. Public Employee Appointment  
Title: Classified Instructional Assistants

**D) Reconvene to Open Session                      Time: \_\_\_\_\_**

**E) Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present)**

**F) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report                      (Handout 1)
  - b. COVID-19 Update
  - c. Facilities Grant Progress
  - d. Jog-a-thon Plans

**G) Consent Agenda Items**

Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Vote: \_\_\_\_\_

1. Approval of Meeting Minutes for the Regular Board Meeting on January 26, 2022 (Attachment A)
2. Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)
3. Discussion and Approval of School Accountability Report Card (SARC) and Local Accountability Report 2021 (LARC) (Attachment C) (Suzanne Nicastro)

**H) Items Scheduled for Action/Consideration**

1. Discussion and Approval of 2022-2023 School Calendar & 2023-2024 School Calendar (Attachment D) (Suzanne Nicastro)

Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Vote: \_\_\_\_\_

2. Discussion and Approval of the Annual Financial Audit for the 2020-2021 Fiscal Year (Attachment E) (Nancy Dow)

Motion: \_\_\_\_\_                      Second: \_\_\_\_\_                      Vote: \_\_\_\_\_

3. Discussion and Approval of 2022 Supplement to Annual Update for 2021-2022 Local Control Accountability Plan (LCAP) (Attachment F) (Suzanne Nicastro & Nancy Dow)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. Discussion and Approval of Delta Managed Solutions Back Office Contract (Attachment G) (Suzanne Nicastro)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D) Items Scheduled for Information and Discussion**

1. Presentation on STEM program (Michael Valverde)

**J) Future Agenda Items**

1. Single School Plan
2. Employee Handbook

**K) Next Meeting**

The next scheduled meeting of the Governance Board will be held on Wednesday, March 9, 2022 at 4:00 PM in the Manzanita Public Charter School Staff Lounge.

**L) Adjournment Time: \_\_\_\_\_**