

**Manzanita Governance Board  
Approved Minutes  
NOVEMBER 20, 2019**

**Regular Board Meeting**

**Governance Board Members**

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Vacant
Member	Harvey Green
Member	Krishna Flores
Member	Arleen Pelster

The regular meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on Wednesday, November 20, 2019 at 5:00 pm.

**A) Call to Order Time: 5:02**

Pledge of Allegiance  
Establish Quorum 5/5

**B) Opening Comments/Introductions/Welcome Guests**

**C) Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**D) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Winter Wonderland Event
  - c. Turkey Trot
2. Manzanita Student Leadership Presentation- MPCS scholars and Mrs. Busarow
3. Parent Square-Mayra Saines

**E) Consent Agenda Items**

Motion: Arleen Pelster                      Second: Krishna Flores                      Vote: 5/0

1. Approval of meeting minutes for Regular Board Meeting on October 16, 2019 (Attachment A)
2. Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) Nancy Dow
3. Approval of Classified Salary Schedule (Attachment C) Nancy Dow
4. Approval of New Job Description for Play and Safety Facilitator (Attachment D) Suzanne Nicaastro

**F) Items Scheduled for Action/Consideration**

1. Nomination/Election of Chairman

Arleen Pelster made a motion to nominated Monique Mangino for Chairman, seconded by Krishna Flores, passed 4/1 (Monique abstained).

2. Nomination/Election of Secretary

Arleen Pelster made a motion to nominated Eric Wilhelm for Secretary, seconded by Krishna Flores, passed 4/1 (Eric abstained).

3. Nomination/Election of Treasurer

Eric Wilhem made a motion to nominated Arleen Pelster for Treasurer, seconded by Monique Mangino, passed 4/1 (Eric abstained).

**G) Reports**

1. CSPP Pre-school Grant RFA
2. First Interim Look

**H) Future Agenda Items**

1. Professional Development presentation
2. Dashboard Results-Attendance & Suspensions
3. LCAP Parent Meetings
4. American Star Bus Contract

**I) Adjourn to Closed Session                      Time:**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

J) Reconvene to Open Session Time:

K) **PUBLIC REPORT ON ACTION TAKEN IN CLOSES SESSION** (includes the vote or abstention of every member present)

L) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, December 11, 2019 at 5:00 pm**  
Manzanita Public Charter School Staff Lounge.

M) Adjournment

Time: 6:02 pm