

Manzanita Governance Board
Approved Minutes
MAY 20, 2020

Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Arleen Pelster
Member	Krishna Flores
Member	Harvey Green

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Manzanita Public Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by calling a conference telephone line **(805) 734-5600 ext. 201**. The regular meeting will begin at 5:00 pm

Individuals wishing to provide public comment at this Board meeting must send their comments in writing to laura.cypert@manzanitacharterschool.com prior to the meeting or prior to the discussion of the Agenda item during the meeting – comments received after that point in the meeting will not become part of the record. In your email, please include whether you are commenting on non-agenda items or a specific agenda item (reference the agenda item number). Comments submitted by email will be read aloud during the Board meeting for up to three (3) minutes. If comments are in Spanish or another language, they will be translated to English and such comments will be limited to six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 5:04 pm

Pledge of Allegiance

Establish Quorum

3/5 (Eric Wilhelm and Arleen Pelster absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

C) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. Pawsitivity Parade
 - c. 6th Grade graduation planning

D) Consent Agenda Items

MOTION: Harvey Green SECOND: Krishna Flores VOTE: 3/0 (Eric Wilhelm and Arleen Pelster absent)

1. Approval of the Minutes of the April 22, 2020 Special Board Meeting, April 22, 2020 Regular Board Meeting (Attachment A)
2. Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)

E) Items Scheduled for Action/Consideration

1. Discussion and Approval of Resolution to Authorize Participation in the SISC Flex Plan

MOTION: Harvey Green SECOND: Krishna Flores VOTE: 3/0 (Eric Wilhelm and Arleen Pelster absent)

2. Discussion and Approval of \$ 60,000 Current Year Budget Revision to Purchase 200 Chrome Books for the 20/21 school year and distant learning

MOTION: Krishna Flores SECOND: Harvey Green VOTE: 3/0 (Eric Wilhelm and Arleen Pelster absent)

3. Approval to Move 50% SPED Reserves to Unrestricted Reserves due to State Cash Deferral Payments for the 19/20 and 20/21

MOTION: Harvey Green SECOND: Krishna Flores VOTE: 3/0 (Eric Wilhelm and Arleen Pelster absent)

4. Discussion and Approval of 2020-21 SBC SELPA Local Plan

MOTION: Krishna Flores SECOND: Harvey Green VOTE: 3/0 (Eric Wilhelm and Arleen Pelster absent)

F) Items Scheduled for Information and Discussion

1. Parent Survey
2. 2020/2021 Budget Update

G) Future Agenda Items

1. Fiscal Director Contract (June 2020)
2. Employee Handbook
3. EPA Resolution
4. 2020/2021 Budget Approval

H) Adjourn to Closed Session Time: 6:45 pm

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (1 potential case).
2. Employee leave of absence (GC 54957)

I) Reconvene to Open Session Time: 8:15 pm

J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

1. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (1 potential case).-No action taken
2. Employee leave of absence (GC 54957)- No action taken

K) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 17, 2020 at 5:00 PM** Manzanita Public Charter School Staff Lounge.

L) Adjournment Time: 8:17 pm