

# Manzanita Education Alliance Governing Board

# AGENDA

JANUARY 17, 2018

## Regular Board Meeting

### Governing Board Members

Chairman	Randy Wolf
Secretary	Eric Wilhelm
Treasurer	Monique Mangino
Member	Juan Carlos Castañeda
Member	Vincent Jackson

The regular meeting of the Governing Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, JANUARY 17, 2018 AT 6:30 PM.**

#### A) CALL TO ORDER

TIME: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring a translator will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**C) Consent Agenda Items**

None

**D) Items Scheduled for Action/Consideration**

1. Consideration of Appointment of Election of Arleen Pelster as a Member of the Governing Board of Manzanita Public Charter School.  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
2. Approval of the meeting minutes for the November 8, 2017 Regular Board Meeting (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Approval of the meeting minutes for the November 11, 2017 Special Board Meeting (Attachment B)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of Amendment to Classified Salary Schedule due to \$11.00 per Hour Minimum Wage Increase Effective January 1, 2018 (Attachment D) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
6. Discussion and Approval of Vice Principal Salary Rates for the 2018-2019 Fiscal Year Effective Date of July 1, 2018 (Attachment E) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
7. Discussion and Approval of Amendment to Santa Barbara County Special Education Local Plan Area (SBCSELPA) Joint Exercise Powers Agreement (Attachment F) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
8. Discussion and Approval of 1<sup>st</sup> Interim Report (Attachment G) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
9. Discussion and Approval of Principal Apportionment Data Attendance Report (P-1) (Attachment H) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
10. Discussion and Approval of Special Education Designation in Reserves (Attachment H) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
11. Discussion and Approval of Annual Financial Audit for Fiscal Year 2016-2017 (Attachment I) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
12. Discussion and Approval of Revised Employee Handbook (Attachment J) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
13. Discussion and Approval of Benchmark Advance – Language Arts Adoption (Attachment K) (Suzanne Nicastro/Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
14. Discussion and Approval of California Department of Education Form J-13A Waiver for Emergency School Closure (Attachment L) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
15. Discussion and Approval of the 2018-2019 School Calendar (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**E) Reports**

Executive Director/Principal's Report

1. Enrollment Report
2. Winter Wonderland
3. California Dashboard Data

**F) Items Scheduled for Information and Discussion**

1. November 2017 Charter Conference Update (Nancy Dow)
2. 2017 California English Language Development Test (CELDT) Scores
3. Prop 51 Update
4. School Fencing
5. Charter Renewal Update

**G) Future Agenda Items**

1. Manzanita Great Shake Presentation (Kathy Guthrie)
2. Benchmark Advance Language Arts Adoption Presentation (Kat Franson)
3. Budget Update (Nancy Dow)
4. Report Card Options (Suzanne Nicastro)
5. Updated Fiscal Calendar & Key Deadlines 2017-2018 (Nancy Dow)
6. Amendment to the Local Control and Accountability Plan (LCAP) Goal 1

**H) Adjourn to Closed Session                      Time: \_\_\_\_\_**

*The Council will consider and may act upon the following in closed session. Any action taken will be reported publically during the open session.*

1. Public Employment/New Hires:
  - a. Certificated Employees (3):                      First Grade Teacher  
Teacher Tutor for 3<sup>rd</sup>-6<sup>th</sup> Grade  
Psychologist
  - b. Classified Employees (3):                      Instructional Assistant/Administrative Assistant  
Instructional Assistant/Behavioral Management  
Avid Coordinator/Career Counselor
2. Public Employment/Change in Job Classification
  - a. Classified Employee (1):                      Instructional Assistant

**I) Reconvene to Open Session                      Time: \_\_\_\_\_**

**J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)**

**K) Next Meeting**

The next scheduled meeting of the Governing Board will be held on **WEDNESDAY, FEBRUARY 14, 2017 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**L) Adjournment    Time: \_\_\_\_\_**