

# Manzanita Governance Board

# AGENDA

OCTOBER 17, 2018

## Regular Board Meeting

### Governance Board Members

Chairman	TBD
Secretary	Eric Wilhelm
Treasurer	Monique Mangino
Member	Juan Carlos Castañeda
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, OCTOBER 17, 2018 AT 6:00 PM.**

#### A) CALL TO ORDER

TIME: \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**C) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Fall Literacy Fair
  - c. Allan Hancock College Feasibility Report
  - d. Winter Wonderland Plannin
  - e. Measure "E" Update

**D) Consent Agenda Items**

None

**E) Items Scheduled for Action/Consideration**

1. Consideration and Appointment of Directors of Election of Officers for the Position of Chairman, Secretary and Treasurer of the Governing Board for Manzanita Public Charter School.
2. Discussion and Approval of Election of Chairman for the Governing Board for Manzanita Public Charter School  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Discussion and Approval of Election of Secretary for the Governing Board for Manzanita Public Charter School  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval for the Election of Treasurer for the Governing Board for Manzanita  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of New Board Member Ed Braxton  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
6. Discussion and Approval of New Board Member Krishna Flores  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
7. Approval of the meeting minutes for the Special Board Meeting for September 12, 2018 (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
8. Approval of the meeting minutes for the Regular Board Meeting on September 19, 2018 (Attachment B)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
9. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
10. Discussion and Approval the Memorandum of Understanding (MOU) with American Star Transportation, Inc. (Attachment D) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
11. Discussion and Approval of the VISA/MC Credit Card for all Fundraising Expenses (Attachment E) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
12. Discussion and Approval of Merchant Credit Card Account (Square) for Fundraising/Parent Advisory Council (Attachment F) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**F. Items Scheduled for Information and Discussion**

13. Smarter Balanced Test Results
14. Survey Monkey Performance Evaluations for Superintendent/Principal
15. Dashboard Local Indicators 1, 2, 3 and 6
16. 2018 Parent/Staff/Scholar survey results

**E) Future Agenda Items**

1. Brown Act Training – November 28, 2018 Meeting
2. Report Card Options
3. Employee Handbook review

**F) Adjourn to Closed Session Time: \_\_\_\_\_**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Public Employment: New Hire
  - a. Certificated Employee (1): Teacher Tutor
  - b. Classified Employee (1): Noon Duty Aide

**G) Reconvene to Open Session      Time: \_\_\_\_\_**

**H) PUBLIC REPORT ON ACTION TAKEN IN CLOSSES SESSION (includes the vote or abstention of every member present)**

**I) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, November 28, 2018 at 5:00 PM**  
Manzanita Public Charter School Staff Lounge.

**J) Adjournment                              Time: \_\_\_\_\_**