

Manzanita Governance Board

APPROVED MINUTES

JANUARY 16, 2019

Regular Board Meeting

Governance Board Members

Chairman	Monique Mangino	PRESENT
Secretary	Eric Wilhelm	PRESENT
Treasurer	Juan Carlos Castañeda	PRESENT
Member	Ed Braxton	PRESENT
Member	Krishna Flores	PRESENT
Member	Vincent Jackson	PRESENT
Member	Arleen Pelster	PRESENT

The regular board meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, JANUARY 16, 2019 AT 5:30 PM.**

A) **CALL TO ORDER**

TIME: 5:32 PM

Pledge of Allegiance

Establish Quorum

7/7

Opening Comments/Introductions/Welcome Guests

- **WAYNE STRUMPFER, ATTORNEY AT LAW FOR YOUNG, MINNEY, & CORR, LLP.**

B) **Brown Act/Governance Board Training from Young, Minney & Corr, LLP**

PRESENTED

HANDOUT #1

C) **Communications**

Instructions for Presentations to the Board by Parents and Citizens

D) **Reports**

1. Superintendent/Principal's Report

a. Enrollment Report - **PRESENTED**

HANDOUT #2

b. Historical Walkthrough: January 17th (5th Grade Presents) and January 18th (6th Grade Presents)

PRESENTED

c. National School of Choice Week: January 21st – 25th

PRESENTED

d. Prop 39 LED Lighting Work - **PRESENTED**

E) **Consent Agenda Items**

None

F) **Items Scheduled for Action/Consideration**

1. Discussion and Approval of Meeting Minutes of the Regular Board Meeting on November 28, 2018 (Attachment A)

MS. ARLEEN PELSTER MOVED TO APPROVED THE MEETING MINUTES OF THE REGULAR BOARD MEETING ON NOVEMBER 28, 2018.

MR. ERIC WILHELM SECONDED THE MOTION.

VOTE: 6/7 [MONIQUE MANGINO – YES; ERIC WILHELM – YES, JUAN CARLOS CASTAÑEDA – YES; KRISHNA FLORES – YES; VINCENT JACKSON – YES; ARLEEN PELSTER – YES; ED BRAXTON – ABSTAINED] MOTION APPROVED

2. Discussion and Approval of the Meeting Minutes of the Special Board Meeting on December 17, 2018 (Attachment B)

TABLED.

3. Discussion and Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Suzanne Nicastro)
MR. ED BRAXTON MOVED TO APPROVE THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.
MR. VINCENT JACKSON SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED
4. Discussion and Approval of Amendment to the Classified Salary Schedule to NEW Minimum Wage Increase from \$11 to \$12 per hour beginning January 1, 2019 (Attachment D) (Suzanne Nicastro)
MR. ED BRAXTON MOVED TO APPROVE THE AMENDMENT TO THE CLASSIFIED SALARY SCHEDULE TO NEW MINIMUM WAGE INCREASE FROM \$11 TO \$12 PER HOUR BEGINNING JANUARY 1, 2019.
MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED
5. Discussion and Approval of Additional Prop 39 Spending Plan - Final Phase (Attachment E) (Suzanne Nicastro)
MR. JUAN CARLOS CASTAÑEDA MOVED TO APPROVE THE ADDITIONAL PROP 39 SPENDING PLAN – FINAL PHASE.
MR. ERIC WILHELM SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED
6. Discussion and Approval of the 2019-2020 School Calendar (Attachment F) (Suzanne Nicastro)
MR. ED BRAXTON MOVED TO APPROVE THE 2019-2020 SCHOOL CALENDAR.
MS. ARLEEN PELSTER SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED
7. Discussion and Approval of the Principal Apportionment Data Attendance Report (P-1) (Attachment G) (Suzanne Nicastro)
MR. ERIC WILHELM MOVED TO APPROVE THE PRINCIPAL APPORTIONMENT DATA ATTENDANCE REPORT (P-1).
MR. VINCENT JACKSON SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED
8. Discussion and Approval of the Annual Financial Audit for the 2017-2018 Fiscal Year (Attachment H) (Suzanne Nicastro)
MR. ED BRAXTON MOVED TO APPROVE THE ANNUAL FINANCIAL AUDIT FOR THE 2017-2018 FISCAL YEAR.
MS. ARLEEN PELSTER SECONDED THE MOTION.
VOTE: 7/7
MOTION APPROVED

G) Items Scheduled for Information and Discussion

1. American Star Transportation MOU Update - **PRESENTED**

H) Future Agenda Items

1. Superintendent Contract/Evaluation: February 2019 ~~Special Board Meeting~~ **TO BE HELD AT REGULAR BOARD MEETING. CHANGE START TIME TO 5:30 PM AND BEGIN WITH CLOSED SESSION.**
1. Facilities Upgrade Planning/Board Committee
2. Sped Budget: February Board Meeting
3. Dash Board Review: February Board Meeting – **ADDED: BOARD RESOLUTION FOR STATEWIDE MINIMUM WAGE COMPLIANCE**

I) Adjourn to Closed Session Time: 7:38 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. Public Employment: New Hire
 - a. Certificated Employee (1): Teacher Tutor
2. Public Employment/Change in Job Classification
 - a. Classified Employee (1): Instructional Assistant

J) Reconvene to Open Session Time: 7:56 PM

**K) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)
NO ACTION TAKEN.**

L) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, February 13, 2018 at 5:30 PM**
Manzanita Public Charter School Staff Lounge.

M) Adjournment Time: 7:57 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) page are the minutes of the meeting of the Board of Directors held on January 16, 2019.



ERIC WILHELM
GOVERNANCE BOARD SECRETARY

FEBRUARY 13, 2019
DATE