

Manzanita Governance Board

AGENDA

NOVEMBER 28, 2018

Regular Board Meeting

Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda
Member	Jeff Braxton
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, NOVEMBER 28, 2018 AT 6:00 PM.**

A) CALL TO ORDER

Pledge of Allegiance
Establish Quorum

TIME: _____

___ / ___

B) Opening Comments/Introductions/Welcome Guests

C) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. Winter Wonderland Event – Saturday, December 1, 2018
 - c. Turkey Trot
 - d. Fire Drill with Vandenberg Air Force Base

D) Consent Agenda Items

None

E) Items Scheduled for Action/Consideration

1. Approval of the meeting minutes for the Regular Board Meeting on October 17, 2018 (Attachment A)
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
3. Discussion and Approval the Memorandum of Understanding (MOU) with American Star Transportation, Inc. (Attachment C) (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
4. Discussion and Approval of 1st Interim Report (Attachment D) (Nancy Dow)
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
5. Discussion and Approval to of preliminary apportionment of Prop 51 Project (Attachment E) (Suzanne Nicastro)
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
6. Discussion and Approval of Opening of Facility/Maintenance Prop 51 Checking account
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___
7. Discussion and approval of Prop 39 Interior Lighting Retrofit Bid
MOTION: _____ **SECOND:** _____ **VOTE:** ___ / ___

F) Items Scheduled for Information and Discussion

1. School Dashboard Update
2. Superintendent/Principal Survey

E) Future Agenda Items

1. Board Training – January meeting (discuss start time)
2. Report Card Options
3. Employee Handbook

F) Adjourn to Closed Session Time: _____

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. Public Employment Performance Evaluation
 - a. Certificated Employee (1): Vice Principal
 - b. Certificated Employee (1): Superintendent/Principal

G) Reconvene to Open Session Time: _____

H) PUBLIC REPORT ON ACTION TAKEN IN CLOSSES SESSION (includes the vote or abstention of every member present)

I) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, December 19, 2018 at TBD** Manzanita Public Charter School Staff Lounge.

J) Adjournment Time: _____