

# Manzanita Governance Board

# AGENDA

JANUARY 16, 2019

## Regular Board Meeting

### Governance Board Members

|           |                       |
|-----------|-----------------------|
| Chairman  | Monique Mangino       |
| Secretary | Eric Wilhelm          |
| Treasurer | Juan Carlos Castañeda |
| Member    | Ed Braxton            |
| Member    | Krishna Flores        |
| Member    | Vincent Jackson       |
| Member    | Arleen Pelster        |

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, JANUARY 16, 2019 AT 5:30 PM.**

**A) CALL TO ORDER**

**TIME:** \_\_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_\_ / \_\_\_\_\_

Opening Comments/Introductions/Welcome Guests

**B) Brown Act/Governance Board Training from Young, Minnie & Corr, LLP**

**C) Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**D) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Historical Walkthrough: January 17<sup>th</sup> (5<sup>th</sup> Grade Presents) and January 18<sup>th</sup> (6<sup>th</sup> Grade Presents)
  - c. National School of Choice Week: January 21<sup>st</sup> – 25<sup>th</sup>
  - d. Prop 39 LED Lighting Work

**E) Consent Agenda Items**

None

**F) Items Scheduled for Action/Consideration**

1. Discussion and Approval of Meeting Minutes of the Regular Board Meeting on November 28, 2018 (Attachment A)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
2. Discussion and Approval of the Meeting Minutes of the Special Board Meeting on December 17, 2018 (Attachment B)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
3. Discussion and Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
4. Discussion and Approval of Amendment to the Classified Salary Schedule to NEW Minimum Wage Increase from \$11 to \$12 per hour beginning January 1, 2019 (Attachment D) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
5. Discussion and Approval of Additional Prop 39 Spending Plan - Final Phase (Attachment E) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
6. Discussion and Approval of the 2019-2020 School Calendar (Attachment F) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
7. Discussion and Approval of the Principal Apportionment Data Attendance Report (P-1) (Attachment G) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_
8. Discussion and Approval of the Annual Financial Audit for the 2017-2018 Fiscal Year (Attachment H) (Suzanne Nicastro)  
**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_ / \_\_\_

**G) Items Scheduled for Information and Discussion**

1. American Star Transportation MOU Update

**H) Future Agenda Items**

1. Superintendent Contract/Evaluation: February 2019 Special Board Meeting
2. Facilities Upgrade Planning/Board Committee
3. Sped Budget: February Board Meeting
4. Dash Board Review: February Board Meeting

**I) Adjourn to Closed Session Time: \_\_\_\_\_**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Public Employment: New Hire
  - a. Certificated Employee (1): Teacher Tutor
2. Public Employment/Change in Job Classification
  - a. Classified Employee (1): Instructional Assistant

**J) Reconvene to Open Session Time: \_\_\_\_\_**

**K) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)**

**L) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, February 13, 2018 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**M) Adjournment Time: \_\_\_\_\_**