

Manzanita Governance Board Approved Minutes

AUGUST 21, 2019

Regular Board Meeting

Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda-Absent
Member	Krishna Flores
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, August 21, 2019 AT 6 PM.**

A) CALL TO ORDER

TIME: 6:00 PM

Pledge of Allegiance

Establish Quorum

4 /5

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

D). Reports

1. Superintendent/Principal's Report

- a. Enrollment Report
- b. Facilities update
- c. Back to School Night
- d. Finland update

E) Consent Agenda Items

None

F) Items Scheduled for Action/Consideration

1. Discussion and Approval of Meeting Minutes of the Regular Board Meeting on June 26, 2019 (Attachment A)- Table to September 11, 2019 meeting
2. Discussion and Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Suzanne Nicastro)
MOTION: Eric Wilhelm SECOND: Arleen Pelster VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
3. Discussion and Approval of Prop 51 Change order for Exterior Paint Project (Attachment C) (Suzanne Nicastro)
MOTION: Arleen Pelster SECOND: Eric Wilhelm VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
4. Discussion and Approval of 2019-20 salary schedules (Attachment D) (Suzanne Nicastro)
MOTION: Krishna Flores SECOND: Arleen Pelster VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
5. Discussion and Approval of the 2019-20 Consolidated Application (Attachment E) (Nancy Dow)
MOTION: Eric Wilhelm SECOND: Krishna Flores VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
6. Discussion and Approval of the P-annual attendance report (Attachment F) (Suzanne Nicastro)
MOTION: Arleen Pelster SECOND: Eric Wilhelm VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
7. Discussion and Approval of the amendment of travel policy to include international travel (Attachment G) (Suzanne Nicastro)
MOTION: Krishna Flores SECOND: Eric Wilhelm VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
8. Discussion and Approval of the changes to the 2019-20 employee handbook (Attachment H) (Suzanne Nicastro)-Leave Policy to be brought back in September. Classified performance based to be brought back in December.
MOTION: Krishna Flores SECOND: Eric Wilhelm VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
9. Discussion and Approval to increase substitutes daily rate (Attachment I) (Suzanne Nicastro) 1-10 days \$130.00, 11 and up \$145.00
MOTION: Krishna Flores SECOND: Arleen Pelster VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)
10. Discussion and Approval 2019-20 Governance Board Schedule (Attachment J) (Suzanne Nicastro)
MOTION: Arleen Pelster SECOND: Krishna Flores VOTE: 4/0 (Approved, Juan Carlos Castaneda absent)

G) Items Scheduled for Information and Discussion

1. 2018/2019 Unaudited Actuals Update-Tabled to September 11, 2019

H) Future Agenda Items

1. Social-emotional program (October)
2. Facilities Upgrade Planning/Board Committee
3. Sped Budget

I) Adjourn to Closed Session Time: 7:51 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. Public Employment: New Hire
 - a. Classified employee (1) Noon duty supervision

- (2) Substitute teacher
- (3) Counselor

J) **Reconvene to Open Session** Time: 8:23 PM

K) **PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION – No action taken**

L) **Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, September 11, 2019 at 6:00 PM**
Manzanita Public Charter School Staff Lounge.

M) **Adjournment** Time: 8:25 PM