



991 Mountain View Blvd.
 Vandenberg Space Force Base, CA 93437
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www.manzanitacharterschool.com
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Superintendent's Enrollment Report

Date of Meeting: 05/14/2025

Date of Student Enrollment Totals: 04/30/2025

	August	September	October	November	December	January	February	March	April	May	June
Transitional Kinder	24	24	24	24	24	24	24	24	24		
Kinder	49	50	50	50	48	50	49	48	48		
First	76	76	76	75	73	74	74	72	71		
Second	53	53	52	52	52	52	52	51	50		
Third	49	51	52	51	51	52	52	51	51		
Fourth	77	75	77	78	77	77	77	76	75		
Fifth	73	75	76	78	75	75	77	77	77		
Sixth	75	75	76	76	76	76	76	76	75		
TOTAL	476	479	483	484	476	480	481	475	471		



Manzanita Governance Board

Unadopted Minutes

APRIL 9, 2025

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School, Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on April 9, 2025, 2024 at 3:30 PM and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 3:31 PM

Pledge of Allegiance

Establish Quorum

4/5 (Eli Villanueva – Absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Public Hearing

The Public Hearing is to determine the middle school curriculum adoption for Mathematics, Science, English Language Arts (ELA) and Social Studies, Health and World Languages. It has been available for review on the school's website and on campus. The public hearing allows for public comment.

D) Public Hearing Opened Time: 3:32 PM

E) Public Hearing Closed Time: 3:33 PM

F) Presentation

Math Superbowl Teams grades 4th, 5th and 6th (Mr. Valverde, Mrs. Ranney, and Ms. Busarow)

G) Reports

1. Superintendent's Report
 - a. Enrollment Report (Attachment A)
 - b. Prop 51/PSMI Update
 - c. Middle School Master Schedule
 - d. High Performing Charter School Status
 - e. Facilities Update
2. Principal's Report
 - a. Purple Up Week Events
 - b. New Parent Meet and Greet
 - c. State Testing Update
 - d. Talent Show
3. Vandenberg Space Force Base Report
Crystal Adams - School Liaison
4. Board Member(s) Report
None.

H) Consent Agenda Items

Motion: Krishna Flores Second: Alfonso Gonzalez Vote: 4/5 (Eli Villanueva – Absent)

1. Approval of the March 12, 2025 regular board meeting. (Attachment B)
2. Approval of the check detail, deposit detail and unpaid bills. (Attachment C)
3. Approval of the 2025-2026 Memorandum of Understanding for Professional Services Santa Barbara County Special Education Local Plan Area (SBCSELPA). (Attachment D)
4. Approval of the 2025-2026 contract with YMCA for the Extended Learning Program (ELO-P). (Attachment E)

I) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) monthly update to the board (Attachment F) (Candice Phillips)
2. Staff Salary Comparissons (Candice Phillips)

J) Items Scheduled for Action/Consideration

1. Discussion and approval of the 2025-2026 Declaration of Need for Fully Qualified Educators. (Attachment G) (Suzanne Nicastro)

Motion: Monique Mangino Second: Krishna Flores Vote: 4/5 (Eli Villanueva – Absent)

2. Discussion and approval of World Languages curriculum “Reporteros” for grades 6-8. (Attachment H) (Suzanne Nicastro)

Motion: Monique Mangino Second: Krishna Flores Vote: 3/5 (Eli Villanueva – Absent; Alfonso Gonzalez - Abstained)

3. Discussion and approval of Health Education curriculum “Teen Health” for grades 6-8. (Attachment I) (Suzanne Nicastro)

Motion: Alfonso Gonzalez Second: Krishna Flores Vote: 4/5 (Eli Villanueva – Absent)

4. Discussion and approval of English Language Arts and Social Studies curriculum “Common Lit 360” for grades 6-8. (Attachment J) (Suzanne Nicastro)

Motion: Krishna Flores Second: Monique Mangino Vote: 4/5 (Eli Villanueva – Absent)

5. Discussion and approval of Science curriculum “Amplify” for grades 6-8. (Attachment K) (Suzanne Nicastro)

Motion: Krishna Flores Second: Alfonso Gonzalez Vote: 4/5 (Eli Villanueva – Absent)

6. Discussion and approval of Compact ~~Trailer~~ Tractor for Manzanita Public Charter School campus use. (Attachment L) (Suzanne Nicastro)

Motion: Alfonso Gonzalez Second: Monique Mangino Vote: 4/5 (Eli Villanueva – Absent)

K) Future Agenda Items

1. Parent/Scholar Handbook
2. Employee Handbook

L) Next Meeting

Regular scheduled meeting of the Governance Board will be held on Wednesday, May 14, 2025 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

Public Hearing for Local Control and Accountability Plan (LCAP) and 2025-2026 School Budget will be held on Wednesday, June 11, 2025 at 3:30 PM at Manzanita Public Charter School, Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437.

M) Adjournment

Time: 4:43 PM

Manzanita Public Charter School: Warrant Report - March 2025

Check Number	Check Date	Vendor Name	Invoice Number	Invoice/remit description	Check Amount
1078	3/3/2025	Joanne Johnson	1078	Book Fair petty cash	160.00
12000	3/7/2025	LUSD	INV25-00054	Invoice for REQ# 25-170 LUSD-Lunch Services	88,111.70
12001	3/25/2025	LUSD	INV25-00058	Invoice for REQ# 25-247 LUSD Child Nutrition Nov/Dec 2024	44,343.00
12002	3/25/2025	Producers Dairy Foods, Inc.	2512507102	Invoice for PO#-1003 Producers Dairy - Milk Lunchroom	252.26
3560	3/7/2025	Punchout Amazon	1G9F-7TFP-RTWD	Invoice for PO#-1123 Sandbox toys	39.12
3560	3/7/2025	Punchout Amazon	1KJW-K9W7-74WD	Invoice for PO#-1123 Sandbox toys	48.88
3561	3/7/2025	Vestis	5020753912	Invoice for PO#-1135 Vestis	72.08
3562	3/7/2025	Delta Managed Solutions	MPCS 03-25	DMS March 2025 Business Services	13,004.56
3563	3/7/2025	Diverse Pest Management Inc.	28238	Invoice for PO#-1136 Diverse Pest	1,500.00
3564	3/7/2025	Eide Bailly LLP	EI01789129	Invoice for PO#-1137 Eide Bailly	2,300.00
3565	3/7/2025	K & J Mechanical dba Alpine Refrigeration	33384	Invoice for PO#-1133 Cafeteria Fridge repairs	627.88
3566	3/7/2025	Producers Dairy Foods, Inc.	2512505002	Invoice for PO#-1003 Producers Dairy - Milk Lunchroom	182.97
3567	3/7/2025	The Math Learning Center	INV65259	Invoice for PO#-1117 Bridges Math Curriculum Q-34401	40,003.20
3568	3/7/2025	Veritiv Operating Company	619-36371210	Invoice for PO#-911 Veritiv Maint orders	641.37
3571	3/14/2025	Advanced Computer Experts	802	Invoice for PO#-1146 Advanced Computer Experts	1,200.00
3572	3/14/2025	Punchout Amazon	1C36-GXND-6LMD	Invoice for PO#-1131 thermometer sleeves/ice baggies	28.24
3572	3/14/2025	Punchout Amazon	1GJV-3JXR-CLPD	Invoice for PO#-1134 Math Carts	1,337.22
3572	3/14/2025	Punchout Amazon	1X1F-LGQC-9KNF	Invoice for PO#-1108 Space Heater Nurse/Kat	55.45
3573	3/14/2025	Big Green Cleaning Company	667544	Invoice for PO#-1150 Big Green-March	2,947.00
3574	3/14/2025	Eide Bailly LLP	EI01818474	Invoice for PO#-1141 Eide Bailly - Tax returns	2,250.00
3575	3/14/2025	Innovative School Solutions, Inc.	MPS202	Invoice for PO#-1149 Oasis	950.00
3576	3/14/2025	Lanspeed	59059	Invoice for PO#-1145 Lanspeed	2,565.00
3577	3/14/2025	Matthew Barsotti	45	Invoice for PO#-1151 Charter Draw-Lottery	1,400.00
3578	3/14/2025	Producers Dairy Foods, Inc.	2512505702	Invoice for PO#-1003 Producers Dairy - Milk Lunchroom	365.95
3579	3/14/2025	Punchout Staples	6025917573	Invoice for PO#-1140 SPED Printer Ink	492.12
3579	3/14/2025	Punchout Staples	6025917574	Invoice for PO#-1139 Copier Paper	1,117.64
3580	3/14/2025	STA West Region	5202127	Invoice for PO#-1143 STA-Feb	73,951.66
3580	3/14/2025	STA West Region	70292180	Invoice for PO#-1144 STA-Field Trip	820.49
3581	3/14/2025	The Box Shop	10998	Invoice for PO#-1148 The Bos Shop	30.00
3581	3/14/2025	The Box Shop	11023	Invoice for PO#-1147 The box shop	30.00
3582	3/14/2025	VISA	1313-022525	Visa 1313 Suzanne Nicastro	732.78
3583	3/14/2025	VISA	9677-022525	Visa 9677 Anthony Slade	1,735.26
3584	3/14/2025	VISA	7179-022525	Visa 7179 Joanne Johnson	1,264.01
3585	3/14/2025	Wells Fargo Financial Leasing Inc.	5033350792	Invoice for PO#-1142 Wells Fargo	1,422.55
3586	3/19/2025	Punchout Amazon	1LHW-QPY4-46N1	Invoice for PO#-1153 Item for PAW awards	417.47
3587	3/19/2025	Vestis	5020766111	Invoice for PO#-1159 Vestis	72.08
3588	3/19/2025	California FAIR Plan Association	COM0301670727-022625	Policy Renewal Insurance premium notice	1,879.00
3589	3/19/2025	Frontier Communications	022825-062408	Invoice for PO#-1152 Frontier	108.97
3590	3/19/2025	LUSD	INV25-00105	Invoice for PO#-1161 LUSD - Natural Gas	2,066.92
3590	3/19/2025	LUSD	INV25-00106	Invoice for PO#-1162 LUSD - Utlites	1,964.42
3591	3/19/2025	Punchout Office Depot	414043418001	Invoice for PO#-1132 supplies	248.83
3592	3/19/2025	Producers Dairy Foods, Inc.	2512506403	Invoice for PO#-1003 Producers Dairy - Milk Lunchroom	388.36
3593	3/19/2025	Veritiv Operating Company	619-36374500	Invoice for PO#-911 Veritiv Maint orders	2,722.70
3594	3/19/2025	YM&C	15075	Invoice for REQ# 25-240 YM&C	180.00
3597	3/25/2025	Punchout Amazon	14T4-4JTN-4X9V	Invoice for PO#-1160 ELD reward	50.82
3597	3/25/2025	Punchout Amazon	14W4-7HLV-LRLF	Invoice for PO#-1155 Band aids	73.29
3597	3/25/2025	Punchout Amazon	1YJ6-LQ6R-LKR1	Invoice for PO#-1154 Art Supplies	30.13
3598	3/25/2025	Punchout Office Depot	413515192001	Invoice for PO#-1138 supplies	61.04

Manzanita Public Charter School: Warrant Report - March 2025

Check Number	Check Date	Vendor Name	Invoice Number	Invoice/remit description	Check Amount
3599	3/25/2025	SBCEO Santa Barbara County Education Office Communications	19C25-00140	Invoice for PO#-1165 SBCEO-Print shop	218.94
3600	3/25/2025	Solution Tree	S319500	Invoice for PO#-1078 Solution Tree Jun9-10 PD	3,920.00
3601	3/25/2025	Punchout Staples	7004524473	Invoice for PO#-1156 Consturction paper and supplies	268.49
3602	3/25/2025	State of California Department of Justice	802627	Invoice for PO#-1164 State of CA DOJ	64.00
Report Total					300,717.85


Lompoc Unified School District
Business Services

 PO Box 8000, 1301 North A St, Lompoc, CA 93438-8000

Vended School Meals Agreement
Between
Lompoc Unified School District Child Nutrition Services
and
Manzanita Public Charter School
2025-2026 School Year

The purpose of this agreement is for Manzanita Public Charter School (Manzanita) to purchase reimbursable school breakfasts and lunches (meals) from Lompoc Unified School District (LUSD) that meet the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP) meal requirements. Manzanita and LUSD are collectively referred to as the "Parties".

In accordance with the California Universal Meals Program, Manzanita is required to provide two free meals (breakfast and lunch) during each school day to each student requesting a meal, regardless of the student's free or reduced-price meal eligibility.

Scope of USDA Allowable/Unallowable Services Under a Vended Meal Contract:

LUSD, as a vended meal contractor, can perform the following tasks:

- Meal preparation and delivery
- Menu development
- Provide documentation to show that meals meet USDA meal pattern requirements

Vended meal contractors cannot perform the following tasks:

- Access individual student meal eligibility information
- Provide staffing for Manzanita food service duties
- Collect claim data and submit CNIPS claims
- Conduct point-of-service meal counts and ensure reimbursable meals are provided
- Perform program oversight

AGREEMENT

The Parties agree as follows:

1. TERM AND TERMINATION

This contract is effective beginning on August 11, 2025 and ending on June 4, 2026, unless terminated earlier as provided herein.

Except as otherwise indicated, this Agreement may only be amended by mutual written consent of the Parties and approval of the LUSD Board of Education. Any discrepancies will be addressed and corrected by mutual agreement between the Parties.



Lompoc Unified School District

Business Services

PO Box 8000, 1301 North A St, Lompoc, CA 93438-8000

2. LUSD DUTIES:

- 2.1. LUSD shall prepare meals for Manzanita for each school day, according to the LUSD Board-approved 2025-2026 school year calendar. Meals will meet NSLP and SBP meal requirements and comply with United States Department of Agriculture (USDA) nutritional standards, with the exception that LUSD will not provide milk.
- 2.2. LUSD shall provide personnel and equipment for the preparation and delivery of meals for Manzanita. Entrées will be individually pre-portioned, and include the necessary packaging for the individual meals.
- 2.3. LUSD shall be responsible for the condition and care of delivered vended meals, including maintaining the proper temperature of meal components until Manzanita accepts delivery. A Daily Transport Record, itemizing each food item and its quantity, will accompany each delivery.
- 2.4. LUSD shall make one delivery on each school day prior to the start of lunch. The delivery will include lunch for the current day and breakfast for the following day. Deliveries will be to the Manzanita cafeteria located at 991 Mountain View Boulevard, Vandenberg Space Force Base. If additional deliveries are required due to a Manzanita's error or at Manzanita's request, a \$25 delivery fee will be added to the monthly bill for each additional delivery.
- 2.5. Condiments, milk, paper goods (disposable lunch trays, napkins, plasticware), cleaners, and sanitizers, are not included in the meal prices. Upon Manzanita's request, LUSD can provide full cases of these items, at a 15% mark-up of the price provided by our suppliers. Student lunch cards are also not included.
- 2.6. LUSD shall provide a monthly breakfast and lunch menu at least two weeks prior to the start of the month. LUSD reserves the right to make any necessary menu adjustments without prior notice due to product shortages, equipment failure, and other unforeseen circumstances. Any Manzanita requests for deviations from the LUSD menus provided, are not included in the indicated meal prices.
- 2.7. LUSD shall provide sack meals for field trips that meet NSLP and SBP requirements, upon request from Manzanita. Manzanita shall provide field trip meal requests in writing to the LUSD Central Kitchen at least 7 working days prior to the date that the meals are needed.
- 2.8. LUSD shall work with Manzanita to accommodate any special dietary needs of Manzanita students. If the accommodations exceed usual and customary food costs, additional charges may incur and will be agreed upon prior to service.
- 2.9. LUSD shall provide the following documents to demonstrate compliance with the USDA K-8 meal pattern requirements: Nutrient Analysis, Weekly Certification Worksheet, Standardized Recipes, Production Records, Transport Records, and Menus.
- 2.10. LUSD will maintain all necessary records regarding the nutritional components of the meals it provides and will make those records available for inspection by Manzanita or any state or federal authority upon request.
- 2.11. LUSD will maintain applicable State and local health certifications for all facilities in which meals are prepared for Manzanita.
- 2.12. LUSD will ensure that at least one staff member at the preparation site has a valid Food Manager Safety certification. All food will be properly stored, prepared, packaged, and



Lompoc Unified School District

Business Services

PO Box 8000, 1301 North A St, Lompoc, CA 93438-8000

transported free of contamination and at appropriate temperatures. LUSD will follow applicable Hazard Analysis Critical Control Point (HACCP) procedures in the preparation and delivery of vended meals.

2.13. LUSD shall wash soiled pans that are returned each day from Manzanita.

3. MANZANITA PUBLIC CHARTER SCHOOL DUTIES:

- 3.1. In accordance with the California Universal Meals program, Manzanita understands that it must provide two free meals (breakfast and lunch) during each school day to each student requesting a meal, regardless of the student's free or reduced-price eligibility.
- 3.2. Manzanita shall be solely responsible for serving, tracking, and claiming meals provided by LUSD. Manzanita will provide all personnel necessary to serve and supervise consumption of meals.
- 3.3. Manzanita shall conduct all aspects of the free and reduced-price meal application process, including but not limited to creating, updating, reviewing, processing the applications, and updating their student eligibility.
- 3.4. Manzanita shall order meals on the provided breakfast and lunch menus to the LUSD Central Kitchen by the required date each month. Adjustments to the order shall be provided in writing no later than 10 working days prior to delivery.
- 3.5. Manzanita shall ensure that offered and served meals meet all requirements, and only reimbursable meals are claimed in CNIPS.
- 3.6. Manzanita shall review the provided documents for the vended meals to verify meal contributions and ensure that reimbursable meals are counted correctly.
- 3.7. Manzanita shall procure milk in a separate contract and ensure that two types of compliant milk are offered at breakfast and lunch.
- 3.8. Manzanita shall create their own signs, lunch cards, and menus for distribution to staff and families, as needed.
- 3.9. Manzanita shall ensure that proper food handling and safety precautions are maintained as outlined in the California Retail Food Code and local health department standards.
- 3.10. Manzanita shall maintain a current health permit and food sanitation records, and ensure the local environmental health department conducts two safety inspections each year.
- 3.11. Manzanita shall be responsible for the cost and scheduling of repairs needed on existing LUSD kitchen/cafeteria equipment at Manzanita. If existing equipment is deemed non-repairable, Manzanita will be responsible for replacing the equipment.
- 3.12. Manzanita shall rinse LUSD sheet pans before they are returned to the LUSD Central Kitchen each day.
- 3.13. Manzanita shall maintain all SFA program documents (including LUSD-provided documents) for three years, plus the current year.
- 3.14. Manzanita will no longer have access to LUSD's Point of Sale or Back of House software. It is the responsibility of Manzanita to establish a software POS contract.



Lompoc Unified School District

Business Services

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4. PAYMENT

- 4.1. LUSD shall charge and Manzanita shall pay \$3.20 for each breakfast and \$4.80 for each lunch prepared for Manzanita.
- 4.2. LUSD will provide Manzanita with an itemized invoice for meals and any additional components provided by LUSD as requested during the previous month.
- 4.3. Manzanita shall remit full payment to LUSD for all meals, any additional meal components, and/or any additional services within sixty (60) days after the date that LUSD issues the invoice, except as otherwise provided in this Agreement.

5. COMPLIANCE WITH LAWS AND REGULATIONS

Both parties shall comply with all applicable federal, state, and local statutes and regulations regarding the preparation and consumption of meals that meet the school meal requirements, including, but not limited to, all applicable regulations relating to the overt identification of students, the nutritious content of meals, and civil rights/nondiscrimination. All records maintained by LUSD and Manzanita shall be open to inspection by proper federal, state, and local authorities in accordance with applicable statutes and regulations.

6. CANCELLATION POLICY

This Agreement may be terminated by either Party upon the giving of ninety (90) days written notice to the other Party. Changes to this agreement require a ninety (90) day written notice to the other Party and are subject to the written agreement of the Parties and approval of the LUSD Board of Education.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement.

Signature Date

Douglas Sorum
Assistant Superintendent, Business Services
Lompoc Unified School District

Signature Date

Karen M Deming
Director, Child Nutrition Services
Lompoc Unified School District

Signature Date

Suzanne Nicastro
Superintendent
Manzanita Public Charter School



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CONSENT AGENDA ITEM

Item Title: *2025-26 STIPEND POSITIONS*

Background:

As Manzanita Public Charter School evolves to a grades TK-8 model beginning Fall of 2025, new programs and needs have emerged. The following stipend list has been adapted to include these needs. The 2025-26 changes are highlighted in yellow:

All Stipends paid per annum:

- Masters stipend \$1500
- Student Council Coordinator \$1000-Changed from \$250 to \$1000
- Bilingual Stipend \$1000
- ELD Coordinator \$2500-Changed from \$5000 to \$2500
- Drama Choreographer \$1000
- ADMIN/OFFICE Driving Stipend \$1200
- YEARBOOK Stipend \$1500
- EMT Licensing Stipend \$3000
- Technology LEAD stipend \$7500
- ELOP Stipend \$10,000
- Technology stipend \$1500
- Middle School Sports Coordinator \$5000 (New stipend)
- Middle School Sports Coach \$2000 (New Stipend)
- AVID Coordinator \$5000 (New Stipend)
- Middle School Driving Stipend \$2000 (New Stipend)

Recommendation: APPROVAL

Fiscal impact: (\$30K)

Resource Person: Suzanne Nicastro



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Item Scheduled for Action/Consideration Attachment

Item Title: Middle School Curriculum Purchases

Background:

The MPCS Governance Board approved these curriculum options after a public hearing was held on Wednesday, April 9, 2025. Each curriculum invoice represents a one-year contracted commitment.

Recommendation: Approval

Fiscal impact: \$35,142.69

Resource Person: Suzanne Nicastro

QUOTE



ATTN:
Klett World Languages, Inc.
320 W Ohio St
Ste. 3W
Chicago, IL,60654

QUOTE #: ZQ004657

Internal Quote reference:5380245000160354454

Bill To

Manzanita Public Charter School (CA)
991 MOUNTAIN VIEW BLVD
VANDENBERG AIR FORCE BASE, California 93437
United States

Ship To

Manzanita Public Charter School (CA)
ATTN: Karina Delgado
991 MOUNTAIN VIEW BLVD
VANDENBERG AIR FORCE BASE, California 93437
United States

Sales Consultant	Sales Consultant Email	Expiration Date
Alba Vega Beloy	avega@klettwl.com	Dec 31, 2025

ISBN	Title	Quantity	Base Price	Sale Price	Total
9788418224249	Reporteros 1A: Textbook	60	\$ 64.95	\$ 45.42	\$ 2725.20
NP12818224249	Reporteros 1A: 12-Month The KWL Hub for Students (Premium)	150	\$ 59.95	\$ 41.93	\$ 6289.50
NP12818625343	Reporteros 1: 12-Month The KWL Hub for Teachers	1	\$ 29.95	\$ 0.00	FREE
PD0104	Initial Onboarding Training	1	\$ 0.00	\$ 0.00	FREE
S01001	Shipping	1	\$ 218.02	\$ 218.02	\$ 218.02

Total

\$ 9,232.72

Digital Fulfillment notes (if applicable):

Note: Sales tax may be applied at time of purchase. If you have a tax exemption certificate, please include it with your purchase order

TERMS TO NOTE

1. Upon the customer's acceptance of this quote by signing below or providing a purchase order for the items, quantities, and amounts indicated herein, Klett World Languages, Inc. ("KWL") will proceed to fulfill available items.
2. By accepting this quote, the customer acknowledges that it accurately and fully represents the product and services mix and quantities of items that KWL owes to the customer in exchange for the amounts indicated herein.
3. By accepting this quote, the customer agrees to pay KWL for any products included herein that KWL fulfills to the customer and any services included herein that KWL renders to the customer. KWL will issue an invoice on net 30 terms upon the fulfillment of products or services. KWL may issue partial invoices for partial deliveries according to sale prices specified in this quote. In such a situation, the payment for each invoice shall be due in full within 30 days of the invoice date.
4. Without written permission from Klett the customer may not make any unauthorized reproduction or engage in distribution of Klett's copyrighted materials, which include, but are not limited to, materials such as books, publications, computer software (including object code and source code), online curricula, Web content, diagrams, photos, testing materials, exams, text, images, and graphics published by Klett in any format.
5. All sales are subject to the return policy published at <https://klettwl.com/wp-content/uploads/2024/07/KWL-Return-Policy.pdf>.

All sales of licenses for digital books and materials are final, non-returnable, and non-refundable after the delivery of such materials to the customer.

Standard shipping, which may involve Ground parcel shipments and/or LTL freight shipments, will be billed at 8% of the sale price for print materials, net of any discounts applicable for such materials. Expedited options are available and, if requested by the customer, will be billed to the customer at cost incurred by Klett World Languages, Inc.

Print and digital materials for teachers are provided free of charge at the rate of one set of teacher materials for each 25 sets of student materials.

To ensure your order is processed smoothly, please include the following upon submission of your purchase order to our Orders Department (orders@klettwl.com):

- Tax-exempt certificate (if your school has one)
- Contact name, email address, and phone number for delivery purposes
- Contact name and email address for Accounts payable/Purchasing office for invoicing purposes
- Contact name and email address of your IT team for fulfilling digital products
- The quote number you are referencing in your purchase order.

TERMS AND CONDITIONS

1. Customer will be billed after indicating acceptance of this quote
2. Payment will be due 30 days net of billing
3. Shipping estimate not to exceed 10% of full price print materials

Customer Acceptance (sign below) if no purchase order is sent:

x _____

Print Name:

If you have any questions about this price quote, please contact Alba Vega Beloy at: avega@klettwl.com
Purchase Orders may be sent to orders@klettwl.com. Please CC avega@klettwl.com

Thank You For Your Business!



991 Mountain View Blvd.
Vandenberg Space Force Base, CA 93437
Phone: (805) 734-5600
Fax: (805) 734-3572
www.manzanitacharterschool.com
info@manzanitacharterschool.com

Item Scheduled for Action/Consideration Attachment

Item Title: Middle School Curriculum Purchases

Background:

The MPCS Governance Board approved these curriculum options after a public hearing was held on Wednesday, April 9, 2025. Each curriculum invoice represents a one-year contracted commitment.

Recommendation: Approval

Fiscal impact: \$35,142.69

Resource Person: Suzanne Nicastro



Because learning changes everything.®

QUOTE PREPARED FOR:

MANZANITA PUBLIC CHARTER SCH
991 MOUNTAIN VIEW BLVD
LOMPOC, CA 93437
ACCOUNT NUMBER: 2617416

SUBSCRIPTION/DIGITAL CONTACT:

Joanne Johnson
joanne.johnson@manzanitacharterschool.com
8057345600

CONTACT:

Joanne Johnson
joanne.johnson@manzanitacharterschool.com
8057345600

SALES REP INFORMATION:

Danny Wang
danny.wang@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Teen Health © 2021	\$3,980.25	(\$797.85)	\$3,182.40
PRODUCT TOTAL*	\$3,980.25	(\$797.85)	\$3,182.40
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$3,182.40

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER
SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/22/2025

ACCOUNT NAME: MANZANITA PUBLIC CHARTER SCH

EXPIRATION DATE: 08/20/2025

QUOTE NUMBER: MROSS-04222025110613-001

ACCOUNT #: 2617416

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Teen Health © 2021					
TEEN HEALTH DIGITAL STUDENT CENTER 1YR SUBSCRIPTION	978-1-26-418031-8	156	\$20.40	\$0.00	\$3,182.40
TEEN HEALTH, DIGITAL TEACHER CENTER, 1-YEAR SUBSCRIPTION	978-1-26-418228-2	5	\$159.57	\$797.85	*Free Materials
Teen Health © 2021 Subtotal:				\$797.85	\$3,182.40

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
 Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/22/2025

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ACCOUNT #: 2617416

PAGE #: 2



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LOMPOC, CA 93437
ACCOUNT NUMBER: 2617416

CONTACT:

Joanne Johnson
joanne.johnson@manzanitacharterschool.com
8057345600

VALUE OF ALL MATERIALS	\$3,980.25
FREE MATERIALS	(\$797.85)
PRODUCT TOTAL*	\$3,182.40
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$3,182.40

SUBSCRIPTION/DIGITAL CONTACT:

Joanne Johnson
joanne.johnson@manzanitacharterschool.com
8057345600

Comments:

Thank you!

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**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

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Item Scheduled for Action/Consideration Attachment

Item Title: Middle School Curriculum Purchases

Background:

The MPCS Governance Board approved these curriculum options after a public hearing was held on Wednesday, April 9, 2025. Each curriculum invoice represents a one-year contracted commitment.

Recommendation: Approval

Fiscal impact: \$35,142.69

Resource Person: Suzanne Nicastro



SCHOOL ESSENTIALS PRO PLUS

SY25-26

Prepared for Manzanita Public Charter School, CA on 2025-04-15

Grades 6-7
1 school building(s)

CommonLit Representative: Tobi Erwin, at tobi.erwin@commonlit.org

Quote for SY25-26

Package	Number of Schools	Length of contract	Cost per school per year	Total Cost
School Essentials PRO Plus	1 school(s)	1 year	\$6,500 / school / year	\$6,500

Payment Terms

Date	Payment Due
Net 30 from invoice date	100% of contract for SY25-26

Description of Services: CommonLit School Essentials PRO Plus

The CommonLit School Essentials PRO Plus package enables schools to implement CommonLit 360 for grades 6-12. CommonLit 360 is a full-year secondary English Language Arts curriculum ([EdReports Green rated for grades 6-8](#)) designed to support student growth in reading, writing, speaking, and listening. Our curriculum is grounded in research-based practices and is built around the idea that students learn best when they are engaged in meaningful, relevant, and challenging work. By providing educators with rigorous content and instructional support, CommonLit 360 enables students to reach their full potential.

School Essentials PRO Plus Pricing

CommonLit's standard per school price for the CommonLit School Essentials PRO Plus package is **\$6,500 per school per year**. This cost does not include in-person professional development sessions.

Service	Description
Professional Learning	<p>The dedicated Account Manager for Manzanita Public Charter School will provide strategic implementation support and planning for professional learning as it pertains to the CommonLit 360 Curriculum.</p> <p>The CommonLit School Essentials PRO Plus package includes four live, virtual professional development sessions per contract, per year. Sessions are up to 60 minutes and led by 1 facilitator. You can choose from sessions which cover the CommonLit Text Library, Target Lessons, and Assessment Series or our CommonLit 360 curriculum.</p> <p>Additionally, teachers and leaders will have unlimited access to our on-demand Professional Development Portal (featuring over 80 self-paced training modules) and ongoing CommonLit kickoff webinars that teachers can sign up to attend individually.</p> <p><i>Note: CommonLit's curriculum implementation support for CommonLit 360 does not include custom curriculum design or data analysis.</i></p>
Assessments & Data	<p>Teachers will gain access to CommonLit's Assessment Series and CommonLit 360's Unit Skills Assessments.</p> <p>The Assessment Series includes three easy-to-use benchmark assessments (a Pre-, Mid-, and Post-Assessment) are standardized, grade-level exams. They are designed to assess</p>

	<p>the key grade-level standards that students will be practicing throughout the school year. The assessments are administered directly through CommonLit's online platform and provide instant data for teachers.</p> <p>Additionally, the CommonLit 360 curriculum includes two Unit Skills Assessments per unit. Unit Skills Assessments are standards-aligned assessments featuring cold read passages that are connected to the unit's theme, topic, and focus skills.</p> <p>School and district leaders will gain access to CommonLit's Administrator Data Dashboard to track student performance on all CommonLit 360 lessons, formative assessments, and benchmark assessments.</p>
Premium Support & Integrations	<p>Manzanita Public Charter School will have a dedicated Account Manager who will coordinate technical setup of accounts for the duration of the partnership.</p> <p>Manzanita Public Charter School can choose from our premium rostering and integration solutions to set-up accounts: Clever, ClassLink, Canvas LMS.</p> <p>The CommonLit User Support team is available for teachers and leaders via email through help@commonlit.org or live chat during business hours. As a partner, Manzanita Public Charter School will receive priority user support.</p>

Add-On Services

CommonLit knows that the needs of every school and district are different. In addition to our virtual professional development options, we offer on-site professional development for schools who prefer in person sessions. Our expert facilitators will bring hands-on learning to you. These sessions, designed for teams new to CommonLit 360, will set your teachers up for success. Over the course of one or two days, we'll introduce your team to best practices for the core components of our curriculum. We'll facilitate the targeted practice and supported planning time that your team will need to jumpstart strong implementation. Ask your CommonLit representative to learn more about our [On-Site Foundations Jumpstart and Advanced Day agendas](#).

On-Site Professional Development Pricing	Cost
One Facilitator <ul style="list-style-type: none"> • 6 hours of sessions • Groups of 1-35 	\$6,000 per day
Two or More Facilitators <ul style="list-style-type: none"> • 6 hours of sessions • Groups of 35+ • Recommend for: <ul style="list-style-type: none"> ○ mixed middle school and high school groups ○ districts who would like to run Foundations Jumpstart Sessions and Advanced Sessions simultaneously 	\$5,000 per facilitator per day

If scheduling a 2-day session, both days must be consecutive.

Novels

Should your team teach all units in CommonLit 360, there are multiple units that feature a novel as a core

If you have any questions, please reach out to Tobi Erwin, at tobi.erwin@commonlit.org

text. These are not included on our website and will have to be purchased separately. Please [use this document](#) for a list of ISBN numbers for each novel for each grade.



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Recommendation: Approval

Fiscal impact: \$35,142.69

Resource Person: Suzanne Nicastro



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-523873-1
Date: 4/28/2025
Expires On: 7/28/2025
Delivery Service Level: Standard

Customer Contact Information

Joanne Johnson
Manzanita Public Charter Sch
555-555-5555
joanne.johnson@manzanitacharterschool.com

Amplify Contact Information

Demitri Gonos
Senior Account Executive
(559) 355-3244
dgonos@amplify.com

Grade 6 Earth and Space Science

PRODUCT	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science Grade 6 (Earth/Space Science) California - Digital Student License - 1yr (2025-2026)	\$25.00	0	78	\$0.00	\$1,950.00
Amplify Science Grade 6 (Earth/Space Science) California - Digital Teacher's Guide License - 1yr (2025-2026)	\$149.00	0	1	\$149.00	\$0.00
Amplify Science MS Earth & Space Science Kits	\$3,897.60	0	1	\$0.00	\$3,897.60
Amplify Science CA Earth & Space Notebook Bundle (1 qty per unit)	\$30.15	0	80	\$0.00	\$2,412.00
Amplify Science Middle School: Earth & Space Science Print Teacher Guides (1 qty per unit)	\$336.00	1	0	\$336.00	\$0.00
TOTAL				\$485.00	\$8,259.60

Grade 7 Life Science

PRODUCT	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science Grade 7 (Life Science) California - Digital Student License - 1yr (2025-2026)	\$25.00	0	78	\$0.00	\$1,950.00
Amplify Science Grade 7 (Life Science) California - Digital Teacher's Guide License - 1yr (2025-2026)	\$149.00	0	1	\$149.00	\$0.00
Amplify Science MS Life Science Kits	\$2,485.28	0	1	\$0.00	\$2,485.28
Amplify Science CA Life Science Investigation Notebook Bundle (1 qty per unit)	\$30.15	0	80	\$0.00	\$2,412.00

PRODUCT	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science Middle School: Life Science Print Teacher Guides (1 qty per unit)	\$336.00	1	0	\$336.00	\$0.00
TOTAL				\$485.00	\$6,847.28

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Science G6-8 Program Overview for Teachers (1/2 Day Onsite)	1.00	\$2,500.00	\$2,500.00	\$0.00
TOTAL		\$2,500.00	\$2,500.00	\$0.00

SUBTOTAL	\$15,106.88
ESTIMATED SALES TAX (10%)	\$1,120.69
TOTAL DISCOUNT	\$3,470.00
GRAND TOTAL	\$16,227.57

Scope and Duration**Payment Terms:**

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2025 until 06/30/2026.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

California Sales Tax

Please note that for California customers, we have included a Sales Tax Estimate calculated at 10% of the price of all print materials indicated in the price table above, to aid with budgeting. The exact sales tax amount due may vary based on county and/or municipality.

Free-with-Order Teacher Digital Experience License with Kit

Please note that the above pricing reflects the receipt of one Elementary Teacher Digital Experience License free-with-order with the purchase of a Classroom Kit for the duration of the adoption. License duration shown appended to Classroom Kits.

Special State Pricing

Please note that the pricing above reflects specific state pricing. For additional information on the state pricing, please contact your Account Executive.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. **Scope.** These Terms and Conditions (the “Customer Terms”) are a legal agreement between Amplify Education, Inc. (“Amplify”) and your school, district, state agency, or other educational organization (“you” or “Customer”) for the license and use of one or more of Amplify products or services (the “Products”), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the “Quote”). Unless otherwise specified in the Quote, these Customer Terms and the Quote constitute the entire agreement between Amplify and Customer regarding the license and use of the Products (the “Agreement”). This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify’s [Acceptable Use Policy](#) available at [amplify.com/acceptable-use](#) (“AUP”). If you do not agree to this Agreement, do not access, download, or use the Products.

2. **License.** Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the “Term”), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. “Authorized School User” means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User’s access and use of the Products will be subject to Amplify’s AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. **Restrictions.** Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, “Export Laws”). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are “commercial items” (as defined at 48 CFR 2.101), comprising “commercial computer software” and “commercial computer software documentation,” as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. **Reservation of Rights.** SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. “IP Rights” means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify’s IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see [amplify.com/virtual-patent-marking](#)).

5. **Payments.** In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. **Shipments.** Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify’s written authorization.

7. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable current or former student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's [Privacy Policy](https://www.amplify.com/customer-privacy) at [amplify.com/customer-privacy](https://www.amplify.com/customer-privacy) ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the [Privacy Policy](https://www.amplify.com/customer-privacy) available to the parents or guardians of users who are under the age of 13. In addition, Amplify has entered into the Data Privacy Agreements listed at [amplify.com/privacy-security](https://www.amplify.com/privacy-security) aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process.

10. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at [amplify.com/customer-requirements](https://www.amplify.com/customer-requirements).

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT WILL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE, OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO

CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. **Term/Termination.** This Agreement will be in effect for the Term and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity, or otherwise, a party will have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized School User) materially breaches any term, provision, warranty, or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge, or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible for the cost of any continued use of the Products following termination. Upon termination, Amplify will return or destroy any Student Data provided to Amplify hereunder. Notwithstanding the foregoing, nothing will require Amplify to return or destroy any data that does not include Student Data, including de-identified information or data that is derived from access to Student Data but which does not contain Student Data. Sections 3–14 will survive the termination of this Agreement.

14. **Miscellaneous.** This Agreement, including all addenda, attachments, and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word “including” means “including without limitation.” This Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Manzanita Public Charter School

Monthly Financial Update

actuals through March 2025



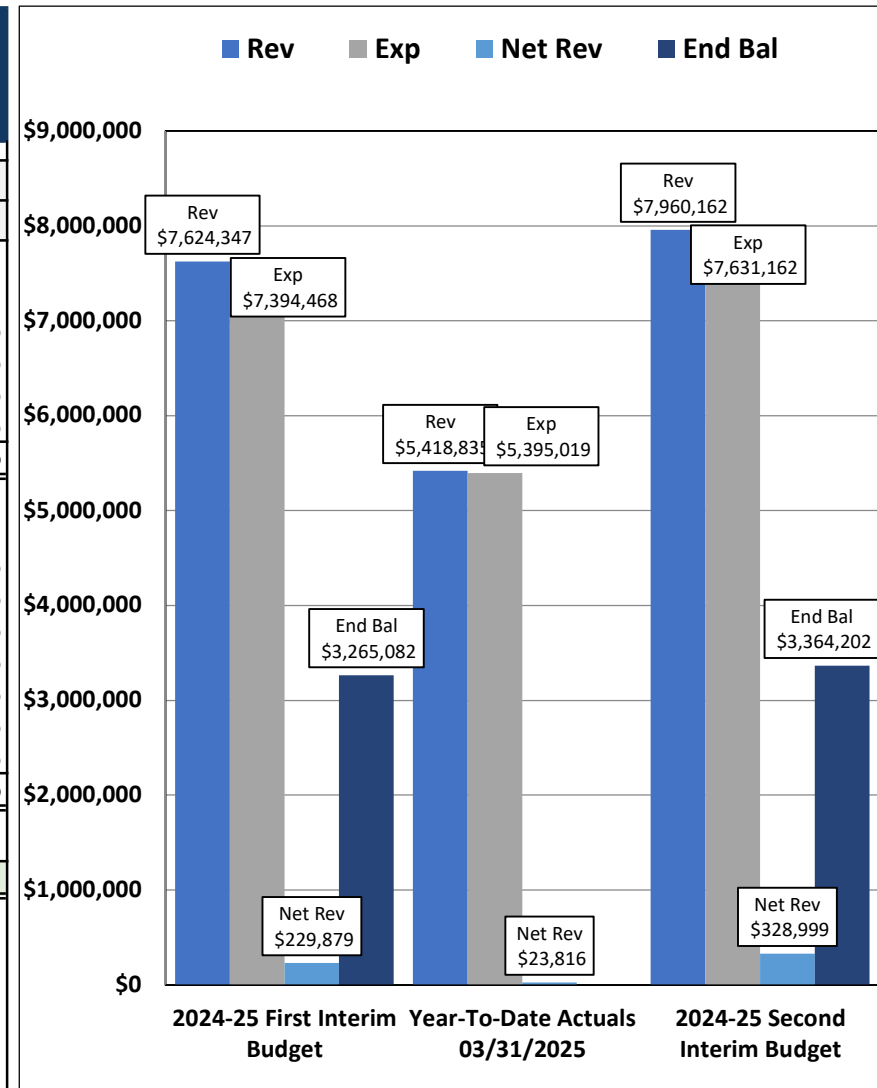
Manzanita Public Charter School
Monthly Financial Update
2024-25

SUMMARY NARRATIVE

Revenue	As of this report, 75% of the year has passed and 68% of overall projected revenue has been recorded.
Expenses	1.Expenses are trending at 71% overall. Currently, this does not present concern. We will closely monitor expenses and assist with modifications, if any, to the July Interim Budget.
Cash & Reserves	1. As of this report operating reserves rest at \$2,301,720. This offers significant balances on hand to carry out operations should economic uncertainty arise. 2. Note, the Fidelity Investment balance is \$1,532,165.31 as of this report. Total cash on hand plus investment total is \$3,833,885.31.
Additional Comments	The Manzanita Public Charter School (MPCS) continues to demonstrate fiscal stability and is projected to meet all obligations as scheduled. DMS and MPCS's management continue to monitor the political and economic landscape in an effort to anticipate potential impacts on the schools.

Manzanita Public Charter School
Monthly Financial Update
BUDGET SUMMARY

	2024-25 First Interim Budget	Year-To-Date Actuals 03/31/2025	2024-25 Second Interim Budget	% of Budget
Projected Enrollment:	484	-	484	-
Projected P-2 ADA:	448.25	-	448.25	-
Revenues:				
General Purpose Entitlement	\$ 5,405,170	\$ 3,674,853	\$ 5,658,646	65%
Federal Revenue	773,483	565,683	666,345	85%
Other State Revenue	1,310,694	1,018,330	1,314,010	77%
Other Local Revenue	135,000	159,968	321,162	50%
TTL Revenues	\$ 7,624,347	\$ 5,418,835	\$ 7,960,162	68%
Expenditures:				
Certificated Salaries	\$ 3,181,609	\$ 2,459,041	\$ 3,242,969	76%
Non-Certificated Salaries	780,604	567,541	780,604	73%
Benefits	1,086,171	752,800	1,223,976	62%
Books/Supplies/Materials	539,421	407,651	595,345	68%
Services/Operations	1,801,163	1,200,104	1,778,268	67%
Capital Outlay	-	-	-	0%
Other Outgo	5,500	7,882	10,000	79%
TTL Expenditures	\$ 7,394,468	\$ 5,395,019	\$ 7,631,162	73%
Net Revenues	\$ 229,879	\$ 23,816	\$ 328,999	
Beginning Balance July 1	\$ 3,035,203		\$ 3,035,203	
Ending Balance June 30	\$ 3,265,082		\$ 3,364,202	
Ending Balance as % of Exp:	44.2%		44.1%	



Manzanita Public Charter School
Monthly Financial Update
BUDGET DETAIL vs ACTUALS

Description	2024-25 First Interim Budget	Year-To-Date Actuals 03/31/2025	2024-25 Second Interim Budget	% of budget	Notes/Comments
Enrollment (CALPADS)	484		481		
REVENUES					
General Purpose Entitlement					
8011 General Purpose Block Grant	2,824,737	2,223,177	2,932,468	76%	
8012 Education Protection Account	1,121,379	685,012	1,186,463	58%	paid quarterly, next payment in April
8019 Prior Year Corrections/Adjustments	69,295	66,335	69,295	0%	
8096 Funding in Lieu of Property Taxes	1,389,759	700,330	1,470,420	48%	paid quarterly, next payment in April
TTL General Purpose Entitlement	5,405,170	3,674,853	5,658,646	65%	
Federal Revenue					
8110 Maintenance and Operations	-	-	-	0%	
8181 Federal IDEA SpEd Revenue	86,263	-	86,263	0%	
8220 School Nutrition Program - Federal	100,013	58,004	100,013	58%	
8290 Other Federal Revenue	587,207	507,679	480,069	106%	Title, ESSER funds, Impact Aide
TTL Federal Revenue	773,483	565,683	666,345	85%	
Other State Revenue					
8311 AB602 State SpEd Revenue	377,808	245,852	377,808	65%	
8520 School Nutrition Program - State	102,054	91,354	102,054	90%	
8550 Mandated Cost Reimbursements	8,784	8,784	8,784	100%	
8560 State Lottery Revenue	119,539	63,360	119,539	53%	
8565 Prior Year Lottery Revenue	631	2,666	3,316	80%	
8590 Other State Revenue	701,878	606,314	701,878	86%	Ed Effect, ELOP, Prop 28, TK
TTL Other State Revenue	1,310,694	1,018,330	1,314,010	77%	
Other Local Revenue					
8660 Interest Income	65,000	70,999	70,000	101%	26,573 Investment again included
8699 Other Revenue	70,000	88,970	251,162	35%	
TTL Other Local Revenue	135,000	159,968	321,162	50%	
TTL REVENUES	7,624,347	5,418,835	7,960,162	68%	

Manzanita Public Charter School
Monthly Financial Update
BUDGET DETAIL vs ACTUALS

Description	2024-25 First Interim Budget	Year-To-Date Actuals 03/31/2025	2024-25 Second Interim Budget	% of budget	Notes/Comments
EXPENDITURES					
1000 - Certificated Salaries					
1100 Teacher Compensation	2,259,062	1,847,734	2,259,062	82%	
1140 Teacher Stipends/Extra Duty	-	29,488	61,360	48%	
1150 Teacher Stipends/Extra Duty	237,250	35,211	237,250	15%	
1200 Student Support	273,018	221,049	273,018	81%	
1250 Support Stipends/Extra Duty	10,400	1,091	10,400	10%	
1300 Certificated Administrators	394,379	316,421	394,379	80%	
1350 Administrator Stipends/Extra Duty	7,500	8,049	7,500	107%	
TTL Certificated Salaries	3,181,609	2,459,041	3,242,969	76%	
2000 - Non - Certificated Salaries					
2100 Instructional Aides	360,979	212,789	360,979	59%	
2150 Instructional Aides Stipends	1,000	5,614	1,000	561%	adjust at estimated actuals
2200 Pupil Support Administration	162,489	130,381	162,489	80%	
2250 Pupil Support Stipends	3,000	1,538	3,000	0%	
2300 Classified Administrators	38,654	30,558	38,654	79%	
2400 Clerical & Technical Staff	207,715	177,398	207,715	85%	
2450 Clerical & Technical Stipends	5,600	4,963	5,600	89%	
TTL Non - Certificated Salaries	780,604	567,541	780,604	73%	
3000 - Employee Benefits					
3101 STRS Certificated	619,407	399,893	619,407	65%	
3301 OASDI/Medicare	47,023	78,911	112,023	70%	
3302 OASDI/Medicare	59,716	-	59,716	0%	
3401 Health Care Certificated	228,063	184,268	228,063	81%	
3402 Health Care Classified	47,587	40,981	47,587	86%	
3501 Unemployment Insurance	1,622	1,452	16,215	9%	
3502 Unemployment Insurance	390	-	3,903	0%	
3601 Workers' Comp Certificated	77,679	18,302	31,434	58%	
3602 Workers' Comp Classified	4,684	4,267	7,566	56%	
3902 Other Benefits Class	-	24,726	20,000	124%	
TTL Employee Benefits	1,086,171	752,800	1,223,976	62%	

Manzanita Public Charter School
Monthly Financial Update
BUDGET DETAIL vs ACTUALS

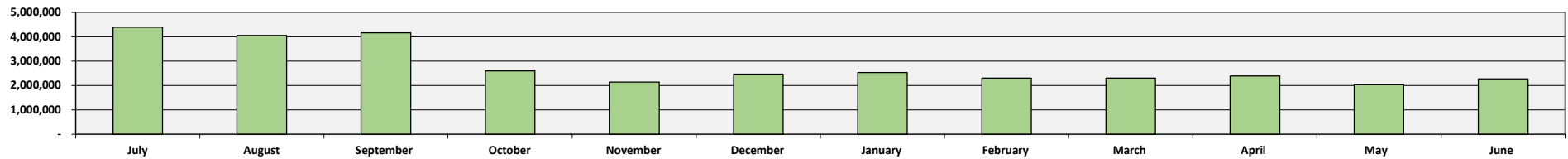
Description	2024-25 First Interim Budget	Year-To-Date Actuals 03/31/2025	2024-25 Second Interim Budget	% of budget	Notes/Comments
4000 - Books/Supplies/Materials					
4100 Textbooks & Core Curriculum	25,512	92,639	234,598	39%	Impact aide (ed for this and next yr)
4200 Other Reference Materials	15,000	1,122	5,000	22%	
4310 Materials & Supplies	226,799	147,948	181,590	81%	
4320 Office Supplies	453	1,335	2,500	53%	
4400 Non - Capitalized Equipment	69,000	20,100	69,000	29%	Impact aide (ed for this and next yr)
4700 School Nutrition Program	202,657	144,508	102,657	141%	adjust at estimated actuals
TTL Books/Supplies/Materials	539,421	407,651	595,345	68%	
5000 - Services & Operations					
5100 Subagreements For Services	258,400	156,723	258,400	61%	
5200 Travel & Conferences	29,000	34,477	39,000	88%	
5300 Dues & Memberships	5,500	14,221	15,000	95%	
5400 Insurance	35,000	37,352	35,000	107%	adjust at estimated actuals
5500 Operations & Housekeeping	65,150	102,836	65,000	158%	adjust at estimated actuals
5610 Facility Rents & Leases	36,500	37,997	46,500	82%	
5620 Equipment Leases	18,000	16,300	18,000	91%	
5800 Professional Services - Non - instructional	336,533	138,354	217,636	64%	
5810 Legal	3,000	11,403	15,000	76%	
5813 Transportation	678,030	497,456	678,030	73%	
5819 Student Assemblies and Events	-	6,391	7,500	85%	
5820 Audit & CPA	20,000	-	20,000	0%	
5825 DMS Business Services	147,708	120,530	167,163	72%	
5835 Field Trips - Bus Transportations	4,530	-	-		
5850 Oversight Fees	150,812	-	169,759	0%	
5860 Service Fees	500	4,590	750	612%	adjust at estimated actuals
5900 Communications	8,000	18,310	3,500	523%	adjust at estimated actuals
5930 Postage	4,500	1,702	2,500	68%	
TTL Services & Operations	1,801,163	1,200,104	1,778,268	67%	
6000 - Capital Outlay					
6900 Depreciation	-	-	-		
TTL Capital Outlay	-	-	-		

Manzanita Public Charter School
Monthly Financial Update
BUDGET DETAIL vs ACTUALS

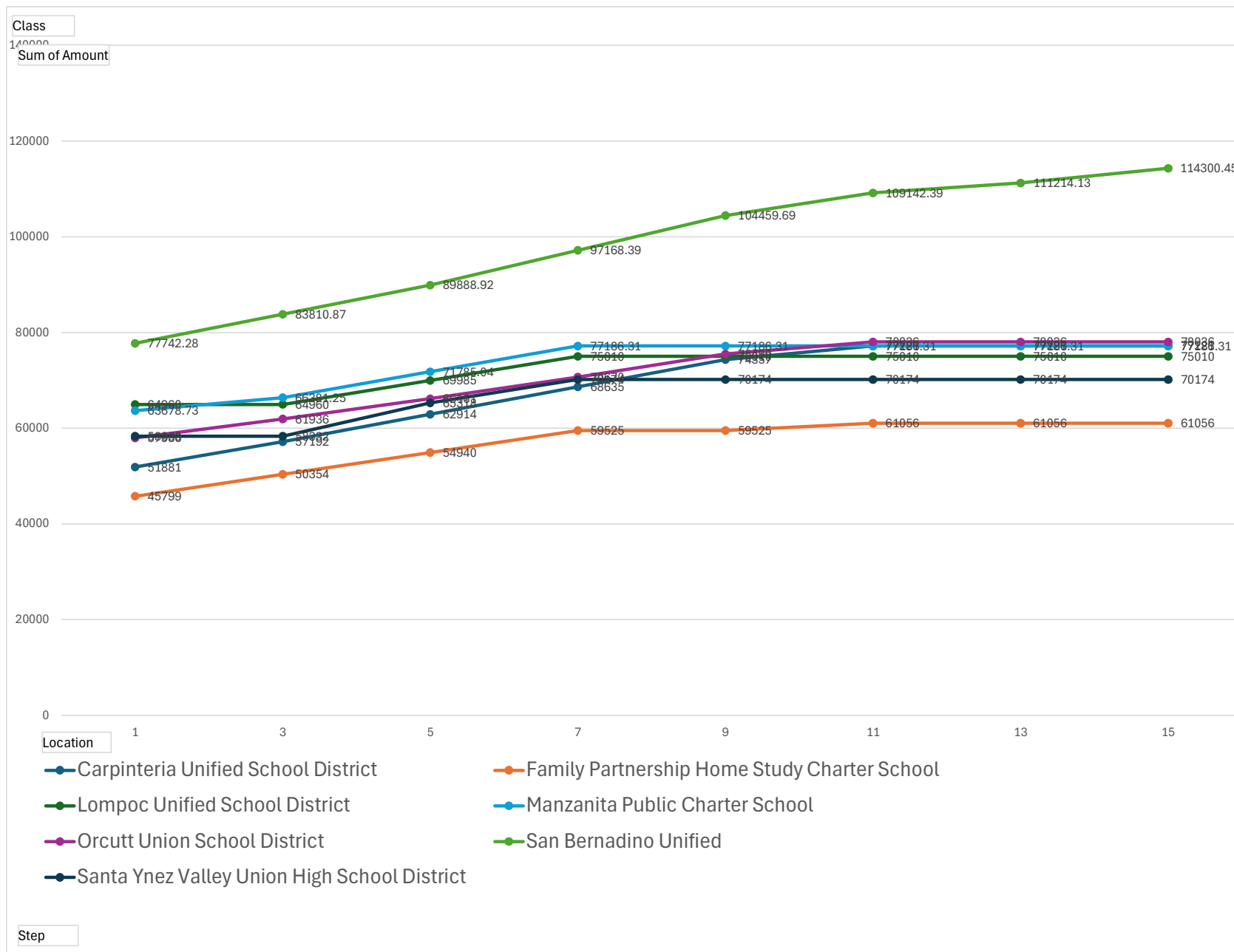
Description	2024-25 First Interim Budget	Year-To-Date Actuals 03/31/2025	2024-25 Second Interim Budget	% of budget	Notes/Comments
7000 - Other Outgo					
7141 Other Payments to Districts	5,500	7,882	10,000	79%	
TTL Other Outgo	5,500	7,882	10,000	79%	
TTL EXPENDITURES	7,394,468	5,395,019	7,631,162	71%	
Revenues less Expenditures	229,879	23,816	328,999		
Beginning Fund Balance	3,035,203		3,035,203		
Net Revenues	229,879		328,999		
ENDING BALANCE	3,265,082		3,364,202		
ENDING BALANCE AS % OF OUTGO	44.2%		44.1%		

Manzanita Public Charter School
2024-25 Projected Monthly Cash Flow Statement

Description	2024-25 Second Interim Budget	July	August	September	October	November	December	January	February	March	April	May	June	Accruals	Total For Year
BEGINNING CASH		4,329,200	4,395,383	4,055,987	4,163,362	2,602,458	2,148,538	2,473,659	2,529,915	2,312,001	2,301,720	2,395,670	2,036,538	2,274,503	4,329,200
CASH INFLOWS															
REVENUES															
LCFF State Aid	2,932,468	153,539	153,540	276,370	276,371	276,371	276,371	276,371	267,122	267,122	267,122	239,963	239,963	(37,757)	2,932,468
Education Protection Account	1,186,463			203,009	-	-	203,008	-	-	278,995		-	501,451	-	1,186,463
Prior Year Adjustments	69,295		69,295	-					(1,480)	(1,480)		-	-	2,960	69,295
In-Lieu-Of Property Taxes	1,470,420			-	-	364,171		336,159	(0)	(0)	364,171	-	-	405,920	1,470,420
Federal Revenues	666,345	-	402	-	-		370,931	85,274	196,728	100,355	114,932	61,297	61,297	(324,871)	666,345
Other State Revenues	1,314,010	60,908	56,710	79,606	79,500	50,594	153,046	185,937	67,507	95,605	95,605	95,605	25,000	268,387	1,314,010
Other Local Revenues	321,162	26,507	3,243	64,300	27,492	(4,324)	188,007	11,044	(144,400)	33,918				115,375	321,162
TTL CASH INFLOWS	7,960,163	240,954	283,190	623,286	383,363	686,812	1,191,362	894,786	385,476	774,515	841,830	396,865	827,711	430,014	7,960,163
EXPENDITURES															
All Certificated Salaries	3,242,969	29,256	297,700	263,747	288,916	426,322	291,804	274,211	295,626	291,461	291,461	241,461	191,461	59,545	3,242,969
All Classified Salaries	780,604	12,856	66,252	53,464	71,924	124,663	62,584	47,103	66,552	62,142	62,142	62,968	62,968	24,985	780,604
All Benefits	1,223,976	13,866	97,890	79,150	94,844	104,307	86,871	87,797	94,425	93,650	93,650	93,650	77,398	206,478	1,223,976
All Materials & Supplies	595,345	70,939	94,040	(16,187)	(7,359)	49,005	(655)	32,138	28,884	180,158	180,158	180,158	180,158	(376,094)	595,345
All Services and Operations	1,778,268	47,854	65,620	57,062	201,280	193,129	112,368	200,606	204,496	120,468	120,468	177,760	77,760	199,396	1,778,268
All Capital Outlay/Depreciation	-				-							-	-	-	-
All Other Outgo	10,000		1,084	976	976	1,141	1,016	1,016	1,673	-		-	-	2,118	10,000
TTL CASH OUTFLOWS	7,631,162	174,771	622,586	438,212	650,581	898,567	553,988	642,871	691,655	747,880	747,880	755,998	589,745	116,429	7,631,162
NET REVENUES	329,001														329,001
Accounts Receivable (net change)				(77,698)	206,314	(242,165)	(312,253)	(195,659)	88,266	(36,917)					(570,112)
Accounts Payable (net change)															-
Fixed Asset Acquisitions															-
Other Cash Inflows/Outflows					(1,500,000)		-								(1,500,000)
NET INFLOWS/OUTFLOWS		-	-	(77,698)	(1,293,686)	(242,165)	(312,253)	(195,659)	88,266	(36,917)	-	-	-		(2,070,112)
ENDING CASH BALANCE		4,395,383	4,055,987	4,163,362	2,602,458	2,148,538	2,473,659	2,529,915	2,312,001	2,301,720	2,395,670	2,036,538	2,274,503		
Days Cash On Hand		210	194	199	124	103	118	121	111	110	115	97	109		



Manzanita Public Charter School Salary Study



**MEMORANDUM OF UNDERSTANDING BETWEEN
MANZANITA PUBLIC CHARTER SCHOOL
AND ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT**

THIS MEMORANDUM OF UNDERSTANDING herein referred to as “Agreement” is between of Manzanita Public Charter School Department (here after referred to as MPCS) and Allan Hancock Joint Community College District (here after referred to as the AHJCCD).

I. PURPOSE

The purpose of this Agreement is to outline the cooperative partnership between AHJCCD and MPCS to deliver a STEM-based “College for Kids” camp experience to students enrolled at Manzanita Public Charter School. This four-day camp will serve a total of 60 students during the week of July 14–17, 2025. Two sessions will be offered each day, two in the morning and two in the afternoon, each limited to 15 students, allowing all 60 registered students to participate across the four days.

MPCS agrees to fund the participation of their students at a rate of \$200 per student per course, totaling an amount of \$12,000 for 60 students.

II. SCHEDULE

The STEM-based College for Kids camp will take place at the Allan Hancock College Lompoc Valley Center during the week of July 14–17, 2025. AHJCCD and MPCS will mutually agree upon the specific start and end times for the morning and afternoon sessions.

III. TERM

This Agreement shall become effective upon the date of signature by both parties and shall expire on July 18, 2025, unless terminated earlier or otherwise amended in writing.

IV. RESPONSIBILITIES

A. MPCS responsibilities:

1. MPCS will set up classrooms for instruction.
2. MPCS will assist with recruiting students for enrollment in the classes.
3. MPCS will submit full payment of \$12,000 to AHJCCD no later than July 11, 2025.
4. MPCS will support communication with families regarding orientation dates, camp logistics, expectations, and policies.
5. MPCS will provide any necessary supervision or chaperones as agreed upon.

B. AHJCCD responsibilities:

1. AHJCCD will provide a classroom for free for all MPCS - CFK sessions.
2. AHJCCD will provide qualified instructors to teach the sections at MPCS.
3. AHJCCD will lead communication with families regarding orientation dates, camp logistics, expectations, and policies.

4. AHJCCD will pay the instructors. Salaries will vary depending on each instructor's experience and education.
5. AHJCCD is required to follow Board policy regarding enrollment. Therefore, should a section or site have less than 15 students attending each session, outreach efforts will be implemented before cancellation is considered.
6. AHJCCD staff will make every attempt to provide a substitute in the absence of the teacher of record. Upon receiving notification of a teacher's absence, AHJCCD staff will promptly communicate the need for a substitute with MPCS staff. If one is not available after every attempt is made, AHJCCD staff will cancel the class session.

C. JOINT responsibilities:

1. MPCS staff and AHJCCD staff will meet as needed to plan, implement and evaluate program progress, and resolve issues.
2. MPCS staff and AHJCCD staff will work together to troubleshoot and solve issues.

V. CONFIDENTIALITY and FERPA Compliance

Both parties acknowledge that the students participating in this program are minors under the age of 18. Each party shall ensure that all student information is handled in strict compliance with applicable federal, state, and local laws, including but not limited to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g. Special precautions must be taken to safeguard personally identifiable information, including but not limited to student names, contact details, medical information, and academic records. Both AHJCCD and MPCS agree to take all reasonable measures to protect the confidentiality and privacy of student records and to use such information solely for purposes consistent with this Agreement.

VI. INDEMNITY

MPCS agrees to indemnify, defend and hold harmless AHJCCD, its officers, agents and employees from any and all claims and losses which arise out of or are in connection with the performance of this agreement either directly or indirectly from any act, error or omission or negligence.

AHJCCD agrees to defend, indemnify and hold harmless MPCS, its officers, employees and agents from any and all injuries, losses or damage, including damage to the undersigned property which may result from or arise in any way out of the negligence of AHJCCD.

Certificate of Insurance

Each party agrees to maintain insurance coverage of not less than one million dollars (\$1,000,000) in general liability and three million dollars (\$3,000,000) in errors and omissions or professional liability insurance. Proof of insurance shall be provided upon

request. Should either party's insurance lapse, the other party reserves the right to terminate this Agreement immediately.

VII. NON-DISCRIMINATION CLAUSE

Both AHJCCD and MPCS affirm they shall not discriminate in education or employment based on race, ethnicity, religion, national origin, gender, age, sexual orientation, disability, or other protected status.

VIII. DISPUTES

If a dispute arises for this agreement involving interpretation, implementation or conflict of policy or procedure, the parties shall meet to resolve the problem. To the extent possible, both parties shall ensure that any dispute will not disrupt the delivery of services.

IX. TERMINATION

The term of this agreement shall begin the date of signature by both parties and remain in effect until July 18, 2025. Either party may terminate this agreement earlier by providing a 30-day written notice to the other party.

Written notice of termination or changes to this agreement shall be addressed as follows:

To AHJCCD:

Dennis Curran,
Associate Superintendent/Vice President,
Finance and Administration
Allan Hancock College
800 South College Drive
Santa Maria, CA 93454

To MPCS:

Suzanne Nicastro
Superintendent/CEO
Manzanita Public Charter School
991 Mountain View Blvd,
Vandenberg Space Force Base, CA
93437

The parties agree to comply with the terms contained in this agreement.

IN WITNESS WHEREOF, AHJCCD and MPCS hereby agree to the terms of this Agreement.

APPROVED FOR AHJCCD

APPROVED FOR MPCH

Dennis Curran, Associate Superintendent/Vice
President, Finance and Administration
Allan Hancock Joint Community College District

Suzanne Nicastro
Superintendent/CEO
Manzanita Public Charter

Date_____

Date_____

Dr. Robert Curry
Vice President of Academic Affairs, Allan Hancock
Joint Community College District

Date_____