

Manzanita Governance Board

Approved Minutes

JANUARY 26, 2022

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Eric Wilhelm
Member	Harvey Green

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Manzanita Public Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592> The regular meeting will begin at 4:00 pm.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) CALL TO ORDER

TIME: 4:00 PM

Pledge of Allegiance

Establish Quorum

5/6 (Eric Wilhelm – Absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Items Scheduled for Action/Consideration

1. Discussion and Approval of AB 361 30-day Meeting online determination (Suzanne Nicastro) (Attachment A)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

D) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. COVID Update
 - c. PSMI Update

E) Consent Agenda Items

Motion: Harvey Green Second: Krishna Flores Vote: 5/0 (Eric Wilhelm – Absent)

1. Approval of Meeting Minutes for the Special Board Meeting on November 17, 2021 (Attachment A)
2. Approval of Meeting Minutes for the Regular Board Meeting on December 8, 2021 (Attachment B)
3. Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) Nancy Dow
4. Approval of the Personnel to Act as District Agents (Attachment D) (Suzanne Nicastro)
5. Approval of Personnel for the Release of Commercial and Payroll Warrants (Attachment E) (Suzanne Nicastro)
6. Approval of 2020/2021 Independent Audit for Manzanita Public Charter School (Attachment F) (Nancy Dow)

F) Items Scheduled for Action/Consideration

1. Discussion and Approval of Additional Signor to all Bank of the Sierra Accounts: Kathi Froemming (Attachment G) (Suzanne Nicastro)

Motion: Eli Villanueva Second: Harvey Green Vote: 5/0 (Eric Wilhelm – Absent)

2. Discussion and Approval of School Accountability Report Card (Suzanne Nicastro) (Attachment H) TABLED

G) Items Scheduled for Information and Discussion

1. Fiscal Leadership Transition
2. LCAP annual update Supplement and Universal PRE-K Overview - TABLED
3. Update of COVID Relief Funds
4. Update of 22/23 Governors Budget

H) Future Agenda Items

1. Single School Plan
2. Annual update to 21/22 LCAP

I) Adjourn to Closed Session Time: _____

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

I) Reconvene to Open Session Time: _____

J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

K) Next Meeting

The next scheduled meeting of the Governance Board will be held on Wednesday, February 16, 2022 at 4:00 PM in the Manzanita Public Charter School Staff Lounge.

L) Adjournment Time: 4:52 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on January 26, 2022



Eli Villanueva
Governance Board Secretary

3-9-22
Date