

Manzanita Governance Board

AGENDA

OCTOBER 15, 2025

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at
Manzanita Public Charter School
Staff Lounge
991 Mountain View Blvd.
Vandenberg Space Force Base, CA 93437

AND

Allan Hancock College
Lompoc Valley Center (LVC)
Office 2-115
One Hancock Drive
Lompoc, CA 93436

on October 15, 2025 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link:
<https://us02web.zoom.us/j/6825676592>.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

- A) Call to Order Time: _____
Pledge of Allegiance
Establish Quorum _____
Opening Comments/Introductions/Welcome Guests

- B) Communications
Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”

3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd., Vandenberg Space Force Base, CA93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director’s office.

C) Presentation

None.

D) Reports

1. Superintendent’s Report
 - a. Enrollment Report (Attachment A)
 - b. Prop 51/PSMI Update
 - c. Summary Legislative Update
 - d. Charter Renewal Update
 - e. Grant Writing Training
 - f. Middle school update
 - g. Local Control and Accountability Plan (LCAP) Surveys
2. Principal’s Report
 - a. Pumpkin Patch
 - b. Red Ribbon week
 - c. Trunk-or-Treat
3. Vandenberg Space Force Base Report
Crystal Adams - School Liaison
4. Board Member(s) Report
None.

E) Consent Agenda Items

Motion: _____ Second: _____ Vote: _____

1. Approval of the September 10, 2025 regular board meeting minutes. (Attachment B)
2. Approval of the check detail, deposit detail and unpaid bills. (Attachment C)

F) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) monthly update to the board. (Attachment D) (Candice Phillips)
2. CapTrust investments options for expiring investments. (Scott Thomas)
3. Staffing research and review. (Attachment E) (Suzanne Nicastro)

G) Items Scheduled for Action/Consideration

1. Discussion and approval of new board member, Michael Martinez, to the Manzanita Public Charter School Governance Board effective October 15, 2025.
Motion: _____ Second: _____ Vote: _____
2. Discussion and approval of the acceptance of the resignation of Eli Villanueva as Secretary of the Manzanita Public Charter School Governance Board effective October 15, 2025.
Motion: _____ Second: _____ Vote: _____
3. Nomination and Election of Secretary _____ effective October 15, 2025.
Motion: _____ Second: _____ Vote: _____
4. Discussion and approval of amended Bylaws of Manzanita Public Charter School. (Attachment F) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
5. Discussion and approval of Vehicle Policy BP V10152025. (Attachment G) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
6. Discussion and approval of new board policy Community Use of Facilities BP CUF101520251. (Attachment H) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
7. Discussion and approval of new board policy Capital Expenditures BP CE101520252. (Attachment I) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
8. Discussion and approval of new board policy Public Solicitations on School Grounds BP PSSG101520253. (Attachment J) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
9. Discussion and approval of new board policy Registration of Guest/Visitors BP RGV101520254. (Attachment K) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____
10. Discussion and approval of new board policy Drop Off and Pick Up of Students and Parking BP DOPUSP101520255. (Attachment L) (Suzanne Nicastro)
Motion: _____ Second: _____ Vote: _____

H) Future Agenda Items

None.

I) Next Meeting

Regular scheduled meeting of the Governance Board will be held on Wednesday, November 12, 2025
at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

J) Adjournment

Time: _____