

# Manzanita Governance Board

# APPROVED MINUTES

MAY 15, 2019

## Regular Board Meeting

### Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MAY 15, 2019 AT 6:00 PM.**

#### A) CALL TO ORDER

TIME: 6:00 pm

Pledge of Allegiance

Establish Quorum 5 / 6

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed

to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

**E) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report NONE
  - b. End of year celebrations – Drama Play, Field Day May 30 w/BBQ, June 6 Graduation, June 5, EOY Awards, June \_\_ Staff Lunch
  - c. State Testing update PRESENTED
  - d. Prop 51 update – TABLED – SEE ITEM BELOW (ARCHTICT)
  - e.

**F) Consent Agenda Items**

None

**G) Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the April 10, 2019, Regular Board Meeting (Attachment A)  
**MOTION: ARLEEN                      SECOND: VINCENT                      VOTE: 4/5 APPROVED**
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION: VINCENT                      SECOND: ARLEEN                      VOTE: 5/5 APPROVED**
3. Discussion and Approval of Bottle Branding Photography/Film Contract (Attachment D) (Suzanne Nicastro)  
**MOTION: ERIC                      SECOND: VINCENT                      VOTE: 5/5 APPROVED**
4. Discussion and Approval of Finland (oversees trip) for 8 staff members (Attachment E) (Suzanne Nicastro)TABLED – BRING BACK?  
**MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_                      VOTE: N/A**
5. Discussion and Approval of the Antioch University Santa Barbara student teacher/Internship Contract (Attachment F) (Suzanne Nicastro) PRESENTED and APPROVED  
**MOTION: Arleen                      SECOND: Vincent                      VOTE: 5 /5**
6. Discussion and approval to add 10 workdays to Superintendent/Principal 18-19 calendar (Attachment G) (Nancy Dow)PRESENTED and APPROVED  
**MOTION: Eric                      SECOND: Krishna                      VOTE:5 /5**
7. Discussion and approval of Architectural Services Contract with Ravatt, Albrecht & Associates PRESENTED AND APPROVED  
**MOTION: KRISHNA                      SECOND:VINCENT                      VOTE: 5/5**

**H) Items Scheduled for Information and Discussion**

1. Arts Program (Larry Kaml) **PRESENTED**
2. 2019-20 Budget (Draft) Presentation **PRESENTED**
3. **LCAP overview PRESENTED**

**I) Future Agenda Items**

1. Report Card Options
2. Comprehensive Safety Plan 2018-2019
3. Employee Handbook
4. BUDGET APPROVAL
5. LCAP APPROVAL
6. EPA RESOLUTION
7. Nancy Dow Contract

**C) Adjourn to Closed Session      Time: 8:00**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Contract Review
  - a. Certificated Employee (1): Superintendent/Principal

D) **Reconvene to Open Session**      **Time: 8:17 pm**

J) **PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

ORAL REPORT OF EXECUTIVE COMPENSATION GIVEN

APPROVAL OF EXECUTIVE / SUPERINDENDENT/PRINCIPAL CONTRACT BY VOTE:

CHAIR	Monique Mangino - AYE
Secretary	Eric Wilhelm AYE
Treasurer	Juan Carlos Castañeda    ABSENT
Member	Krishna Flores    AYE
Member	Vincent Jackson AYE
Member	Arleen Pelster    AYE

K) **Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 19, 2019 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

L) **Adjournment**                      **Time: \_\_\_\_\_**