



# Manzanita Governance Board

# Unadopted Minutes

AUGUST 21, 2024

## Regular Board Meeting

### Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on June 21, 2024 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

#### A) Call to Order

Time: 3:31 PM

Pledge of Allegiance

Establish Quorum

5/5

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VSFB, CA93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

#### C) Presentation

Introduction of new MPCS teaching staff.

- Introduced Angie Torres, Transitional Kindergarten Teacher; Allie Sims, Kindergarten Teacher; Skylar Dominguez, Second Grade Teacher and Maureen McCarthy, Fourth Grade Teacher.

#### D) Reports

1. Superintendent's Report
  - a. Enrollment Report (Attachment A)
  - b. Prop 51/PSMI Update
  - c. Grade 7<sup>th</sup> and 8<sup>th</sup> Update
  - d. School Food Authority Update (SFA)
2. Principal's Report
  - a. School Opening Update
  - b. Back to School Night
  - c. Professional Development Plan
3. Vandenberg Space Force Base Report  
~~Crystal Adams – School Liaison~~  
Tabled
4. Board Member(s) Report
  - a. Facilities Project Update – Arleen Pelster

#### E) Consent Agenda Items

Motion: Krishna Flores      Second: Monique Mangino      Vote: 5/5

1. Approval of the June 12, 2024 special board meeting (Attachment B)
2. Approval of the June 19, 2024 minutes of the regular board meeting (Attachment C)
3. Approval of the check detail, deposit detail and unpaid bills (Attachment D)
4. Approval of Scholar/Parent Handbook (Attachment E)
5. Approval of Employee Handbook Revision (Attachment F)

**F) Items Scheduled for Information and Discussion**

1. ~~Delta Management Solutions (DMS) monthly update to the board (Candice Phillips)~~  
Tabled
2. Smarter Balanced Assessment Consortium Results (SBAC) (Kat Franson)
3. 2022-2023 Teaching Assignment Monitoring Outcomes (TAMO) (Attachment G)  
(Suzanne Nicastro)

**G) Items Scheduled for Action/Consideration**

1. Discussion and approval of 2023-2024 Prop 28 Arts and Music in Schools Funding Annual Report (Attachment H) (Suzanne Nicastro)  
Motion: Krishna Flores      Second: Eli Villanueva      Vote: 5/5
2. Discussion and approval of Independent Study Revised Policy (Attachment I) (Suzanne Nicastro)  
Motion: Monique Mangino      Second: Alfonso Gonzalez      Vote: 5/5

**H) Future Agenda Items**

None.

- I) The next scheduled meeting of the Governance Board will be held on Wednesday, September 11, 2024 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.**

- J) Adjournment                      Time: 5:08 PM**

### Manzanita Public Charter School: Warrant Report - 07/01/23-07/31/2023

Check Number	Check Date	Vendor Name	Invoice Number	Invoice/remit description	Check Amount
2594	7/11/2023	Teresa Gaona	031423-Reimb JL	Reimbursement Certified mail	12.55
2595	7/14/2023	Big Green Cleaning Company	627330	Invoice for PO#-389 Big Green	2,405.00
2596	7/14/2023	Kimberly Hurd	062323-Mileage KH	Mileage PD Reimbursement	222.42
2596	7/14/2023	Kimberly Hurd	062323-Reimb KH	PD Reimbursement	1,409.84
2597	7/14/2023	LUSD	INV23-00214	Utilities DFAS December & January 2023	5,113.60
2597	7/14/2023	LUSD	INV23-00221	Invoice for PO#-391 LUSD	4,372.26
2598	7/14/2023	STA West Region	5202106	Invoice for PO#-375 STA	72,735.44
2598	7/14/2023	STA West Region	5202107	Invoice for PO#-374 STA	20,098.64
2598	7/14/2023	STA West Region	70212629	Invoice for PO#-383 STA	455.00
2598	7/14/2023	STA West Region	70212630	Invoice for PO#-387 STA	476.68
2598	7/14/2023	STA West Region	70212631	Transport 052523 6th grade camp return back	422.50
2598	7/14/2023	STA West Region	70212632	Invoice for PO#-384 STA	227.50
2598	7/14/2023	STA West Region	70212633	Invoice for PO#-385 STA	130.00
2598	7/14/2023	STA West Region	70212634	Invoice for PO#-386 STA	195.00
2599	7/14/2023	The Reading League, Inc.	4430	Invoice for PO#-348 The Reading League	2,000.00
2600	7/14/2023	YM&C	5328	Invoice for PO#-393 YM&C	630.00
2601	7/14/2023	Aramark	5020328982	Invoice for PO#-399 Aramark	61.90
2602	7/14/2023	EdFiles	906293	Invoice for PO#-390 EdFiles	349.00
2603	7/14/2023	ESGI, LLC	ESGI44415	Invoice for PO#-379 ESGI	1,170.00
2604	7/14/2023	Lanspeed	56402	Invoice for PO#-382 Lanspeed	2,500.00
2604	7/14/2023	Lanspeed	56403	Invoice for PO#-381 Lanspeed	77.00
2605	7/14/2023	The Reading League, Inc.	4431	Invoice for PO#-351 The Reading League	600.00
2606	7/21/2023	Larry Kaml	062323-Mileage LK	PD Reimbursement -Disneyland resort	223.08
2606	7/21/2023	Larry Kaml	062323-Reimb LK	PD Reimbursement	1,233.06
2607	7/21/2023	LUSD	INV23-00226	Invoice for PO#-406 LUSD	4,887.60
2608	7/21/2023	VISA	4121-062723	Acct #4121 Anthony S. supplies	3,029.88
2609	7/21/2023	VISA	7179-062723	Acct #7179 Joanne J. supplies	2,611.94
2610	7/21/2023	Punchout Amazon	1KKN-MCWC-Y3T6	Invoice for PO#-395 Vendor Punchout Order	1,052.58
2610	7/21/2023	Punchout Amazon	1P9D-KPY3-YLRW	Invoice for PO#-394 Vendor Punchout Order	144.19
2610	7/21/2023	Punchout Amazon	1VJM-FXN4-Y1PG	Invoice for PO#-396 Vendor Punchout Order	30.82
2611	7/21/2023	Aperture Education	INV172277	Invoice for PO#-378 DESSA	3,525.00
2612	7/21/2023	Crestline Specialties, Inc.	5204247	Invoice for PO#-405 Crestline	456.60
2613	7/21/2023	Liminex, Inc.	INV-103876	Invoice for PO#-373 GoGuardian	11,730.00
2614	7/21/2023	ParentSquare Inc.	SI-004353	Invoice for PO#-403 Parent Square	2,750.00
2615	7/21/2023	Zaner-Bloser, Inc.	INVZB21283	Invoice for PO#-392 Handwriting Books Quote #00047937	4,330.48
2617	7/27/2023	Channon Mitchell	063023-Reimb CM	Reimb for meal/hotel conf.	1,643.22
2618	7/27/2023	Innovative School Solutions, Inc.	MPS182	Invoice for PO#-416 Oasis	2,650.00
2619	7/27/2023	LUSD	INV23-00246	Invoice for PO#-419 Oversight Fee 2022-2023	139,230.90
2619	7/27/2023	LUSD	INV23-00251	Invoice for PO#-420 LUSD	3,125.30
2620	7/27/2023	Santa Barbara County SELPA	INV23-00021	FY 2022/23 BCBA Services	7,496.28
2621	7/27/2023	Punchout Amazon	1R3W-HWLT-7NNH	Invoice for PO#-398 Vendor Punchout Order	195.74
2621	7/27/2023	Punchout Amazon	1VGH-MJWM-LKCV	Invoice for PO#-401 Vendor Punchout Order	300.34
2621	7/27/2023	Punchout Amazon	1WG4-LVFW-6L7P	Invoice for PO#-398 Vendor Punchout Order	2,553.05
2622	7/27/2023	Aramark	5020340147	Reusable Masks/Lndry bags/service charge	61.90
2623	7/27/2023	Delta Managed Solutions	MPCS 07-23	DMS July 2023 Business services	11,153.01
2624	7/27/2023	Punchout Staples	8070948465	Invoice for PO#-407 Vendor Punchout Order	2,694.80
2624	7/27/2023	Punchout Staples	8070968357	Invoice for PO#-410 Vendor Punchout Order	253.34
2624	7/27/2023	Punchout Staples	8070986018	Invoice for PO#-415 Vendor Punchout Order	478.50
2625	7/27/2023	California FAIR Plan	COM2820967 01	Renewal Insurance premium notice	5,481.00
2627	7/31/2023	Diverse Pest Management Inc.	27709-063023	Invoice for PO#-428 Diverse Pest	1,500.00
2628	7/31/2023	Eide Bailly LLP	EI01539682	Invoice for PO#-430 Auditors	5,000.00
2629	7/31/2023	LUSD	INV23-00261	Invoice for PO#-426 LUSD	1,174.15

**Manzanita Public Charter School: Warrant Report - 07/01/23-07/31/2023**

Check Number	Check Date	Vendor Name	Invoice Number	Invoice/remit description	Check Amount
2629	7/31/2023	LUSD	INV23-00262	Invoice for PO#-425 LUSD	2,432.56
2629	7/31/2023	LUSD	INV23-00271	Invoice for PO#-427 LUSD	810.12
2630	7/31/2023	Punchout Amazon	1373-CDFF-3K7W	Invoice for PO#-413 Vendor Punchout Order	331.26
2630	7/31/2023	Punchout Amazon	1HTH-KVFD-PTXP	Invoice for PO#-400 Vendor Punchout Order	34.09
2630	7/31/2023	Punchout Amazon	1LWL-QTRV-YYYN	Invoice for PO#-411 Vendor Punchout Order	809.92
2630	7/31/2023	Punchout Amazon	1X7Y-YYG1-WDQM	Invoice for PO#-408 Vendor Punchout Order	1,246.65
2631	7/31/2023	Big Green Cleaning Company	628935	Invoice for PO#-429 Summer cleaning	2,612.00
2632	7/31/2023	Diverse Pest Management Inc.	27709-072623	Invoice for PO#-428 Diverse Pest	1,500.00
2633	7/31/2023	EducatorsHandbook.com	9913	Incidents & Office referrals,minor incidents licenses	798.00
2634	7/31/2023	Frontier Communications	062408-072423	Services for 062823-072723	63.35
2635	7/31/2023	NCS Pearson, Inc.	22193546	Invoice for PO#-418 BASC-3 TRS Child Record forms	67.88
2636	7/31/2023	SchoolMate	IN000596074	Primary value planners	257.30
2636	7/31/2023	SchoolMate	IN000596127	Elementary planners	1,039.50
2637	7/31/2023	Punchout Staples	8071031239	Invoice for PO#-407 Vendor Punchout Order	635.46
2637	7/31/2023	Punchout Staples	8071040556	Invoice for PO#-421 Vendor Punchout Order	213.40
2638	7/31/2023	Studies Weekly	479258	Invoice for PO#-377 Studies Weekly	971.31
2639	7/31/2023	The Math Learning Center	INV41583	Invoice for PO#-376 Bridges Math Books	<u>2,750.22</u>
Report Total					<u>353,234.11</u>



*"A Gold Ribbon School"*

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Vandenberg Space Force Base, CA 93437  
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[www.manzanitacharterschool.com](http://www.manzanitacharterschool.com)  
[info@manzanitacharterschool.com](mailto:info@manzanitacharterschool.com)

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## Consent Agenda Item/Attachment E

*Item Title: Approval of amended minutes*

### Background:

➤ February 13, 2019 and April 10, 2019, Regular Board Meetings, minutes were approved but are missing the Certificate of Secretary signature.

**Recommendation:** Approval

**Fiscal impact:** None

**Resource Person:** Suzanne Nicastro

# Manzanita Governance Board

# APPROVED MINUTES

FEBRUARY 13, 2019

## Regular Board Meeting

### Governance Board Members

Chairman	Monique Mangino	<b>PRESENT</b>
Secretary	Eric Wilhelm	<b>PRESENT</b>
Treasurer	Juan Carlos Castañeda	<b>ABSENT</b>
Member	Ed Braxton	<b>ABSENT</b>
Member	Krishna Flores	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>
Member	Arleen Pelster	<b>ABSENT</b>

The regular board meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, FEBRUARY 13, 2019 AT 5:30 PM.**

**A) CALL TO ORDER**

**TIME: 5:35 PM**

Pledge of Allegiance

Establish Quorum

**4/7**

Opening Comments/Introductions/Welcome Guests

**B) Adjourn to Closed Session**

**Time: 7:13 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Performance Evaluation/Contract Review

a. Certificated Employee (1): Superintendent/Principal

**C) Reconvene to Open Session**

**Time: 8:21 PM**

**D) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)**

**NO ACTION TAKEN.**

**E) Communications**

Instructions for Presentations to the Board by Parents and Citizens

**F) Reports**

1. Superintendent/Principal's Report

a. Enrollment Report

**HANDOUT 1**

b. Jog-A-Thon

**PRESENTED**

c. Prop 39 LED Lighting Update

**PRESENTED**

**G) Consent Agenda Items**

None

**H) Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the December 17, 2018 Special Board Meeting (Attachment A)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES OF THE DECEMBER 17, 2018 SPECIAL BOARD MEETING.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTIONED APPROVED**

2. Discussion and Approval of the Minutes of the January 10, 2019 Special Board Meeting (Attachment B)

**MR. ERIC WILHELM MOVED TO APPROVE THE MINUTES OF THE JANUARY 10, 2019 SPECIAL BOARD MEETING.**

**MR. VINCENT JACKSON SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**



3. Discussion and Approval of the Minutes of the January 16, 2019 Regular Board Meeting (Attachment C)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES OF THE JANUARY 16, 2019 REGULAR BOARD MEETING.**  
**MS. KRISHNA FLORES SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
4. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment D) (Nancy Dow)  
**MR. ERIC WILHELM MOVED TO APPROVE THE CHECK DETIAL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**  
**MS. KRISHNA FLORES SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
5. Discussion and Approval of the Special Education Budget (Attachment E) (Nancy Dow)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE SPECIAL EDUCATION BUDGET.**  
**MR. ERIC WILHELM SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
6. Discussion and Approval of Low Performing Student Block Grant (Attachment F) (Suzanne Nicastro)  
**MS. KRISHNA FLORES MOVED TO APPROVE THE LOW PERFORMING STUDENT BLOCK GRANT.**  
**MR. VINCENT JACKSON SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED**
7. Discussion and Approval of Creating an Ad Hoc Advisory Committee for Prop 51 to Include Board Members (Attachment G) (Suzanne Nicastro)  
**MR. ERIC WILHELM MOVED TO APPROVE CREATING AN AD HOC ADVISORY COMMITTEE FOR PROP 51.**  
**MR. VINCENT JACKSON SECONDED THE MOTION.**  
**VOTE: 4/4**  
**MOTION APPROVED.**

**I) Items Scheduled for Information and Discussion**

- |  |                  |
|--|------------------|
| 1. Essential Standards Presentation (Christine Petrone)                                | <b>HANDOUT 2</b> |
| 2. Dashboard Review (Suzanne Nicastro)   | <b>PRESENTED</b> |
| 3. 2 <sup>nd</sup> Interim Budget Report Update (Nancy Dow) <b>DUE: MARCH 15, 2019</b> | <b>HANDOUT 3</b> |

**J) Future Agenda Items**

1. Report Card Options
2. Comprehensive Safety Plan 2018-2019
3. Employee Handbook
4. **ADD: 2<sup>nd</sup> Interim Budget – March 2019**
5. **ADD: PROP 51 – March 2019**
6. **ADD: P-2 Annual Report – April 2019**

**K) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, March 13, 2018 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L) Adjournment**

**Time: 8:22 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the regular meeting of the Board of Directors held on February 13, 2019.

\_\_\_\_\_  
**ERIC WILHELM**  
**GOVERNANCE BOARD SECRETARY**

**MARCH 13, 2019**  
**DATE**

# Manzanita Governance Board

## APPROVED AMENDE MINUTES

FEBRUARY 13, 2019

### Regular Board Meeting

#### Governance Board Members

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Secretary	Eric Wilhelm	<b>PRESENT</b>
Treasurer	Juan Carlos Castañeda	<b>ABSENT</b>
Member	Ed Braxton	<b>ABSENT</b>
Member	Krishna Flores	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>
Member	Arleen Pelster	<b>ABSENT</b>

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**A) CALL TO ORDER** **TIME: 5:35 PM**

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Establish Quorum

**4/7**

Opening Comments/Introductions/Welcome Guests

**B) Adjourn to Closed Session** **Time: 7:13 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Performance Evaluation/Contract Review

a. Certificated Employee (1): Superintendent/Principal

**C) Reconvene to Open Session** **Time: 8:21 PM**

**D) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present)  
**NO ACTION TAKEN.**

**E) Communications**

Instructions for Presentations to the Board by Parents and Citizens

**F) Reports**

1. Superintendent/Principal's Report

a. Enrollment Report

**HANDOUT 1**

b. Jog-A-Thon

**PRESENTED**

c. Prop 39 LED Lighting Update

**PRESENTED**

**G) Consent Agenda Items**

None

**H) Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the December 17, 2018 Special Board Meeting (Attachment A)

**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES OF THE DECEMBER 17, 2018 SPECIAL BOARD MEETING.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTIONED APPROVED**

2. Discussion and Approval of the Minutes of the January 10, 2019 Special Board Meeting (Attachment B)

**MR. ERIC WILHELM MOVED TO APPROVE THE MINUTES OF THE JANUARY 10, 2019 SPECIAL BOARD MEETING.**

**MR. VINCENT JACKSON SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**

3. Discussion and Approval of the Minutes of the January 16, 2019 Regular Board Meeting (Attachment C)

**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES OF THE JANUARY 16, 2019 REGULAR BOARD MEETING.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**

4. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment D) (Nancy Dow)

**MR. ERIC WILHELM MOVED TO APPROVE THE CHECK DETIAL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**

5. Discussion and Approval of the Special Education Budget (Attachment E) (Nancy Dow)

**MR. VINCENT JACKSON MOVED TO APPROVE THE SPECIAL EDUCATION BUDGET.**

**MR. ERIC WILHELM SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**

6. Discussion and Approval of Low Performing Student Block Grant (Attachment F) (Suzanne Nicastro)

**MS. KRISHNA FLORES MOVED TO APPROVE THE LOW PERFORMING STUDENT BLOCK GRANT.**

**MR. VINCENT JACKSON SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED**

7. Discussion and Approval of Creating an Ad Hoc Advisory Committee for Prop 51 to Include Board Members (Attachment G) (Suzanne Nicastro)

**MR. ERIC WILHELM MOVED TO APPROVE CREATING AN AD HOC ADVISORY COMMITTEE FOR PROP 51.**

**MR. VINCENT JACKSON SECONDED THE MOTION.**

**VOTE: 4/4**

**MOTION APPROVED.**

**I) Items Scheduled for Information and Discussion**

- |  |                  |
|--|------------------|
| 1. Essential Standards Presentation (Christine Petrone)                                | <b>HANDOUT 2</b> |
| 2. Dashboard Review (Suzanne Nicastro)   | <b>PRESENTED</b> |
| 3. 2 <sup>nd</sup> Interim Budget Report Update (Nancy Dow) <b>DUE: MARCH 15, 2019</b> | <b>HANDOUT 3</b> |

**J) Future Agenda Items**

1. Report Card Options
2. Comprehensive Safety Plan 2018-2019
3. Employee Handbook
4. **ADD: 2<sup>nd</sup> Interim Budget – March 2019**
5. **ADD: PROP 51 – March 2019**
6. **ADD: P-2 Annual Report – April 2019**

**K) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, March 13, 2018 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L) Adjournment**

**Time: 8:22 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that **these amended minutes, consisting of two (2) pages are the minutes of the regular meeting of the Board of Directors held on February 13, 2019. Original meeting minutes attached to this document.**

\_\_\_\_\_  
Eli Villanueva

Governance Board Secretary

**September 11, 2024**

Date

# Manzanita Governance Board

# APPROVED MINUTES

APRIL 10, 2019

## Regular Board Meeting

### Governance Board Members

Chairman	Monique Mangino	<b>PRESENT</b>
Secretary	Eric Wilhelm	<b>ABSENT</b>
Treasurer	Juan Carlos Castañeda	<b>ABSENT</b>
Member	Krishna Flores	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>
Member	Arleen Pelster	<b>PRESENT</b>

The regular board meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, APRIL 10, 2019 AT 6:00 PM.**

#### **A) Call to Order**

**Time: 6:00 PM**

Pledge of Allegiance

Establish Quorum

**4/6**

Opening Comments/Introductions/Welcome Guests

#### **B) Communications**

Instructions for Presentations to the Board by Parents and Citizens

#### **C. Reports**

1. Superintendent/Principal's Report

a. Enrollment Report - **PRESENTED**

b. Smarter Balanced Assessment Testing - **PRESENTED**

c. Percussive Dance Assembly: Thursday, April 11<sup>th</sup> (Two Assemblies: 1<sup>st</sup> at 8:30 AM / 2<sup>nd</sup> at 10:15 AM) - **PRESENTED**

d. Talent Show: Wednesday, April 24<sup>th</sup> (1<sup>st</sup> Show from 8:30 AM -9:30 AM/2<sup>nd</sup> Show from 10:20 AM-11:20 AM) - **PRESENTED**

#### **D. Consent Agenda Items**

None

#### **E. Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the March 13, 2019 Regular Board Meeting (Attachment A)

**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES FROM THE MARCH 13, 2019 REGULAR BOARD MEETING.**

**MS. ARLEEN PELSTER SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

2. Discussion and Approval of the Minutes of the March 20, 2019 Special Board Meeting (Attachment B)

**MS. ARLEEN PELSTER MOVED TO APPROVE THE MINUTES FROM THE MARCH 20, 2019 SPECIAL BOARD MEETING.**

**MR. VINCENT JACKSON SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

3. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)

**MR. VINCENT JACKSON MOVED TO APPROVED THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**

**MS. ARLEEN PELSTER SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

4. Discussion and Approval of the 2019-2020 Instructional Minutes (Attachment D) (Suzanne Nicastro)

**MR. VINCENT JACKSON MOVED TO APPROVE THE 2019-2020 INSTRUCTIONAL MINUTES.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

5. Discussion and Approval of the Architectural Firm for Prop 51 Facilities Construction Program (Suzanne Nicastro)

**MR. VINCENT JACKSON MOVED TO APPROVE THE ARCHITECTURAL FIRM FOR PROP 51 FACILITIES CONSTRUCTION PROGRAM.**

**MS. ARLEEN PELSTER SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

6. Discussion and Approval of Resolution for Autism Awareness Month (Attachment E) (Suzanne Nicastro)

**MS. ARLEEN PELSTER MOVED TO APPROVE THE RESOLUTION FOR AUTISIM AWARENESS MONTH.**

**MS. KRISHNA FLORES SECONDED THE MOTION.**

**VOTE: 4/4**

**APPROVED**

**F. Items Scheduled for Information and Discussion**

1. Technology Presentation (Michael Valverde) - **PRESENTED**
2. Budget Plans for 2019-2020 - **TABLED**
3. Educational Visit to Finland in October 2019 (Attachment F) - **PRESENTED**
4. Food Services for 2019-2020 (Attachment G) - **TABLED**

**G. Future Agenda Items**

1. Fiscal Report – Survey Monkey (May 2019)
2. Fiscal Director Contract (May 2019)
3. Arts Program
4. Comprehensive Safety Plan 2018-2019
5. Employee Handbook

**H. Adjourn to Closed Session      Time: 7:45 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Performance Evaluation/Contract Review
  - a. Certificated Employee (1): Superintendent/Principal
2. Personnel: Discipline/Dismissal
  - a. Certificated Employee (1)

**I. Reconvene to Open Session      Time: 9:45 PM**

**J. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)  
**NO ACTION TAKEN****

**K. Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, May 15, 2018 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L. Adjournment      Time: 9:45 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Chairman of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the regular meeting of the Board of Directors held on April 10, 2019.

\_\_\_\_\_  
**MONIQUE MANGINO**  
**GOVERNANCE BOARD CHAIRMAN**

**MAY 15, 2019**  
**DATE**

# Manzanita Governance Board

## APPROVED AMENDE MINUTES

APRIL 10, 2019

### Regular Board Meeting

#### Governance Board Members

Chairman	Monique Mangino	<b>PRESENT</b>
Secretary	Eric Wilhelm	<b>ABSENT</b>
Treasurer	Juan Carlos Castañeda	<b>ABSENT</b>
Member	Krishna Flores	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>
Member	Arleen Pelster	<b>PRESENT</b>

The regular board meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, APRIL 10, 2019 AT 6:00 PM.**

#### A) Call to Order

**Time: 6:00 PM**

Pledge of Allegiance

Establish Quorum

**4/6**

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

#### C. Reports

1. Superintendent/Principal's Report

a. Enrollment Report - **PRESENTED**

b. Smarter Balanced Assessment Testing - **PRESENTED**

c. Percussive Dance Assembly: Thursday, April 11<sup>th</sup> (Two Assemblies: 1<sup>st</sup> at 8:30 AM / 2<sup>nd</sup> at 10:15 AM) - **PRESENTED**

d. Talent Show: Wednesday, April 24<sup>th</sup> (1<sup>st</sup> Show from 8:30 AM -9:30 AM/2<sup>nd</sup> Show from 10:20 AM-11:20 AM) - **PRESENTED**

#### D. Consent Agenda Items

None

#### E. Items Scheduled for Action/Consideration

- Discussion and Approval of the Minutes of the March 13, 2019 Regular Board Meeting (Attachment A)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE MINUTES FROM THE MARCH 13, 2019 REGULAR BOARD MEETING.**  
**MS. ARLEEN PELSTER SECONDED THE MOTION.**  
**VOTE: 4/4**  
**APPROVED**
- Discussion and Approval of the Minutes of the March 20, 2019 Special Board Meeting (Attachment B)  
**MS. ARLEEN PELSTER MOVED TO APPROVE THE MINUTES FROM THE MARCH 20, 2019 SPECIAL BOARD MEETING.**  
**MR. VINCENT JACKSON SECONDED THE MOTION.**  
**VOTE: 4/4**  
**APPROVED**
- Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)  
**MR. VINCENT JACKSON MOVED TO APPROVED THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**  
**MS. ARLEEN PELSTER SECONDED THE MOTION.**  
**VOTE:4/4**  
**APPROVED**

4. Discussion and Approval of the 2019-2020 Instructional Minutes (Attachment D) (Suzanne Nicastro)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE 2019-2020 INSTRUCTIONAL MINUTES.**  
**MS. KRISHNA FLORES SECONDED THE MOTION.**  
**VOTE: 4/4**  
**APPROVED**
5. Discussion and Approval of the Architectural Firm for Prop 51 Facilities Construction Program (Suzanne Nicastro)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE ARCHITECTURAL FIRM FOR PROP 51 FACILITIES CONSTRUCTION PROGRAM.**  
**MS. ARLEEN PELSTER SECONDED THE MOTION.**  
**VOTE: 4/4**  
**APPROVED**
6. Discussion and Approval of Resolution for Autism Awareness Month (Attachment E) (Suzanne Nicastro)  
**MS. ARLEEN PELSTER MOVED TO APPROVE THE RESOLUTION FOR AUTISIM AWARENESS MONTH.**  
**MS. KRISHNA FLORES SECONDED THE MOTION.**  
**VOTE: 4/4**  
**APPROVED**

**F. Items Scheduled for Information and Discussion**

1. Technology Presentation (Michael Valverde) - **PRESENTED**
2. Budget Plans for 2019-2020 - **TABLED**
3. Educational Visit to Finland in October 2019 (Attachment F) - **PRESENTED**
4. Food Services for 2019-2020 (Attachment G) - **TABLED**

**G. Future Agenda Items**

1. Fiscal Report – Survey Monkey (May 2019)
2. Fiscal Director Contract (May 2019)
3. Arts Program
4. Comprehensive Safety Plan 2018-2019
5. Employee Handbook

**H. Adjourn to Closed Session      Time: 7:45 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Performance Evaluation/Contract Review
  - a. Certificated Employee (1): Superintendent/Principal
2. Personnel: Discipline/Dismissal
  - a. Certificated Employee (1)

**I. Reconvene to Open Session      Time: 9:45 PM**

**J. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)  
**NO ACTION TAKEN****

**K. Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, May 15, 2018 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L. Adjournment      Time: 9:45 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that **these amended minutes, consisting of two (2) pages are the minutes of the regular meeting of the Board of Directors held on April 10, 2019. Original meeting minutes attached to this document.**

\_\_\_\_\_  
 Eli Villanueva  
 Governance Board Secretary

**September 11, 2024**  
 Date



*"A Gold Ribbon School"*

991 Mountain View Blvd.  
Vandenberg Space Force Base, CA 93437  
Phone: (805) 734-5600  
Fax: (805) 734-3572  
[www.manzanitacharterschool.com](http://www.manzanitacharterschool.com)  
[info@manzanitacharterschool.com](mailto:info@manzanitacharterschool.com)

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## Consent Agenda Item/Attachment D

*Item Title: Approval of amended minutes*

### Background:

➤ March 21, 2018, Special Board Meeting, minutes have a typo on the heading from "Unapproved Minutes" to Approved Minutes.

**Recommendation:** Approval

**Fiscal impact:** None

**Resource Person:** Suzanne Nicastro



## Manzanita Governance Board

**UNAPPROVED MINUTES**

MARCH 21, 2018

**Special Board Meeting****Governance Board Members**

Chairman	Randy Wolf	<b>ABSENT</b>
Secretary	Eric Wilhelm	<b>PRESENT</b>
Treasurer	Monique Mangino	<b>PRESENT</b>
Member	Juan Carlos Castañeda	<b>PRESENT</b>
Member	Vincent Jackson	<b>PRESENT</b>
Member	Arleen Pelster	<b>PRESENT</b>

The special meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MARCH 21, 2018 AT 6:30 PM.**

**A) CALL TO ORDER****TIME: 6:41 PM**

Pledge of Allegiance

Establish Quorum

**5/6**

Opening Comments/Introductions/Welcome Guests

1. Martha Garcia - English Language Proficiency Assessments for California (ELPAC) Test and the English Language (EL) Program Presentation

**TESTING HAS BEGUN AND BEGAN WITH 6<sup>TH</sup> GRADE MOVED DOWN TO LOWER GRADES**

2. Kathy Guthrie – Manzanita Great Shake Presentation

**SCHEDULED FOR FRIDAY, APRIL 27, 2018****5<sup>TH</sup> AND 6<sup>TH</sup> GRADE SCHOLARS ONLY (5 SCHOLARS FROM EACH CLASS/GRADE)****B) Communications**

Instructions for Presentations to the Board by Parents and Citizens

**C) Consent Agenda Items**

None

**D) Items Scheduled for Action/Consideration**

1. Approval of the meeting minutes for the February 14, 2018 Regular Board Meeting (Attachment A)  
**MS. ARLEEN PESLTER MOVED TO APPROVE THE MEETING MINUTES FOR THE FEBRUARY 14, 2018 REGULAR BOARD MEETING WITH AMENDMENT TO SHOW THAT QUORUM WAS 5/6 NOT 5/5.**  
**MS. MONIQUE MANGINO SECONDED THE MOTION.**  
**VOTE: 5/5**
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION: ERIC WILHELM MOVED TO APPROVE THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**  
**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**  
**VOTE: 5/5**
3. Discussion and Approval of the 2<sup>nd</sup> Interim Report (Attachment C) (Nancy Dow)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE 2<sup>ND</sup> INTERIM REPORT**  
**MS. ARLEEN PELSTER SECONDED THE MOTION.**  
**VOTE: 5/5**

4. Discussion and Approval of the Charter School's Annual Financial Audit Contract for Fiscal Year 2017-2018 (Attachment D) (Nancy Dow)

**MS. MONIQUE MANGINO MOVED TO APPROVE THE CHARTER SCHOOL'S ANNUAL FINANCIAL AUDIT CONTRACT FOR THE FISCAL YEAR 2017-2018**

**MR. ERIC WILHELM SECONDED THE MOTION.**

**VOTE: 5/5**

5. Discussion and Approval of 2017-2018 Early Retirement Policy (Attachment E) (Suzanne Nicastro)

**MR. VINCENT JACKSON MOVED TO APPROVE THE 2017-2018 EARLY RETIREMENT POLICY WITH AMENDMENT TO INCLUDE A MINIMUM OF THREE (3) YEARS AND THE SUBMISSION DATE OF NO LATER THAN APRIL 15, 2018.**

**MS. MONIQUE MANGINO SECONDED THE MOTION.**

**VOTE: 5/5**

#### **E) Reports**

Executive Director/Principal's Report

- |  |                                |
|--|--------------------------------|
| 1. Enrollment Report                       | <b>PRESENTED – HANDOUT#1</b>   |
| 2. Literacy Night                          | <b>PRESENTED</b>               |
| 3. Parent Survey                           | <b>PRESENTED</b>               |
| 4. Video – <i>We all Make A Difference</i> | <b>TABLED FOR NEXT MEETING</b> |

#### **F) Items Scheduled for Information and Discussion**

- ~~3. The English Language Proficiency Assessments for California (ELPAC) Test and the English Language (EL) Program (Martha Garcia)~~ **MOVED TO OPENING COMMENTS/INTRODUCTIONS/WELCOME GUESTS**
4. The Universal Service Schools and Libraries Program (E-rate Presentation) (Nancy Dow) **PRESENTED**
5. The California Public School Facility Bonds Update (Prop 51) (Attachment F)(Suzanne Nicastro) **PRESENTED**
6. Annual Filing of Statement of Economic Interest (Form 700) Deadline: April 2<sup>nd</sup> (Ninette Height) **PRESENTED – HANDOUT#2**

#### **G) Future Agenda Items**

1. Report Card Options (Suzanne Nicastro)
2. 2017 California English Language Development Test (CELDT) Scores
3. Brown Act Training
4. School Master Calendar
5. ADDED: SPECIAL EDUCATION RESERVES

#### **B) Adjourn to Closed Session Time: 8:20 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.*

1. Public Employment/New Hire
  - a. Certificated Employee (1): Vice Principal

#### **H) Reconvene to Open Session Time: 8:46 PM**

- I) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present)  
**THE BOARD REPORTED THAT NO ACTION WAS TAKEN IN CLOSED SESSION.**

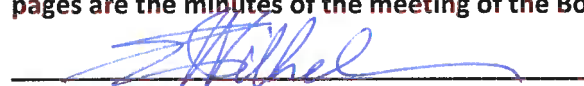
#### **J) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **WEDNESDAY, APRIL 18, 2018 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

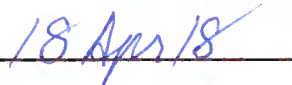
#### **K) Adjournment Time: 8:46 PM**

#### **CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of two (2) pages are the minutes of the meeting of the Board of Directors held on March 21, 2018.

  
 ERIC WILHELM  
 GOVERNANCE BOARD SECRETARY

DATE

  
 18 Apr 18

# Manzanita Governance Board

## APPROVED AMENDED MINUTES

MARCH 21, 2018

### Special Board Meeting

#### Governance Board Members

Chairman	Randy Wolf	ABSENT
Secretary	Eric Wilhelm	PRESENT
Treasurer	Monique Mangino	PRESENT
Member	Juan Carlos Castañeda	PRESENT
Member	Vincent Jackson	PRESENT
Member	Arleen Pelster	PRESENT

The special meeting of the Governance Board of Manzanita Public Charter School was held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MARCH 21, 2018 AT 6:30 PM.**

#### A) CALL TO ORDER

TIME: **6:41 PM**

Pledge of Allegiance

Establish Quorum

**5/6**

Opening Comments/Introductions/Welcome Guests

1. Martha Garcia - English Language Proficiency Assessments for California (ELPAC) Test and the English Language (EL) Program Presentation

**TESTING HAS BEGUN AND BEGAN WITH 6<sup>TH</sup> GRADE MOVED DOWN TO LOWER GRADES**

2. Kathy Guthrie – Manzanita Great Shake Presentation

**SCHEDULED FOR FRIDAY, APRIL 27, 2018**

**5<sup>TH</sup> AND 6<sup>TH</sup> GRADE SCHOLARS ONLY (5 SCHOLARS FROM EACH CLASS/GRADE)**

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

#### C) Consent Agenda Items

None

#### D) Items Scheduled for Action/Consideration

1. Approval of the meeting minutes for the February 14, 2018 Regular Board Meeting (Attachment A)  
**MS. ARLEEN PESLTER MOVED TO APPROVE THE MEETING MINUTES FOR THE FEBRUARY 14, 2018 REGULAR BOARD MEETING WITH AMENDMENT TO SHOW THAT QUORUM WAS 5/6 NOT 5/5.**  
**MS. MONIQUE MANGINO SECONDED THE MOTION.**  
**VOTE: 5/5**
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION: ERIC WILHELM MOVED TO APPROVE THE CHECK DETAIL, UNPAID BILLS DETAIL AND DEPOSIT DETAIL.**  
**MR. JUAN CARLOS CASTAÑEDA SECONDED THE MOTION.**  
**VOTE: 5/5**
3. Discussion and Approval of the 2<sup>nd</sup> Interim Report (Attachment C) (Nancy Dow)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE 2<sup>ND</sup> INTERIM REPORT**  
**MS. ARLEEN PELSTER SECONDED THE MOTION.**  
**VOTE: 5/5**
4. Discussion and Approval of the Charter School's Annual Financial Audit Contract for Fiscal Year 2017-2018 (Attachment D) (Nancy Dow)

**MS. MONIQUE MANGINO MOVED TO APPROVE THE CHARTER SCHOOL'S ANNUAL FINANCIAL AUDIT CONTRACT FOR THE FISCAL YEAR 2017-2018**

**MR. ERIC WILHELM SECONDED THE MOTION.**

**VOTE: 5/5**

5. Discussion and Approval of 2017-2018 Early Retirement Policy (Attachment E) (Suzanne Nicastro)  
**MR. VINCENT JACKSON MOVED TO APPROVE THE 2017-2018 EARLY RETIREMENT POLICY WITH AMENDMENT TO INCLUDE A MINIMUM OF THREE (3) YEARS AND THE SUBMISSION DATE OF NO LATER THAN APRIL 15, 2018.**

**MS. MONIQUE MANGINO SECONDED THE MOTION.**

**VOTE: 5/5**

**E) Reports**

Executive Director/Principal's Report

- |  |                                |
|--|--------------------------------|
| 1. Enrollment Report                       | <b>PRESENTED – HANDOUT#1</b>   |
| 2. Literacy Night                          | <b>PRESENTED</b>               |
| 3. Parent Survey                           | <b>PRESENTED</b>               |
| 4. Video – <i>We all Make A Difference</i> | <b>TABLED FOR NEXT MEETING</b> |

**F) Items Scheduled for Information and Discussion**

- ~~3. The English Language Proficiency Assessments for California (ELPAC) Test and the English Language (EL) Program (Martha Garcia)~~ **MOVED TO OPENING COMMENTS/INTRODUCTIONS/WELCOME GUESTS**
4. The Universal Service Schools and Libraries Program (E-rate Presentation) (Nancy Dow) **PRESENTED**
5. The California Public School Facility Bonds Update (Prop 51) (Attachment F)(Suzanne Nicastro) **PRESENTED**
6. Annual Filing of Statement of Economic Interest (Form 700) Deadline: April 2<sup>nd</sup> (Ninette Height) **PRESENTED – HANDOUT#2**

**G) Future Agenda Items**

1. Report Card Options (Suzanne Nicastro)
2. 2017 California English Language Development Test (CELDT) Scores
3. Brown Act Training
4. School Master Calendar
5. ADDED: SPECIAL EDUCATION RESERVES

**B) Adjourn to Closed Session Time: 8:20 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publically upon reconvening to open session.*

1. Public Employment/New Hire
  - a. Certificated Employee (1): Vice Principal

**H) Reconvene to Open Session Time: 8:46 PM**

- I) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present)  
**THE BOARD REPORTED THAT NO ACTION WAS TAKEN IN CLOSED SESSION.**

**J) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **WEDNESDAY, APRIL 18, 2018 at 6:30 PM** at Manzanita Public Charter School Staff Lounge.

**K) Adjournment Time: 8:46 PM**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that **these amended minutes, consisting of two (2) pages are the minutes of the special meeting of the Board of Directors held on March 21, 2018. Original meeting minutes attached to this document.**

\_\_\_\_\_  
 Eli Villanueva  
 Governance Board Secretary

**September 11, 2024**  
 Date



*"A Gold Ribbon School"*

991 Mountain View Blvd.  
Vandenberg Space Force Base, CA 93437  
Phone: (805) 734-5600  
Fax: (805) 734-3572  
[www.manzanitacharterschool.com](http://www.manzanitacharterschool.com)  
[info@manzanitacharterschool.com](mailto:info@manzanitacharterschool.com)

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## Consent Agenda Item/Attachment F

*Item Title: Approval of amended minutes*

**Background:**

➤ May 15, 2019 regular board meeting is missing the adjournment time, the June 7, 2019 special board meeting has a typo on the footer, and both meeting minutes are missing the Certificate of Secretary language.

**Recommendation:** Approval

**Fiscal impact:** None

**Resource Person:** Suzanne Nicastro

# Manzanita Governance Board

# APPROVED MINUTES

**MAY 15, 2019**

## Regular Board Meeting

### Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MAY 15, 2019 AT 6:00 PM.**

#### A) **CALL TO ORDER**

**TIME:** \_\_\_\_ 6:00 pm \_\_\_\_

Pledge of Allegiance

Establish Quorum \_\_\_\_ 5\_ / \_\_\_\_ 6\_\_

Opening Comments/Introductions/Welcome Guests

#### B) **Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings.

The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed



to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

#### **E) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report NONE
  - b. End of year celebrations – Drama Play, Field Day May 30 w/BBQ, June 6 Graduation, June 5, EOY Awards, June \_\_ Staff Lunch
  - c. State Testing update PRESENTED
  - d. Prop 51 update – TABLED – SEE ITEM BELOW (ARCHETICT)
  - e.

#### **F) Consent Agenda Items**

None

#### **G) Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the April 10, 2019, Regular Board Meeting (Attachment A)  
**MOTION: ARLEEN                      SECOND: VINCENT                      VOTE: 4/5 APPROVED**
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION: VINCENT                      SECOND: ARLEEN                      VOTE: 5/5 APPROVED**
3. Discussion and Approval of Bottle Branding Photography/Film Contract (Attachment D) (Suzanne Nicastro)  
**MOTION: ERIC                      SECOND: VINCENT                      VOTE: 5/5 APPROVED**
4. Discussion and Approval of Finland (oversees trip) for 8 staff members (Attachment E) (Suzanne Nicastro)TABLED – BRING BACK?  
**MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_                      VOTE: N/A**
5. Discussion and Approval of the Antioch University Santa Barbara student teacher/Internship Contract (Attachment F) (Suzanne Nicastro) PRESENTED and APPROVED  
**MOTION: Arleen                      SECOND: Vincent                      VOTE: 5 /5**
6. Discussion and approval to add 10 workdays to Superintendent/Principal 18-19 calendar (Attachment G) (Nancy Dow)PRESENTED and APPROVED  
**MOTION: Eric                      SECOND: Krishna                      VOTE:5 /5**
7. Discussion and approval of Architectural Services Contract with Ravatt, Albrecht & Associates PRESENTED AND APPROVED  
**MOTION: KRISHNA                      SECOND:VINCENT                      VOTE: 5/5**

#### **H) Items Scheduled for Information and Discussion**

1. Arts Program (Larry Kaml) **PRESENTED**
2. 2019-20 Budget (Draft) Presentation **PRESENTED**
3. **LCAP overview PRESENTED**

#### **I) Future Agenda Items**

1. Report Card Options
2. Comprehensive Safety Plan 2018-2019
3. Employee Handbook
4. BUDGET APPROVAL
5. LCAP APPROVAL
6. EPA RESOLUTION
7. Nancy Dow Contract

#### **C) Adjourn to Closed Session                      Time: 8:00**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Contract Review
  - a. Certificated Employee (1): Superintendent/Principal

**D) Reconvene to Open Session      Time: 8:17 pm****J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

ORAL REPORT OF EXECUTIVE COMPENSATION GIVEN

APPROVAL OF EXECUTIVE / SUPERINDENDENT/PRINCIPAL CONTRACT BY VOTE:

CHAIR	Monique Mangino - AYE
Secretary	Eric Wilhelm AYE
Treasurer	Juan Carlos Castañeda    ABSENT
Member	Krishna Flores    AYE
Member	Vincent Jackson AYE
Member	Arleen Pelster    AYE

**K) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 19, 2019 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L) Adjournment****Time:**



# Manzanita Governance Board

## APPROVED AMENDED MINUTES

MAY 15, 2019

### Regular Board Meeting

#### Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, MAY 15, 2019 AT 6:00 PM.**

#### A) CALL TO ORDER

TIME: 6:00 pm

Pledge of Allegiance

Establish Quorum 5 / 6

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings.

The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed

to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

#### **E) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report NONE
  - b. End of year celebrations – Drama Play, Field Day May 30 w/BBQ, June 6 Graduation, June 5, EOY Awards, June \_\_ Staff Lunch
  - c. State Testing update PRESENTED
  - d. Prop 51 update – TABLED – SEE ITEM BELOW (ARCHETICT)
  - e.

#### **F) Consent Agenda Items**

None

#### **G) Items Scheduled for Action/Consideration**

1. Discussion and Approval of the Minutes of the April 10, 2019, Regular Board Meeting (Attachment A)  
**MOTION: ARLEEN                      SECOND: VINCENT                      VOTE: 4/5 APPROVED**
2. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) (Nancy Dow)  
**MOTION: VINCENT                      SECOND: ARLEEN                      VOTE: 5/5 APPROVED**
3. Discussion and Approval of Bottle Branding Photography/Film Contract (Attachment D) (Suzanne Nicastro)  
**MOTION: ERIC                      SECOND: VINCENT                      VOTE: 5/5 APPROVED**
4. Discussion and Approval of Finland (oversees trip) for 8 staff members (Attachment E) (Suzanne Nicastro)TABLED – BRING BACK?  
**MOTION: \_\_\_\_\_                      SECOND: \_\_\_\_\_                      VOTE: N/A**
5. Discussion and Approval of the Antioch University Santa Barbara student teacher/Internship Contract (Attachment F) (Suzanne Nicastro) PRESENTED and APPROVED  
**MOTION: Arleen                      SECOND: Vincent                      VOTE: 5 /5**
6. Discussion and approval to add 10 workdays to Superintendent/Principal 18-19 calendar (Attachment G) (Nancy Dow)PRESENTED and APPROVED  
**MOTION: Eric                      SECOND: Krishna                      VOTE:5 /5**
7. Discussion and approval of Architectural Services Contract with Ravatt, Albrecht & Associates PRESENTED AND APPROVED  
**MOTION: KRISHNA                      SECOND:VINCENT                      VOTE: 5/5**

#### **H) Items Scheduled for Information and Discussion**

1. Arts Program (Larry Kaml) **PRESENTED**
2. 2019-20 Budget (Draft) Presentation **PRESENTED**
3. **LCAP overview PRESENTED**

#### **I) Future Agenda Items**

1. Report Card Options
2. Comprehensive Safety Plan 2018-2019
3. Employee Handbook
4. BUDGET APPROVAL
5. LCAP APPROVAL
6. EPA RESOLUTION
7. Nancy Dow Contract

#### **C) Adjourn to Closed Session                      Time: 8:00**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Contract Review
  - a. Certificated Employee (1): Superintendent/Principal

**D) Reconvene to Open Session      Time: 8:17 pm****J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION**

ORAL REPORT OF EXECUTIVE COMPENSATION GIVEN

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CHAIR	Monique Mangino - AYE
Secretary	Eric Wilhelm AYE
Treasurer	Juan Carlos Castañeda    ABSENT
Member	Krishna Flores    AYE
Member	Vincent Jackson AYE
Member	Arleen Pelster    AYE

**K) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 19, 2019 at 6:00 PM** Manzanita Public Charter School Staff Lounge.

**L) Adjournment****Time: 8:17 pm****CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that **these amended minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on May 15, 2019. Original meeting minutes attached to this document.**

---

 Eli Villanueva

Governance Board Secretary

September 11, 2024

Date

# Manzanita Governance Board

# APPROVED MINUTES

JUNE 7, 2019

## Special Board Meeting

### Governance Board Members

Chairman	Monique Mangine
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castaneda
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The special board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **FRIDAY, JUNE 7, 2019 AT 12:30 P.M.**

#### A) CALL TO ORDER

**TIME: 12:38pm**

Pledge of Allegiance

Establish Quorum

\_\_4\_\_ / \_\_6\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

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**C) Reports**

None

**D) Consent Agenda Items**

None

**E) Items Scheduled for Action/Consideration**

1. Discussion and Approval of Prop 51 Painting Contract (Suzanne Nicastro

**MOTION: VINCENT JACKSON**

**SECOND:ARLEEN PELSTER**

**VOTE:   4   /   4**

**F) Items Scheduled for Information and Discussion**

None

**E) Future Agenda Items**

None

**F) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 19, 2019 at 6:00 PM**  
Manzanita Public Charter School Staff Lounge.

**G) Adjournment**

**Time: 12:46PM JUNE 7, 2019**

# Manzanita Governance Board

## APPROVED AMENDED MINUTES

JUNE 7, 2019

### Special Board Meeting

#### Governance Board Members

Chairman	Monique Mangine
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castaneda
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

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#### A) CALL TO ORDER

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Pledge of Allegiance

Establish Quorum

\_\_4\_\_ / \_\_6\_\_

Opening Comments/Introductions/Welcome Guests

#### B) Communications

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#### C) Reports

None

**D) Consent Agenda Items**

None

**E) Items Scheduled for Action/Consideration**

1. Discussion and Approval of Prop 51 Painting Contract (Suzanne Nicastro

**MOTION: VINCENT JACKSON**

**SECOND:ARLEEN PELSTER**

**VOTE: \_4\_ / \_4\_**

**F) Items Scheduled for Information and Discussion**

None

**E) Future Agenda Items**

None

**F) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, June 19, 2019 at 6:00 PM**  
Manzanita Public Charter School Staff Lounge.

**G) Adjournment**

**Time: 12:46PM JUNE 7, 2019**

**CERTIFICATE OF SECRETARY**

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that **these amended minutes, consisting of two (2) pages are the minutes of the special meeting of the Board of Directors held on June 19, 2019. Original meeting minutes attached to this document.**

\_\_\_\_\_  
Eli Villanueva

Governance Board Secretary

**September 11, 2024**

Date

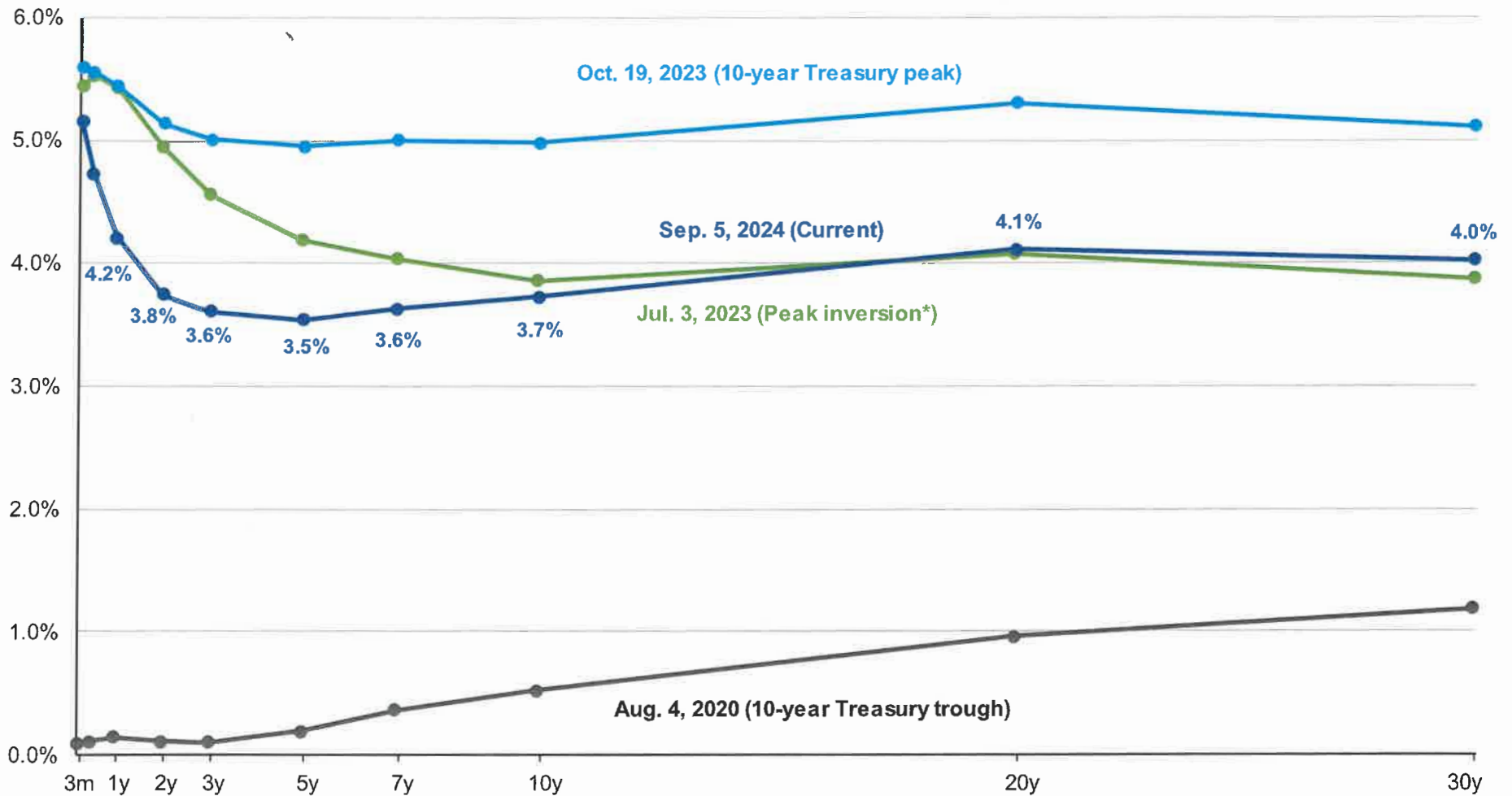


# Yield curve

GTM U.S. 34

Fixed Income

## U.S. Treasury yield curve



Source: FactSet, Federal Reserve, J.P. Morgan Asset Management. Analysis references data back to 2020. \*Peak inversion is measured by the spread between the yield on a 10-year Treasury and 2-year Treasury.  
Guide to the Markets – U.S. Data are as of September 5, 2024.

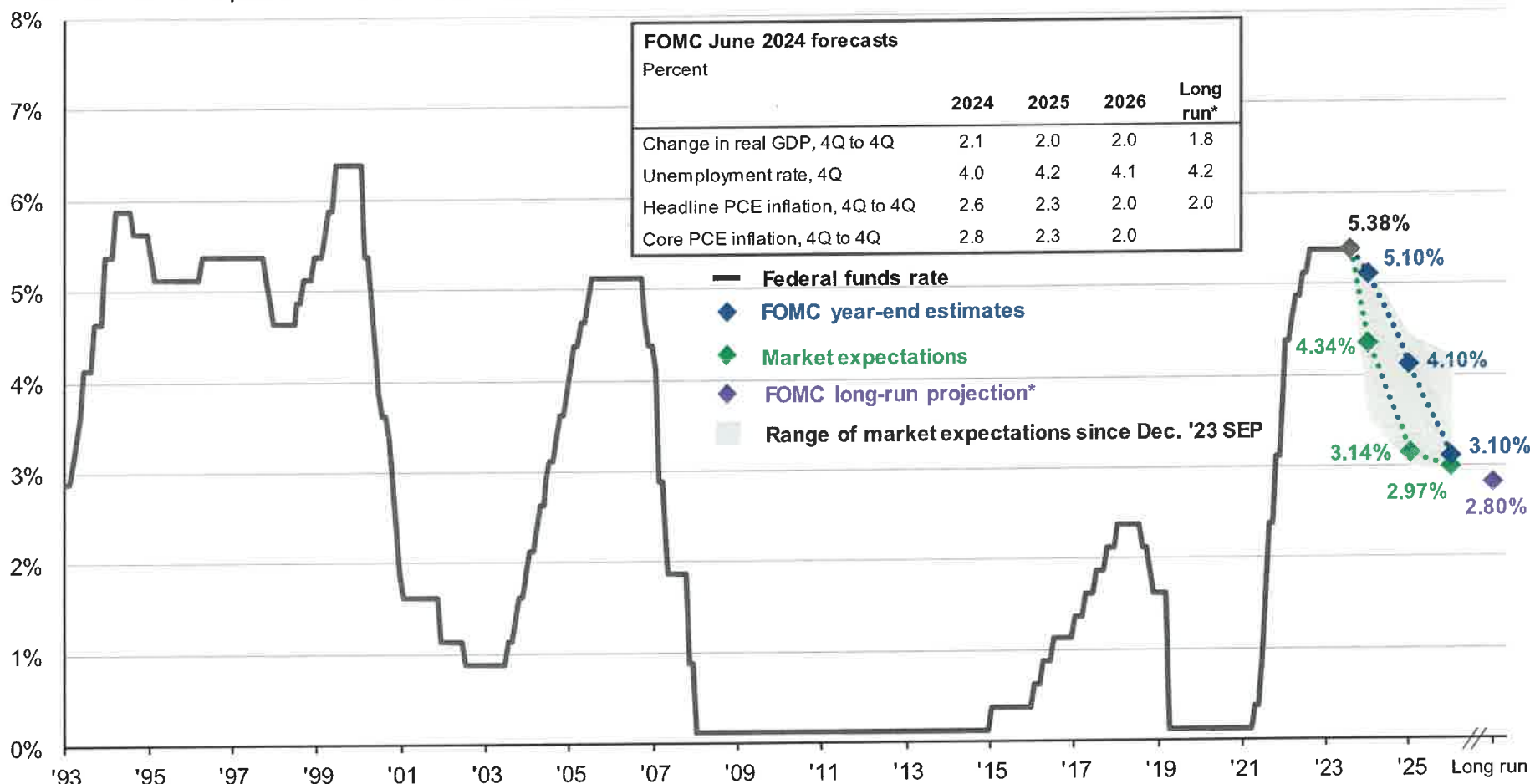
**J.P.Morgan**  
ASSET MANAGEMENT



# The Fed and interest rates

## Federal funds rate expectations

FOMC and market expectations for the federal funds rate



Source: Bloomberg, FactSet, Federal Reserve, J.P. Morgan Asset Management.

Market expectations are based off of USD Overnight Index Swaps. \*Long-run projections are the rates of growth, unemployment and inflation to which a policymaker expects the economy to converge over the next five to six years in absence of further shocks and under appropriate monetary policy. Forecasts are not a reliable indicator of future performance. Forecasts, projections and other forward-looking statements are based upon current beliefs and expectations. They are for illustrative purposes only and serve as an indication of what may occur. Given the inherent uncertainties and risks associated with forecasts, projections or other forward-looking statements, actual events, results or performance may differ materially from those reflected or contemplated. Guide to the Markets – U.S. Data are as of September 5, 2024.

**J.P.Morgan**  
ASSET MANAGEMENT

- 1) 80% laddered CD's and 20% Money Market Funds – I might have issues finding numerous CD's with higher rates while staying under the FDIC limit.
- 2) 50% Treasuries and 50% liquid funds/ETF's – Probably more in liquid funds than are needed, if economy hits a soft spot and rates are lowered the liquid funds could see interest rates go down sooner than expected.
- 3) 100% in laddered CD's and Treasuries – The exact split between the two would be determined based on most attractive rates when it is time to purchase the securities. Downside is no liquid investments if needed sooner than expected.
- 4) 80% in laddered CD's and Treasuries, 20% in liquid funds/ETF's – Like above the split would be determined when it is time to purchase. The liquid funds would give us a comparable yield but can sell to help fund cash flow if needed.



# Manzanita Public Charter School

## 2023-24 Unaudited Actuals

## Manzanita Public Charter School

### 2023-24 Unaudited Actuals - Summary Analysis



#### SUMMARY OF RESULTS

This 2023-24 Unaudited Actuals update projects a budget surplus of \$444,320.

This is a increase of \$58,662 from the prior 2023-24 Second Interim Budget projected surplus of \$385,658.

This will allow Manzanita Public Charter School to end this fiscal year with a balance of \$3,687,537, which is 55.5% of annual expenditures.

#### SIGNIFICANT CHANGES IN REVENUE (Total Change from Prior = increase of \$83,342, or 0.1% of prior revenues)

**LCFF Entitlement:** These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are \$132,693 higher than in the prior cycle.

**Federal Revenues:** This consists of one-time fundings such as federal stimulus (ESSER), Title I-IV (ESSA), and federal special education (IDEA).

Federal Revenues are projected at \$136,989 lower than in the prior.

**Other State Revenues:** These are the non-LCFF state revenues such as Lottery, AB 602, and one-time block grants such as Learning Recovery, Arts & Music, and ELO. Other State Revenues are projected at \$110,721 higher than in the prior.

**Other Local Revenues:** This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at \$23,084 lower from the prior.

#### SIGNIFICANT CHANGES IN EXPENSES (Total Change from Prior = increase of \$24,680, or 0.0% of prior expenses)

**Salaries and Benefits:** This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are \$77,970 lower than in the prior cycle, reflecting budget adjustments other factors.

**Books & Supplies:** This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

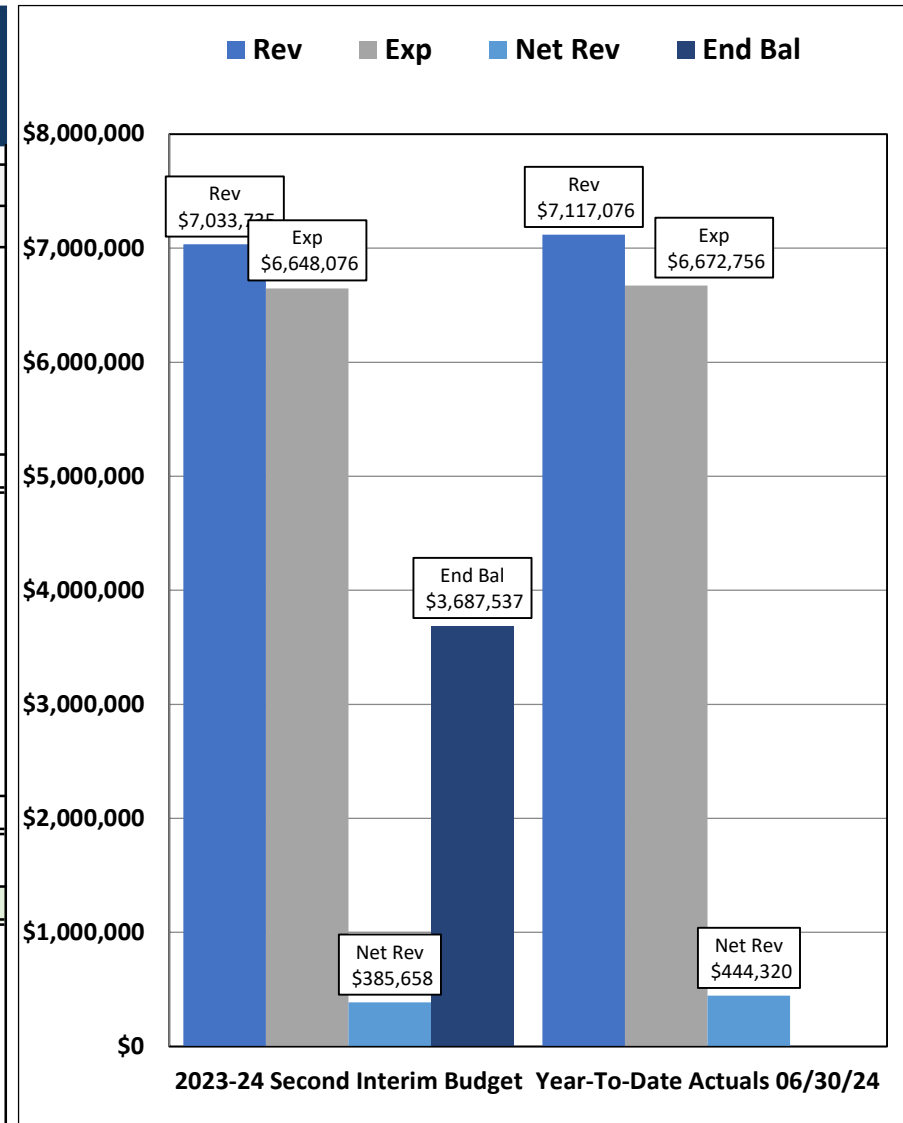
Books & Supplies costs are projected at \$32,346 lower from the prior.

**Services & Operating Expenses:** These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

Services & Operating costs are projected to be \$133,660 higher than in the prior.

**Manzanita Public Charter School**  
**2023-24 Unaudited Actuals**  
**BUDGET SUMMARY**

	2023-24 Second Interim Budget	Year-To-Date Actuals 06/30/24	% of Budget
<b>Projected Enrollment:</b>	<b>459</b>	-	-
<b>Projected P-2 ADA:</b>	<b>425.00</b>	-	-
<b>Revenues:</b>			
General Purpose Entitlement	\$ 5,027,080	\$ 5,159,773	103%
Federal Revenue	919,457	782,468	85%
Other State Revenue	954,701	1,065,421	112%
Other Local Revenue	132,498	109,414	83%
<b>TTL Revenues</b>	<b>\$ 7,033,735</b>	<b>\$ 7,117,076</b>	<b>101%</b>
<b>Expenditures:</b>			
Certificated Salaries	\$ 2,966,386	\$ 3,013,133	102%
Non-Certificated Salaries	656,603	731,943	111%
Benefits	1,225,386	1,025,329	84%
Books/Supplies/Materials	278,757	246,411	88%
Services/Operations	1,515,444	1,649,104	109%
Capital Outlay	-	-	0%
Other Outgo	5,500	6,836	124%
<b>TTL Expenditures</b>	<b>\$ 6,648,076</b>	<b>\$ 6,672,756</b>	<b>100%</b>
<b>Net Revenues</b>	<b>\$ 385,658</b>	<b>\$ 444,320</b>	<b>115%</b>
<b>Beginning Balance July 1</b>	<b>\$ 3,301,879</b>		
<b>Ending Balance June 30</b>	<b>\$ 3,687,537</b>		
<b>Ending Balance as % of Exp:</b>	<b>55.5%</b>		



**Manzanita Public Charter School**  
**2023-24 Unaudited Actuals**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2023-24 Second Interim Budget	Year-To-Date Actuals 06/30/24	Change From Prior Cycle	Notes/Comments
<b>Average Daily Attendance (P-2)</b>	<b>425.00</b>		-	
<b>REVENUES</b>				
<b>General Purpose Entitlement</b>				
8011 General Purpose Block Grant	2,477,618	3,165,681	688,063	
8012 Education Protection Account	1,301,432	664,366	(637,066)	
8096 Funding in Lieu of Property Taxes	1,248,030	1,357,577	109,547	
<b>TTL General Purpose Entitlement</b>	<b>5,027,080</b>	<b>5,159,773</b>	<b>132,693</b>	
<b>Federal Revenue</b>				
8110 Maintenance and Operations	-	371,197	371,197	Federal Impact Aide
8181 Federal IDEA SpEd Revenue	62,359	91,030	28,671	
8290 Other Federal Revenue	857,098	320,241	(536,856)	Title, ESSER, ELO
<b>TTL Federal Revenue</b>	<b>919,457</b>	<b>782,468</b>	<b>(136,989)</b>	
<b>Other State Revenue</b>				
8311 AB602 State SpEd Revenue	376,932	382,482	5,550	
8550 Mandated Cost Reimbursements	8,431	8,391	(40)	
8560 State Lottery Revenue	104,991	143,250	38,259	
8565 Prior Year Lottery Revenue	37,974	37,974	-	
8590 Other State Revenue	426,372	493,324	66,952	ELOP , ART GRANT MH
<b>TTL Other State Revenue</b>	<b>954,701</b>	<b>1,065,421</b>	<b>110,721</b>	
<b>Other Local Revenue</b>				
8660 Interest Income	34,949	56,757	21,809	
8698 Other Revenue (Suspense)	43,801	-	(43,801)	
8699 Other Revenue	53,748	52,656	(1,092)	
<b>TTL Other Local Revenue</b>	<b>132,498</b>	<b>109,414</b>	<b>(23,084)</b>	
<b>TTL REVENUES</b>	<b>7,033,735</b>	<b>7,117,076</b>	<b>83,342</b>	

**Manzanita Public Charter School**  
**2023-24 Unaudited Actuals**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2023-24 Second Interim Budget	Year-To-Date Actuals 06/30/24	Change From Prior Cycle	Notes/Comments
<b>EXPENDITURES</b>			-	
<b>1000 - Certificated Salaries</b>			-	
1100 Teacher Compensation	2,233,909	2,282,695	48,786	
1140 Teacher Stipends/Extra Duty	61,360	34,674	(26,686)	
1150 Teacher Stipends/Extra Duty	39,238	56,158	16,920	
1200 Student Support	254,043	247,363	(6,680)	
1250 Support Stipends/Extra Duty	10,400	6,105	(4,295)	
1300 Certificated Administrators	350,103	345,878	(4,225)	
1350 Administrator Stipends/Extra Duty	17,333	40,260	22,927	
<b>TTL Certificated Salaries</b>	<b>2,966,386</b>	<b>3,013,133</b>	<b>46,747</b>	
			-	
<b>2000 - Non - Certificated Salaries</b>			-	
2100 Instructional Aides	255,188	286,614	31,426	
2150 Instructional Aides Stipends	5,500	2,500	(3,000)	
2200 Pupil Support Administration	77,703	105,766	28,064	
2300 Classified Administrators	79,451	78,488	(963)	
2400 Clerical & Technical Staff	234,157	242,271	8,114	
2450 Clerical & Technical Stipends	4,605	7,305	2,700	
<b>TTL Non - Certificated Salaries</b>	<b>656,603</b>	<b>731,943</b>	<b>75,340</b>	
			-	
<b>3000 - Employee Benefits</b>			-	
3101 STRS Certificated	642,882	512,199	(130,683)	
3202 403B Classified	59,338	-	(59,338)	
3301 OASDI/Medicare	93,166	99,150	5,983	
3401 Health Care Certificated	315,276	283,922	(31,354)	
3402 Health Care Classified	46,395	57,975	11,580	
3501 Unemployment Insurance	17,899	1,796	(16,103)	
3502 Unemployment Insurance	157	-	(157)	
3601 Workers' Comp Certificated	29,366	29,138	(228)	
3602 Workers' Comp Classified	5,752	7,084	1,333	
3902 Other Benefits Class	-	34,065	34,065	
<b>TTL Employee Benefits</b>	<b>1,225,386</b>	<b>1,025,329</b>	<b>(200,057)</b>	

**Manzanita Public Charter School**  
**2023-24 Unaudited Actuals**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2023-24 Second Interim Budget	Year-To-Date Actuals 06/30/24	Change From Prior Cycle	Notes/Comments
<b>4000 - Books/Supplies/Materials</b>			-	
4100 Textbooks & Core Curriculum	13,167	25,512	12,345	
4200 Other Reference Materials	15,000	9,676	(5,324)	
4310 Materials & Supplies	181,590	146,979	(34,611)	
4400 Non - Capitalized Equipment	69,000	63,791	(5,209)	
<b>TTL Books/Supplies/Materials</b>	<b>278,757</b>	<b>246,411</b>	<b>(32,346)</b>	
			-	
<b>5000 - Services &amp; Operations</b>			-	
5100 Subagreements For Services	-	231,620	231,620	
5200 Travel & Conferences	29,000	9,483	(19,517)	
5300 Dues & Memberships	5,500	5,091	(409)	
5400 Insurance	35,000	33,713	(1,287)	
5500 Operations & Housekeeping	45,000	94,923	49,923	
5610 Facility Rents & Leases	36,500	30,195	(6,305)	
5620 Equipment Leases	18,000	14,435	(3,565)	
5800 Professional Services - Non - instructional	311,636	157,285	(154,351)	Child Creative Project & YMCA
5810 Legal	3,000	11,265	8,265	
5811 Attendance Software	15,000	-	(15,000)	
5813 Transportation	678,030	701,358	23,329	
5819 Student Assemblies and Events	5,228	5,228	(0)	
5820 Audit & CPA	20,000	1,600	(18,400)	
5825 DMS Business Services	147,708	147,549	(159)	
5850 Oversight Fees	150,812	155,548	4,735	
5860 Service Fees	500	767	267	
5900 Communications	5,500	7,825	2,325	
5930 Postage	4,500	2,738	(1,762)	
<b>TTL Services &amp; Operations</b>	<b>1,515,444</b>	<b>1,649,104</b>	<b>133,660</b>	
			-	
<b>6000 - Capital Outlay</b>			-	
6900 Depreciation	-	-	-	
<b>TTL Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	



**Manzanita Public Charter School**  
**2023-24 Unaudited Actuals**  
**BUDGET DETAIL & PRIOR YEAR COMPARISON**

Description	2023-24 Second Interim Budget	Year-To-Date Actuals 06/30/24	Change From Prior Cycle	Notes/Comments
<b>7000 - Other Outgo</b>			-	
7141 Other Payments to Districts	5,500	6,836	1,336	
<b>TTL Other Outgo</b>	<b>5,500</b>	<b>6,836</b>	<b>1,336</b>	
<b>TTL EXPENDITURES</b>	<b>6,648,076</b>	<b>6,672,756</b>	<b>24,680</b>	
<b>Revenues less Expenditures</b>	<b>385,658</b>	<b>444,320</b>	<b>58,662</b>	
<b>Beginning Fund Balance</b>	<b>3,301,879</b>			
<b>Net Revenues</b>	<b>385,658</b>			
<b>ENDING BALANCE</b>	<b>3,687,537</b>			
<b>ENDING BALANCE AS % OF OUTGO</b>	<b>55.5%</b>			