

Manzanita Governance Board
Approved Minutes
OCTOBER 20, 2021
Regular Board Meeting
Governance Board Members

Chairman	Arleen Pelster
Secretary	Eric Wilhelm
Treasurer	Eli Villanueva
Member	Monique Mangino
Member	Harvey Green
Member	Krishna Flores

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Manzanita Public Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592> The regular meeting will begin at 4:00 pm.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

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- A) CALL TO ORDER** **TIME: 4:00 pm. 6/6**
Pledge of Allegiance
Establish Quorum
Opening Comments/Introductions/Welcome Guests

- B) Communications**
Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Adjourn to Closed Session Time: 4:05

The Council will consider and may act upon the following in closed session. Any action taken will be reported publicly during the open session.

1. Superintendents Contract

D) Reconvene to Open Session Time: 4:47

E) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

F) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. Pumpkin Patch Event
 - c. Red Ribbon Week
 - d. Staff Equity/Bias Training
 - e. COVID 19/Vaccination update

G) Consent Agenda Items

Motion: Eric Wilhelm **Second:** Monique Mangino **Vote:** 6/0

1. Approval of the meeting minutes for the Regular Board Meeting on September 15, 2021 (Suzanne Nicastro) (Attachment A)
2. Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Nancy Dow) (Attachment B)
3. Approval of Contract with Fagen Friedman & Fulfroost, LLP (Attachment C) (Suzanne Nicastro)

H) Items Scheduled for Action/Consideration

1. Discussion and Approval of Lexia Contract (Attachment D) (Suzanne Nicastro)

Motion: Eli Villanueva **Second:** Eric Wilhelm **Vote:** 6/0

2. Discussion and Approval for the Elementary and Secondary School Relief Plan (ESSER) III Expenditure Plan (Attachment E) (Suzanne Nicastro)

Motion: Monique Mangino **Second:** Harvey Green **Vote:** 6/0

3. Discussion and Approval of COVID-19 Expenditures for 2021/2022 (Attachment F) (Nancy Dow)

Motion: Eric Wilhelm **Second:** Eli Villanueva **Vote:** 6/0

4. Discussion and Approval of Superintendent's Contract for January 1, 2023-June 30, 3026 (Attachment G) (Suzanne Nicastro)

Motion: Eli Villanueva **Second:** Eric Wilhelm **Vote:** 6/0

5. Discussion and Approval of MPCs By Laws (Attachment H) (Suzanne Nicastro)

Motion: Harvey Green **Second:** Eric Wilhelm **Vote:** 6/0

6. Discussion and Approval of Independent Study Policy (Attachment I) (Suzanne Nicastro)

Motion: Eli Villanueva **Second:** Monique Mangino **Vote:** 6/0

I) Items Scheduled for Information and Discussion

Eric Wilhelm left at 5:33 pm

1. Essential Elective Program Presentation
2. PSMI/Grant Proposal
3. Discussion LEA 21-21 Local Indicators

J) Future Agenda Items

1. Employee Handbook
2. Equity Board Training
3. 1st Interim Draft

K) Next Meeting

The next scheduled meeting of the Governance Board will be held on Wednesday, November 17, 2021 at 4:00 PM.

L) Adjournment **Time: 6:24 pm**