

Manzanita Governance Board

Approved Minutes

JUNE 26, 2019

Regular Board Meeting

Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm
Treasurer	Juan Carlos Castañeda-Absent
Member	Krishna Flores
Member	Vincent Jackson
Member	Arleen Pelster

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, JUNE 26, 2019 AT 6:00 PM.**

A) **CALL TO ORDER**

TIME: 6:00 PM

Pledge of Allegiance

Establish Quorum

5/6 (Juan Carlos Castaneda-Absent)

Opening Comments/Introductions/Welcome Guests

B) **Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings.

The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

E) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report
 - b. 6TH Grade promotion
 - c. Prop 51 painting update
 - d. Summer work plans

F) Consent Agenda Items

None

G) Items Scheduled for Action/Consideration

1. Discussion and Approval of the Minutes of the May 15, 2019, Regular Board Meeting (Attachment A)
MOTION: Arleen Pelster SECOND: Vincent Jackson VOTE: 5/5 (Approved as amended, Juan Carlos Casteneda-Absent)
2. Discussion and Approval of the Minutes of the June 7, 2019, Special Board Meeting (Attachment B)
MOTION: Vincent Jackson SECOND: Krishna Flores VOTE: 5/5 (Approved, Juan Carlos Casteneda-Absent)
3. Discussion and Approval of the Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment C) (Nancy Dow)
MOTION: Arleen Pelster SECOND: Vincent Jackson VOTE: 5/5 (Approved, Juan Carlos Casteneda-Absent)
4. Discussion and Approval of EPA Resolution for 2019/2020 LCFF Funds (Attachment D) (Nancy Dow)
APPROVED
MOTION: Vincent Jackson SECOND: Krishna Flores VOTE: 5/5 (Approved, Juan Carlos Casteneda-Absent)
5. Discussion and Approval of 4% pay increase for certificated teaching staff for 2019/2020. Attachment E (Suzanne Nicastro, Nancy Dow)
MOTION: Vincent Jackson SECOND: Krishna Flores VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
6. Discussion and Approval of 2019-20 annual budget (Attachment F) (Suzanne Nicastro, Nancy Dow)
MOTION: Eric Wihelm SECOND: Vincent Jackson VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
7. Discussion and Approval of Finland International Contract and Spending Plan for 2019/2020 (Attachment G) (Suzanne Nicastro)
MOTION: Vincent Jackson SECOND: Arleen Pelster VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
8. Discussion and Approval of LUSD Food Services MOU. (Attachment H) (Nancy Dow)
MOTION: Eric Welhelm SECOND: Arleen Pelster VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
9. Discussion and approval of OASIS Services MOU (Attachment I) (Suzanne Nicastro)
MOTION: Krishna Flores SECOND: Vincent Jackson VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
10. Discussion and Approval of the 2019-20 LCAP, Federal Addendum, and Parent LCAP (Attachment J)
MOTION: Vincent Jackson SECOND: Krishna Flores VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
11. Discussion and Approval of Back Office Accounting Support Contractor. (Attachment K)
MOTION: Eric Wilhelm SECOND: Vincent Jackson VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
12. Discussion and Approval of 2% onetime bonus for all staff for 2018/2019. (Attachment L) (Suzanne Nicastro/Nancy Dow)
MOTION: Vincent Jackson SECOND: Arleen Pelster VOTE: 5/5 (Approved, Juan Carlos Casteneda-absent)
13. Discussion and Approval of Board calendar for 2019/2020. (Attachment M) (Suzanne Nicastro)
TABLE TO AUGUST 21, 2019
MOTION: _____ SECOND: _____ VOTE: ___ / ___
14. Discussion and Approval of contract for fund accounting software system (attachment N)

MOTION: Vincent Jaskson. SECOND: Arleen Pelster
absent)

VOTE: 5/5 (Approved, Juan Carlos Casteneda-

15. Discussion and Approval of Facility Improvements for 2018/2019 Budget

MOTION: Vincent Jackson SECOND: Krishna Flores
Casteneda-absent)

VOTE: 5/5 (Approved \$62,000, Juan Carlos

H) Items Scheduled for Information and Discussion

1. 2019 Smarter Balanced preliminary, summative results

I) Future Agenda Items

1. Report Card Options
2. Comprehensive Safety Plan 2019-20
3. Employee Handbook – Outline of changes
4. International Travel Policy for Finland
5. Food Services – SFA vs LUSD MOU
6. Consolidated Application Approval

C) Adjourn to Closed Session Time: 8:30 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

1. New employee hiring
 - a. 5th grade teachers
 - b. Counselor

D) Reconvene to Open Session Time: 8:35 PM

J) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION -No action taken.

K) Next Meeting

The next scheduled meeting of the Governance Board will be held on **Wednesday, August 21, 2019** Manzanita Public Charter School Staff Lounge.

L) Adjournment Time: 8:37 PM