

Manzanita Governance Board

Approved Minutes

AUGUST 6, 2025

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at
Manzanita Public Charter School
Staff Lounge
991 Mountain View Blvd.
Vandenberg Space Force Base, CA 93437

AND

Allan Hancock College
Lompoc Valley Center (LVC)
Office 2-115
One Hancock Drive
Lompoc, CA 93436

on August 6, 2025 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link:
<https://us02web.zoom.us/j/6825676592>.

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 3:30 PM

Pledge of Allegiance

Establish Quorum

3/5 (Krishna Flores – Absent, Eli Villanueva – Absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”

3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd., Vandenberg Space Force Base, CA93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Presentation

Middle School team introduction. Manzanita Middle School Team:

- Kate Busarow – Math/Choir
- Natalie Lopez – Office Clerk
- Stacie Powell – Teacher on Special Assignment
- Tammy Clark – SPED Education Specialist
- Karian Delgado – Spanish/AVID
- Michael Valverde – STEM Education
- Jacob Lopez – Science/Social Studies
- Nichelle Wood – Science/Social Studies/ELA
- Kate Yetter – Math/ELA
- Malia Mondragon – SPED School Psychologist
- Cole Osborne – Physical Education/Sports Coordinator
- Isaac Nuno – Physical Education
- Andi Wulfestieg – Math
- Tiffany Cole – Food Service Administrative Manager
- Chris Palacios – Food Services
- Larry Kaml – Visual/Performing Arts
- Beth Baldacchino – Counselor
- Jack Timmons – Speech/Language Therapist
- Robert Altivilla – Special Education Director
- Tony Slade – Maintenance
- Laura Cypert – Human Resources
- Teresa Gaona – SPED Administrative Assistant/Registrar
- Joanne Johnson – Record Clerk/Purchasing
- Kim Hurd – Dean

D) Reports

1. Superintendent's Report

- a. Enrollment Report (Attachment A)
- b. Prop 51/PSMI Update (Attachment B)
- c. Summary Legislative Updates (Attachment C)
- d. Charter Renewal Updates
- e. Public Charter School Grant Program (PCSGP) – New date to announce grant recipients is Tuesday, August 19, 2025.
- f. Middle School Updates – MOU to ADD additional year.
- g. After School Education and Safety (ASES) Universal Program Grant Award – Awarded \$152,612.13 to be paid over the next three (3) years.
- h. California Charter Schools Development Center Conference (CSDC): *October 6-8, 2025*
- i. October 8, 2025 Board meeting moved to *Wednesday, October 15, 2025 at 3:30 PM* and Updated Allan Hancock College Meeting *Office Number to 2-115* (Attachment D)

2. Principal's Report

- a. School Opening Update – First Day of School: Tuesday, August 12, 2025.
- b. Mandatory Registration Fair
- c. Manzanita Middle School Kick Off
- d. Back to School Night – Wednesday, August 20, 2025.
- e. Professional Development Plan for 2025-2026

3. Vandenberg Space Force Base Report

Crystal Adams - School Liaison – Tabled.

4. Board Member(s) Report

None.

E) Consent Agenda Items

Motion: Monique Mangino Second: Alfonso Gonzalez Vote: 3/5 (Krishna Flores – Absent, Eli Villanueva – Absent)

1. Approval of the June 11, 2025 public hearing meeting minutes. (Attachment E)
2. Approval of the June 18, 2025 regular board meeting minutes. (Attachment F)
3. Approval of the check detail, deposit detail and unpaid bills. (Attachment G)
4. Approval of the Classified Management Salary Schedule 2025-2026 (Attachment H)
5. Approval of the Classified Hourly Salary Schedules 2025-2026 (Attachment I)
6. Approval of Additional Middle School Course Offerings for 2025-2026 (Attachment J)
7. Approval of Employee Handbook. (Attachment K)

F) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) monthly update to the board (Candice Phillips)
Unaudited Actuals will be presented during the September 2025 meeting.

G) Items Scheduled for Action/Consideration

1. None.

H) Future Agenda Items

None.

I) Next Meeting

Regular scheduled meeting of the Governance Board will be held on Wednesday, September 10, 2025 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

J) Adjournment

Time: 4:10 PM

CERTIFICATE OF APPOINTED CHAIRMAN

I certify that I am the duly appointed Chairman of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of four (4) pages are the minutes of the regular board meeting of the Board of Directors held on August 6, 2025.



Arleen Pelster
Governance Board Chairman

September 10, 2025
Date