

# Manzanita Governance Board

Approved Minutes

APRIL 13, 2022

## Regular Board Meeting

### Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Eric Wilhelm
Member	Harvey Green

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on April 13, 2022 at 4:00 pm and will also be held via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

#### A) **Call to Order**

**Time: 4:00 PM**

Pledge of Allegiance

Establish Quorum

4/6 (Eric Wilhelm and Harvey Green – Absent)

Opening Comments/Introductions/Welcome Guests

#### B) **Communications**

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

**C) Adjourn to Closed Session                      Time: 4:01 PM**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Public Employee Appointment  
Title: Principal
2. Public Employee Contract  
Title: Interim Superintendent
3. Employee Leave of Absence

**D) Reconvene to Open Session                      Time: 5:40 PM**

**E) Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present)**

1. The Board announced the appointment of Channon Mitchell as Principal.
2. No action taken.
3. The Board denied the leave of absence in a unanimous vote 4/4 (Wilhelm & Green Absent)

**F) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report (Attachment A)
  - b. Literacy Night
  - c. Talent Show
  - d. State Testing
  - e. Prop 51 PSMI Update
  - f. Local Control and Accountability Plan (LCAP) Update
  - g. STA Bussing Performance Update

**G) Consent Agenda Items**

Motion: Monique Mangino    Second: Eli Villanueva                      Vote: 4/4 (Wilhelm & Green Absent)

1. Approval of Meeting Minutes for the Regular Board Meeting on March 9, 2022 (Attachment B)
2. Approval of Check Detail, Deposit Detail and Unpaid Bills (Attachment C) (Nancy Dow)

**H) Items Scheduled for Action/Consideration**

1. Discussion and Approval of Revised Delta Management Solutions Contract (Attachment D)  
(Suzanne Nicastro)

Motion: Eli Villanueva                      Second: Krishna Flores                      Vote: 4/4 (Wilhelm & Green Absent)

2. Discussion and Approval of Interim Superintendent's Contract for July 1, 2022 through December 31, 2022 (Attachment E) (Suzanne Nicastro)

Motion: Eli Villanueva      Second: Monique Mangino      Vote: 4/4 (Wilhelm & Green Absent)

3. Discussion and Approval of the Declaration of Need for Fully-Qualified Educators (DON) 2022-2023 (Attachment F) (Suzanne Nicastro)

Motion: Krishna Flores      Second: Eli Villanueva      Vote: 4/4 (Wilhelm & Green Absent)

**I) Items Scheduled for Information and Discussion**

None

**J) Future Agenda Items**

1. Single School Plan
2. Employee Handbook
3. LCAP First Look

**K) Next Meeting**


The next scheduled meeting of the Governance Board will be held on Wednesday, May 18, 2022 at 4:00 PM in the Manzanita Public Charter School Staff Lounge.

**L) Adjournment**

**Time: 6:09 PM**

**CERTIFICATE OF SECRETARY**

**I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on April 13, 2022.**

  
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**Eli Villanueva**  
**Governance Board Secretary**

May 18, 2022  
**Date**