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Superintendent's Enrollment Report

DATE OF MEETING: WEDNESDAY, MARCH 13, 2024

	August	September	October	November	December	January	February	March	April	May	June
Transitional Kinder	23	24	23	23	23	23	23	23			
Kinder	69	71	71	71	71	70	70	71			
First	54	54	54	54	54	54	54	54			
Second	49	52	53	53	53	52	53	53			
Third	78	78	77	77	77	76	76	76			
Fourth	52	52	52	52	52	52	52	52			
Fifth	65	64	65	65	65	65	65	65			
Sixth	64	64	64	64	64	64	64	64			
TOTAL	454	459	459	459	459	456	457	458			

Manzanita Governance Board

Unadopted Minutes

FEBRUARY 14, 2024

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Beth Chi

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on February 14, 2024 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 3:31 PM

Pledge of Allegiance

Establish Quorum

4/5 (Monique Mangino – Absent)

Opening Comments/Introductions/Welcome Guests

B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VSFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Presentation

Kate Busarow (6th Grade Teacher): School of Choice Video

D) Adjourn to Closed Session Time: 3:44 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported upon reconvening to open session.

1. Employee Evaluation (Government Code 54957)

E) Reconvene to Open Session Time: 4:02 PM

F) PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

No action taken.

G) Reports

1. Superintendent's Report

- a. Enrollment Report (Attachment A)
- b. Prop 51/PSMI Update
- c. Transportation Request for Proposal (RFP) (Attachment B)
- d. Grade 7th and 8th Material Revision

2. Interim Principal's Report

- a. Literacy Night
- b. 100th Day of School
- c. Jog A Thon

3. Vandenberg Space Force Base Report

Crystal Adams - School Liaison

H) Consent Agenda Items

Motion: Krishna Flores Second: Eli Villanueva Vote: 4/5 (Monique Mangino – Absent)

1. Approval of the January 17, 2024 Minutes of the Regular Board Meeting (Attachment C)
2. Approval of Check Detail, Deposit Detail and Unpaid Bills (Attachment D)
3. Approval of Employee Handbook Revision (Attachment E) with corrections to be made to formatting issues and typos.

I) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) Monthly Update to the Board (Attachment F)
2. Local Control and Accountability Plan (LCAP) Mid-Year Report (Matthew Stowell) (Attachment G)

J) Items Scheduled for Action/Consideration

None.

K) Future Agenda Items

1. Single School Plan
2. School Safety Plan

L) Next Meeting

The next scheduled meeting of the Governance Board will be held on Wednesday, March 13, 2024 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

M) Adjournment

Time: 4:36 PM

Manzanita Governance Board

Unadopted Minutes

FEBRUARY 29, 2024

Special Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Beth Chi

The special board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on February 29, 2024 at 4:00 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

- A) Call to Order** Time: 4:01 PM
 Pledge of Allegiance
 Establish Quorum 4/5 (Beth Chi – Absent)
 Opening Comments/Introductions/Welcome Guests

- B) Communications**
 Instructions for Presentations to the Board by Parents and Citizens

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C) Reports

1. Superintendent's Report
None.
2. Interim Principal's Report
None.
3. Vandenberg Space Force Base Report
None.

D) Consent Agenda Items

None.

E) Items Scheduled for Information and Discussion

1. PSMI/Prop 51 Facilities Grant Budget

F) Items Scheduled for Action/Consideration

None.

G) Future Agenda Items

1. Single School Plan
2. School Safety Plan

H) Next Meeting

The next scheduled meeting of the Governance Board will be held on Wednesday, March 13, 2024 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

I) Adjournment

Time: 5:01 PM

Manzanita Public Charter School: Warrant Report - 010124-013124

Check Number	Check Date	Vendor Name	Invoice Number	Invoice/remit description	Check Amount
2861	1/11/2024	Punchout Amazon	17TT-3NRJ-GMDT	Invoice for PO#-576 Books for Author go Round	15.22
2861	1/11/2024	Punchout Amazon	1CMP-NQTF-NCRV	Invoice for PO#-576 Books for Author go Round	30.40
2861	1/11/2024	Punchout Amazon	1QRL-6CHF-PKPD	Invoice for PO#-474 Higgs carpet	529.60
2862	1/11/2024	Aramark	5020453314	Invoice for PO#-582 Aramark	64.30
2862	1/11/2024	Aramark	5020462566	Invoice for PO#-581 Aramark	64.30
2863	1/11/2024	Diverse Pest Management Inc.	27922	Invoice for PO#-580 Diverse Pest Management	1,500.00
2864	1/11/2024	EdFiles	906666	Invoice for PO#-579 Edfiles	349.00
2865	1/11/2024	Guitar Center Stores, Inc.	ARINV69776389	Invoice for PO#-488 ELOP Ukuleles Quote EJ10062023044G	835.20
2866	1/11/2024	Lanspeed	57022	Invoice for PO#-578 Lanspeed	2,500.00
2866	1/11/2024	Lanspeed	57023	Invoice for PO#-577 Lanspeed	81.00
2867	1/11/2024	Punchout Office Depot	344986622001	Invoice for PO#-569 School Supplies	89.16
2867	1/11/2024	Punchout Office Depot	344986931001	Invoice for PO#-568 ELOP Supplies	59.18
2868	1/11/2024	Punchout Staples	8071575428	Invoice for PO#-464 Vendor Punchout Order	50.56
2868	1/11/2024	Punchout Staples	8071690875	Invoice for PO#-464 Vendor Punchout Order	(16.85)
2871	1/19/2024	Delta Managed Solutions	MPCS 01-24	DMS January 2024 Business services	13,190.32
2872	1/19/2024	Frontier Communications	062408-122823	Services for 122823-012724	67.73
2873	1/19/2024	Innovative School Solutions, Inc.	MPS188	Oasis hosting and support	700.00
2874	1/19/2024	Mollys Chic Boutique	010824	AR Prizes	240.00
2875	1/19/2024	Orcutt Union School District	032624-MS	Math Superbowl	150.00
2876	1/19/2024	VISA	1313-122823	Suzanne N. Supplies	2,115.59
2877	1/19/2024	VISA	4121-122823	Anthony Account S. Supplies	1,875.27
2878	1/19/2024	VISA	7179-122823	Joanne J. Supplies	6,079.70
2882	1/25/2024	Aramark	5020473665	Invoice for PO#-590 Aramark	64.30
2883	1/25/2024	Association of California School Administrators	146207	Invoice for PO#-477 ACSA Membership	357.93
2884	1/25/2024	Punchout Staples	8072969249	Invoice for PO#-588 Vendor Punchout Order	49.89
Report Total					<u>31,041.80</u>

GOVERNANCE BOARD APPROVED: TBD**MANZANITA PUBLIC CHARTER SCHOOL***"A Gold Ribbon School"***Instructional Minutes 2024-2025****K-6****135 Full Instructional Days**

	TK/Kindergarten	First Grade	Second Grade	Third Grade	Fourth Grade	Fifth Grade	Sixth Grade
Start Time	8:10	8:10	8:10	8:10	8:10	8:10	8:10
Dismissal	2:50	2:50	2:50	2:50	2:50	2:50	2:50
Full Day Instructional Minutes	400	400	400	400	400	400	400
Minus a.m. Recess Minutes	-15	-15	-15	-15	-15	-15	-15
Minus Lunch/Recess Minutes	-45	-45	-45	-45	-45	-45	-45
Full Instructional Days x Minutes	135 x 340	135 x 340	135 x 340	135 x 340	135 x 340	135 x 340	135 x 340
Annual Minutes Full Day Instruction	45,900	45,900	45,900	45,900	45,900	45,900	45,900

45 Early Release / Staff Collaboration Days

	TK/Kindergarten	First Grade	Second Grade	Third Grade	Fourth Grade	Fifth Grade	Sixth Grade
Start Time	8:10	8:10	8:10	8:10	8:10	8:10	8:10
Dismissal	12:10	12:10	12:10	12:10	12:10	12:10	12:10
Early Release Day Instructional Minutes	240	240	240	240	240	240	240
Minus a.m. Recess Minutes	-15	-15	-15	-15	-15	-15	-15
Minus Lunch/Recess Minutes	-20	-20	-20	-20	-20	-20	-20
Early Release Instructional Days x Minutes	45 x 205	45 x 205	45 x 205	45 x 205	45 x 205	45 x 205	45 x 205
Early Release Day Minutes Total	9,225	9,225	9,225	9,225	9,225	9,225	9,225
Early Release + Regular Day Minutes	9,225 45,900	9,225 45,900	9,225 45,900	9,225 45,900	9,225 45,900	9,225 45,900	9,225 45,900
MPCS Total Minutes	55,125	55,125	55,125	55,125	55,125	55,125	55,125
State Requirement Instructional Minutes	36,000	50,400	50,400	50,400	54,000	54,000	54,000
MPCS OVER Instructional Minutes by:	19,125	4,725	4,725	4,725	1,125	1,125	1,125

135 Full Instructional Days + 45 Early Release Days/Staff Collaboration=180 Instructional Days
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Manzanita Public Charter School

2023-24 Second Interim Budget



Manzanita Public Charter School 2023-24 Second Interim Budget - Summary Analysis



SUMMARY OF RESULTS

This 2023-24 Second Interim Budget update projects a budget surplus of \$385,659.

This is a increase of \$281,980 from the prior 2023-24 First Inteirm Budget projected surplus of \$103,679.

This will allow Manzanita Public Charter School to end this fiscal year with a balance of \$3,791,216, which is 57.0% of annual expenditures.

CASH FLOW

Operating cash flow is projected to remain positive throughout the next two fiscal years, as shown in the attached monthly cash flow schedule.

The lowest projected ending cash balance this coming fiscal year is \$3,382,705, which represents 186 days of operating costs on average.

The June 30 ending cash balance this coming fiscal year is projected to be \$4,583,522, which represents 252 days of average operating costs.

This cash flow takes into account all currently projected impacts on cash flow at the time of this budget approval.

SIGNIFICANT CHANGES IN REVENUE (Total Change from Prior = increase of \$386,108, or 5.8% of prior revenues)

LCFF Entitlement: These "Local Control Funding Formula" revenues are the primary funding source for the school.

LCFF Entitlement projected revenues are \$0 lower than in the prior cycle.

Federal Revenues: This consists of one-time fundings such as federal stimulus (ESSER), Title I-IV (ESSA),and federal special education (IDEA).

Federal Revenues are projected at \$198,342 higher than in the prior.

Other State Revenues: These are the non-LCFF state revenues such as Lottery, AB 602, and one-time block grants such as Learning Recovery, Arts & Music, and ELO. Other State Revenues are projected at \$172,817 higher than in the prior due to one-time funds recognized in the prior cycle.

Other Local Revenues: This category is primarily fundraising revenue, but includes any non-LCFF local revenue sources.

Other Local Revenues are projected at \$14,949 higher from the prior.

SIGNIFICANT CHANGES IN EXPENSES (Total Change from Prior = increase of \$104,128, or 1.6% of prior expenses)

Salaries and Benefits: This includes all employee pay, plus benefits such as retirement, healthcare, Medicare, Social Security, etc.

Salaries and Benefits costs are (\$29,619) lower than in the prior cycle, reflecting budget adjustments to address changes in enrollment and other factors.

Books & Supplies: This category includes textbooks, computers, supplies, and other instructional and non-instructional materials and equipment.

Books & Supplies costs are projected at \$9,213 higher from the prior.

Services & Operating Expenses: These include all contracted services as well as travel, insurance, rent, legal costs, and other service-related expenses.

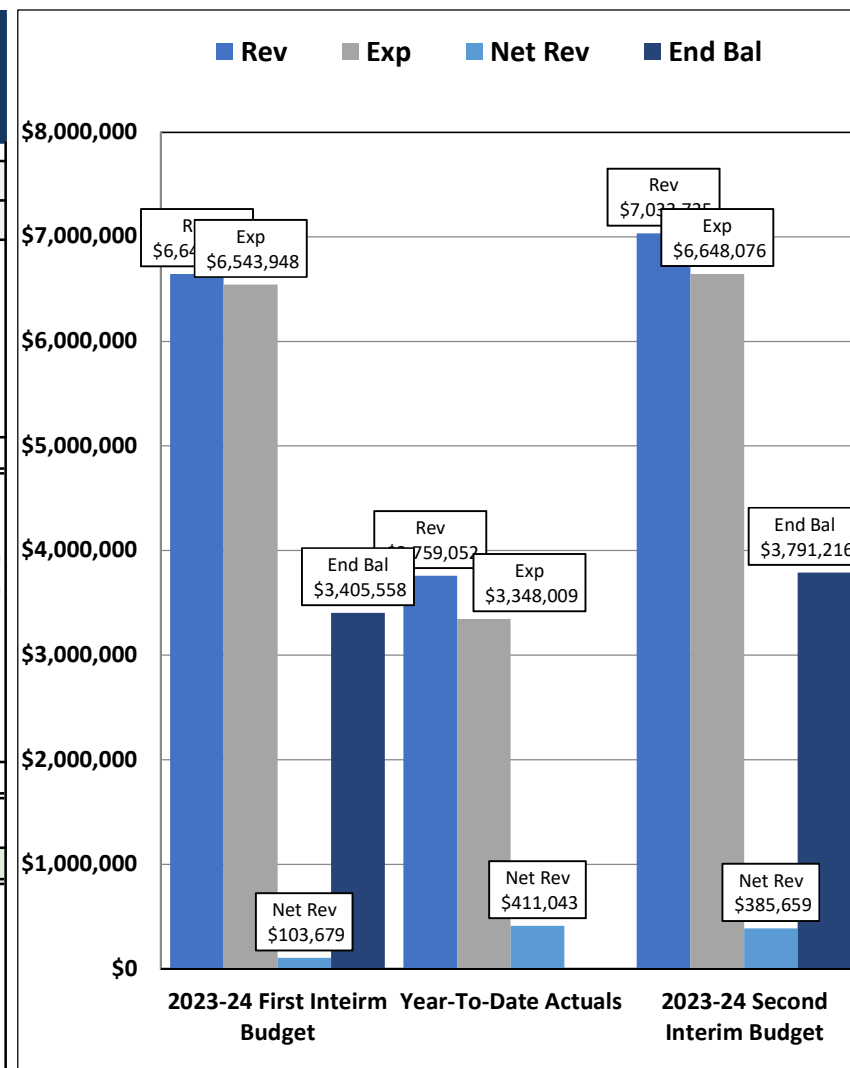
Services & Operating costs are projected to be \$122,613 higher than in the prior.

Depreciation, Capital Outlay, and Other Outgo: This category includes depreciation on fixed assets and interest on long-term debt.

These costs are projected at \$1,921 higher from the prior.

**Manzanita Public Charter School
2023-24 Second Interim Budget
BUDGET SUMMARY**

	2023-24 First Interim Budget	Year-To-Date Actuals	2023-24 Second Interim Budget	Change
Projected Enrollment:	459	-	459	-
Projected P-2 ADA:	425.00	-	425.00	-
Revenues:				
General Purpose Entitlement	\$ 5,027,080	\$ 2,448,870	\$ 5,027,080	\$ -
Federal Revenue	721,115	564,477	919,457	198,342
Other State Revenue	781,884	647,115	954,701	172,817
Other Local Revenue	117,549	98,591	132,498	14,949
TTL Revenues	\$ 6,647,627	\$ 3,759,052	\$ 7,033,735	\$ 386,108
Expenditures:				
Certificated Salaries	\$ 3,044,627	\$ 1,644,390	\$ 2,966,386	\$ (78,241)
Non-Certificated Salaries	686,169	392,950	656,603	(29,565)
Benefits	1,147,198	553,792	1,225,386	78,187
Books/Supplies/Materials	269,544	152,568	278,757	9,213
Services/Operations	1,392,831	600,446	1,515,444	122,613
Capital Outlay	-	-	-	-
Other Outgo	3,579	3,863	5,500	1,921
TTL Expenditures	\$ 6,543,948	\$ 3,348,009	\$ 6,648,076	\$ 104,128
Net Revenues	\$ 103,679	\$ 411,043	\$ 385,659	\$ 281,980
Beginning Balance July 1	\$ 3,301,879		\$ 3,405,558	
Ending Balance June 30	\$ 3,405,558		\$ 3,791,216	
Ending Balance as % of Exp:	52.0%		57.0%	



Manzanita Public Charter School
2023-24 Second Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2023-24 First Interim Budget	Year-To-Date Actuals	2023-24 Second Interim Budget	Change From Prior Cycle	Notes/Comments
Average Daily Attendance (P-2)	425.00		425.00	-	
REVENUES					
General Purpose Entitlement					
8011 General Purpose Block Grant	2,477,618	1,277,803	2,477,618	-	
8012 Education Protection Account	1,301,432	650,318	1,301,432	-	
8096 Funding in Lieu of Property Taxes	1,248,030	520,749	1,248,030	-	
TTL General Purpose Entitlement	5,027,080	2,448,870	5,027,080	-	
Federal Revenue					
8110 Maintenance and Operations	145,860	198,342	198,342	52,482	Federal Impact Aide
8181 Federal IDEA SpEd Revenue	62,359	-	62,359	-	behind traditionally
8290 Other Federal Revenue	658,756	366,135	658,756	-	Title, ESSER, ELO
TTL Federal Revenue	721,115	564,477	919,457	52,482	
Other State Revenue					
8311 AB602 State SpEd Revenue	376,932	191,525	376,932	-	
8550 Mandated Cost Reimbursements	8,431	8,391	8,431	-	
8560 State Lottery Revenue	104,991	38,972	104,991	-	
8565 Prior Year Lottery Revenue	32,647	37,974	37,974	5,327	Adj to meet actuals
8590 Other State Revenue	258,882	370,252	426,372	167,490	ELOP 224k, ART GRANT 126k, MH 17k
TTL Other State Revenue	781,884	647,115	954,701	172,817	
Other Local Revenue					
8660 Interest Income	20,000	34,949	34,949	14,949	Adj to meet actuals
8698 Other Revenue (Suspense)	43,801	43,801	43,801	-	
8699 Other Revenue	53,748	19,841	53,748	-	
TTL Other Local Revenue	117,549	98,591	132,498	14,949	
TTL REVENUES	6,647,627	3,759,052	7,033,735	240,248	

Manzanita Public Charter School
2023-24 Second Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2023-24 First Interim Budget	Year-To-Date Actuals	2023-24 Second Interim Budget	Change From Prior Cycle	Notes/Comments
EXPENDITURES					
1000 - Certificated Salaries					
1100 Teacher Compensation	2,224,730	1,253,799	2,233,909	9,178	
1140 Teacher Stipends/Extra Duty	61,360	10,965	61,360	-	
1150 Teacher Stipends/Extra Duty	136,818	23,090	39,238	(97,580)	
1200 Student Support	254,043	137,363	254,043	-	
1250 Support Stipends/Extra Duty	10,400	818	10,400	-	
1300 Certificated Administrators	350,103	201,940	350,103	-	
1350 Administrator Stipends/Extra Duty	7,173	16,415	17,333	10,160	adj to meet actuals
TTL Certificated Salaries	3,044,627	1,644,390	2,966,386	(78,241)	
2000 - Non - Certificated Salaries					
2100 Instructional Aides	237,907	142,195	255,188	17,281	
2150 Instructional Aides Stipends	901	4,157	5,500	4,599	
2200 Pupil Support Administration	54,584	51,040	77,703	23,119	
2250 Pupil Support Stipends	3,000	-	-	(3,000)	
2300 Classified Administrators	79,451	56,058	79,451	-	
2400 Clerical & Technical Staff	257,876	135,441	234,157	(23,719)	
2450 Clerical & Technical Stipends	51,425	4,060	4,605	(46,820)	
TTL Non - Certificated Salaries	686,169	392,950	656,603	(29,565)	
3000 - Employee Benefits					
3101 STRS Certificated	562,886	272,080	566,580	3,694	
3202 403B Classified	65,326	-	65,660	335	
3301 OASDI/Medicare	91,599	53,234	108,013	16,413	
3302 OASDI/Medicare	127	-	50,230	50,103	
3401 Health Care Certificated	298,599	154,903	302,040	3,441	
3402 Health Care Classified	63,941	34,366	59,631	(4,311)	
3501 Unemployment Insurance	18,489	978	14,832	(3,657)	
3502 Unemployment Insurance	3	-	3,283	3,280	
3601 Workers' Comp Certificated	29,512	15,946	28,753	(758)	
3602 Workers' Comp Classified	6,332	3,799	6,364	32	
3902 Other Benefits Class	10,384	18,487	20,000	9,616	adj to meet actuals
TTL Employee Benefits	1,147,198	553,792	1,225,386	78,187	

Manzanita Public Charter School
2023-24 Second Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

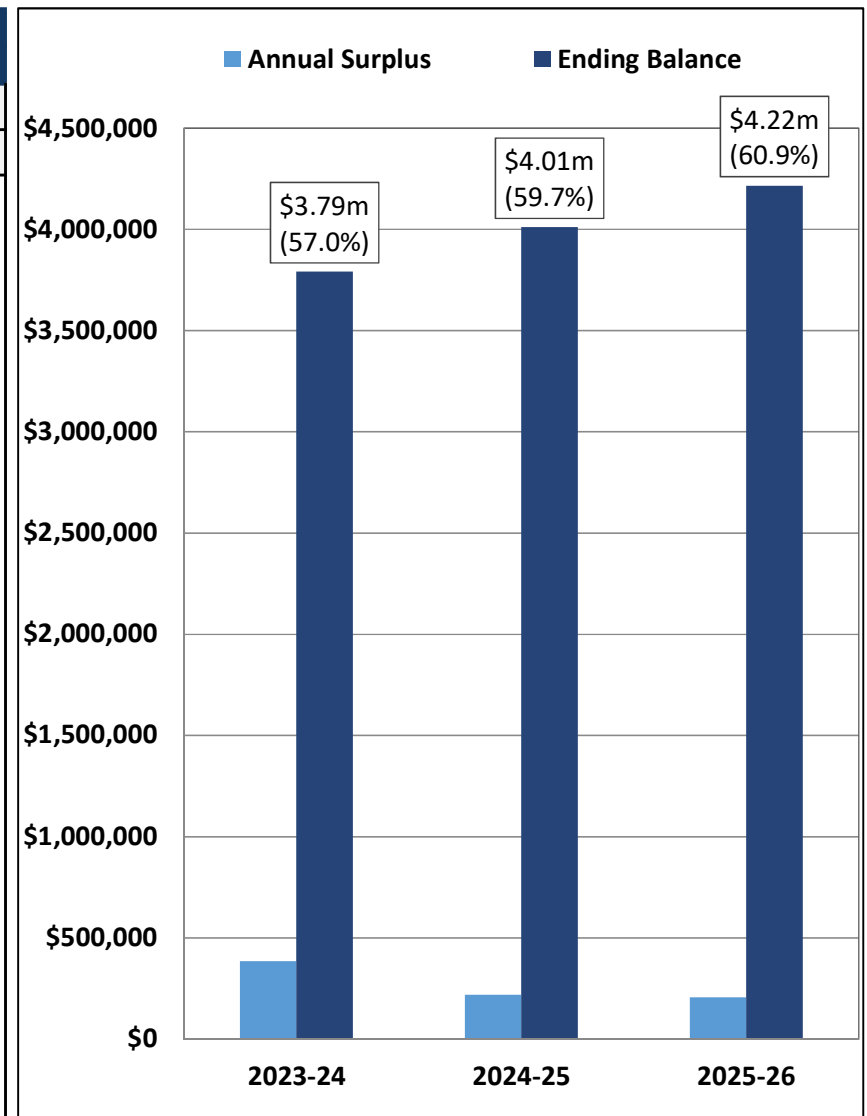
Description	2023-24 First Interim Budget	Year-To-Date Actuals	2023-24 Second Interim Budget	Change From Prior Cycle	Notes/Comments
4000 - Books/Supplies/Materials					
4100 Textbooks & Core Curriculum	13,167	13,167	13,167	-	
4200 Other Reference Materials	9,048	9,384	15,000	5,952	
4310 Materials & Supplies	178,329	74,122	181,590	3,261	
4400 Non - Capitalized Equipment	69,000	55,895	69,000	-	
TTL Books/Supplies/Materials	269,544	152,568	278,757	9,213	
5000 - Services & Operations					
5100 Subagreements For Services	-	-	94,000	94,000	placeholder for ESSER spend down 321
5200 Travel & Conferences	29,000	5,474	29,000	-	
5300 Dues & Memberships	2,932	4,666	5,500	2,568	
5400 Insurance	35,000	24,576	35,000	-	
5500 Operations & Housekeeping	45,000	26,886	45,000	-	
5540 Field Trip Expenses from Fundraising	4,530	4,530	4,530	-	
5610 Facility Rents & Leases	36,500	34,400	36,500	-	
5620 Equipment Leases	10,000	10,681	18,000	8,000	
5800 Professional Services - Non - instructional	217,636	62,286	217,636	-	104k Child Creative Project & YMCA
5810 Legal	3,000	2,988	3,000	-	
5811 Attendance Software	5,300	8,750	15,000	9,700	
5813 Transportation	678,030	316,023	678,030	-	57k x12
5819 Student Assemblies and Events	5,228	5,228	5,228	-	
5820 Audit & CPA	20,000	-	20,000	-	
5825 DMS Business Services	142,663	89,623	147,708	5,045	
5850 Oversight Fees	150,812	-	150,812	-	
5860 Service Fees	500	351	500	-	
5900 Communications	2,200	3,983	5,500	3,300	
5930 Postage	4,500	-	4,500	-	
TTL Services & Operations	1,392,831	600,446	1,515,444	122,613	
6000 - Capital Outlay					
6900 Depreciation	-	-	-	-	
TTL Capital Outlay	-	-	-	-	

Manzanita Public Charter School
2023-24 Second Interim Budget
BUDGET DETAIL & PRIOR YEAR COMPARISON

Description	2023-24 First Interim Budget	Year-To-Date Actuals	2023-24 Second Interim Budget	Change From Prior Cycle	Notes/Comments
7000 - Other Outgo					
7141 Other Payments to Districts	3,579	3,863	5,500	1,921	
TTL Other Outgo	3,579	3,863	5,500	1,921	
TTL EXPENDITURES	6,543,948	3,348,009	6,648,076	104,128	
Revenues less Expenditures	103,679	411,043	385,659	136,120	
Beginning Fund Balance	3,301,879		3,405,558		
Net Revenues	103,679		385,659		
ENDING BALANCE	3,405,558		3,791,216		
ENDING BALANCE AS % OF OUTGO	52.0%		57.0%		

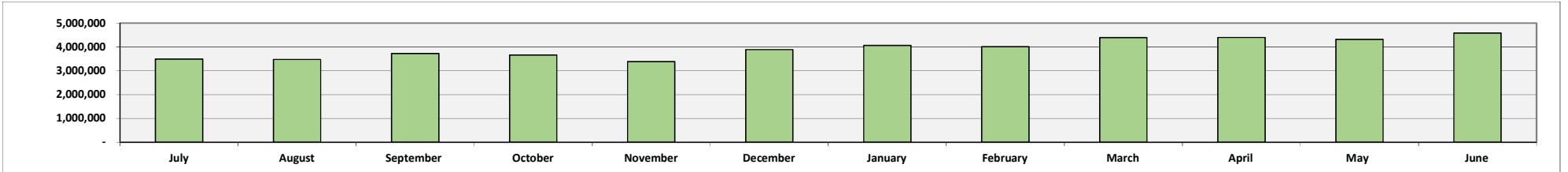
**Manzanita Public Charter School
2023-24 Second Interim Budget
MULTI-YEAR PROJECTION SUMMARY**

	2023-24	2024-25	2025-26
Projected Enrollment:	459	459	459
Projected P-2 ADA:	425.00	425.00	425.00
Revenues:			
General Purpose Entitlement	\$ 5,027,080	\$ 5,060,563	\$ 5,197,362
Federal Revenue	919,457	403,041	415,132
Other State Revenue	954,701	1,332,120	1,372,083
Other Local Revenue	132,498	136,472	140,567
TTL Revenues	\$ 7,033,735	\$ 6,932,195	\$ 7,125,143
Expenditures:			
Certificated Salaries	\$ 2,966,386	\$ 2,689,378	\$ 2,770,059
Non-Certificated Salaries	656,603	676,301	696,590
Benefits	1,225,386	1,311,947	1,355,485
Books/Supplies/Materials	278,757	287,120	295,733
Services/Operations	1,515,444	1,742,685	1,794,966
Capital Outlay	-	-	-
Other Outgo	5,500	5,665	5,835
TTL Expenditures	\$ 6,648,076	\$ 6,713,096	\$ 6,918,668
Net Revenues	\$ 385,659	\$ 219,100	\$ 206,475
Beginning Balance July 1	\$ 3,405,558	\$ 3,791,216	\$ 4,010,316
Ending Balance June 30	\$ 3,791,216	\$ 4,010,316	\$ 4,216,791
Ending Balance as % of Exp.:	57.0%	59.7%	60.9%



**Manzanita Public Charter School
2023-24 Second Interim Budget
2023-24 Projected Monthly Cash Flow Statement**

Description	2023-24 Second Interim Budget	July	August	September	October	November	December	January	February	March	April	May	June	Accruals	Total For Year
BEGINNING CASH		3,425,470	3,488,403	3,478,901	3,725,098	3,660,394	3,382,705	3,883,681	4,064,387	4,007,664	4,388,361	4,400,373	4,320,711	4,583,522	3,425,470
CASH INFLOWS															
REVENUES															
LCFF State Aid	2,477,618	145,830	145,830	257,504	184,245	222,716	222,716	98,962	239,963	239,963	239,963	239,963	239,963	-	2,477,618
Education Protection Account	1,301,432	-	-	325,159	-	-	325,159	-	-	325,557	-	-	325,557	-	1,301,432
In-Lieu-Of Property Taxes	1,248,030	-	-	-	-	-	520,749	-	-	242,427	121,213	121,213	121,213	121,213	1,248,030
Federal Revenues	919,457	-	-	21,536	2,384	49,730	21,797	469,030	112,895	21,797	99,881	79,881	21,797	18,728	919,457
Other State Revenues	954,701	11,678	11,678	53,667	147,088	69,755	104,968	248,281	92,465	53,000	53,000	50,000	25,000	34,121	954,701
Other Local Revenues	132,498	7,037	43,801	911	22,077	13,765	79,988	(68,721)	5,000	5,000	5,000	5,000	5,000	8,639	132,498
TTL CASH INFLOWS	7,033,735	164,545	201,309	658,777	355,794	355,966	1,275,377	747,552	450,323	887,744	519,058	496,058	738,531	182,700	7,033,735
EXPENDITURES															
All Certificated Salaries	2,966,386	28,424	226,953	259,954	264,051	358,762	263,767	242,479	242,479	242,479	242,479	242,479	242,479	109,601	2,966,386
All Classified Salaries	656,603	11,944	41,096	62,772	61,384	116,341	61,044	38,369	38,369	38,369	38,369	38,369	38,369	71,808	656,603
All Benefits	1,225,386	10,137	100,083	90,254	88,939	93,885	88,891	81,604	94,990	94,990	94,990	94,990	94,990	196,645	1,225,386
All Materials & Supplies	278,757	44,170	27,879	25,662	28,630	5,507	29,527	(8,807)	21,795	21,795	21,795	21,795	21,795	17,212	278,757
All Services and Operations	1,515,444	40,360	39,400	36,230	27,717	36,175	311,477	109,087	109,087	109,087	109,087	177,760	77,760	332,216	1,515,444
All Capital Outlay/Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
All Other Outgo	5,500	138	181	326	326	1,614	639	639	326	326	326	326	326	7	5,500
TTL CASH OUTFLOWS	6,648,076	135,172	435,591	475,198	471,047	612,283	755,346	463,372	507,047	507,047	507,047	575,719	475,719	727,489	6,648,076
NET REVENUES	385,659														385,659
Accounts Receivable (net change)		528,488	151,364	39,750	9,852	(51)	492	-							729,895
Accounts Payable (net change)		-	-	-	-	-	-	-							-
Fixed Asset Acquisitions		(494,928)	73,415	22,868	40,697	(21,321)	2,251	109,989							(267,030)
Other Cash Inflows/Outflows		-	-	-	-	-	(21,797)	(213,463)							(235,261)
NET INFLOWS/OUTFLOWS		33,560	224,779	62,618	50,549	(21,372)	(19,055)	(103,474)	-	-	-	-	-	-	227,605
ENDING CASH BALANCE		3,488,403	3,478,901	3,725,098	3,660,394	3,382,705	3,883,681	4,064,387	4,007,664	4,388,361	4,400,373	4,320,711	4,583,522		
Days Cash On Hand		192	191	205	201	186	213	223	220	241	242	237	252		



Manzanita Public Charter School 2023-24 Second Interim Budget ENROLLMENT AND A.D.A. ASSUMPTIONS						
	2023-24		2024-25		2025-26	
	ENROLL	ADA	ENROLL	ADA	ENROLL	ADA
Total K-3	278	257.41	278	257.41	278	257.41
Total 4-6	181	167.59	181	167.59	181	167.59
Total 7-8	-	-	-	-	-	-
Total 9-12	-	-	-	-	-	-
TTL Enrollment/ADA	459	425.00	459	425.00	459	425.00
ADA Ratio (average):		92.59%		92.59%		92.59%
TOTAL:	459	425.00	459	425.00	459	425.00

LCFF Unduplicated Calc:			
CALPADS Enrollment	459	459	459
Unduplicated Count	252	252	252
Unduplicated % (1-Year):	54.90%	54.90%	54.90%

INVESTMENT CONSIDERATIONS

By Scott Thomas of CapTrust

WHO WE ARE

- 37-year operating history serving as fiduciary advisor to individual clients, families, and businesses
- Ranked #1 registered investment advisory firm in the U.S.*
- Culture of employee ownership
- \$817 billion in total client assets
- 97% client retention (average since 2018)
- The CAPTRUST Community Foundation annually supports more than 201 national organizations that benefit children

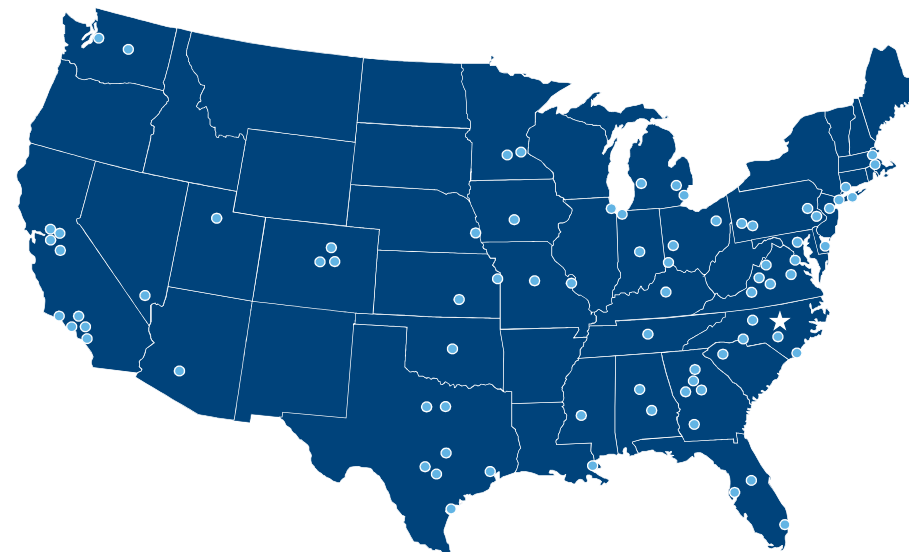


*Source: *Financial Advisor* magazine, 2016-2023. Category: Assets \$1 billion and over

CAPTRUST KEY MEASURES AND TRENDS

CAPTRUST KEY MEASURES

- CAPTRUST oversees more than \$149 billion in assets under management and more than \$668 billion in assets under advisement.
- 91 locations nationwide
- 1,555 employees, a 17% increase from 2022
- In 2023, the CAPTRUST Community Foundation (CCF) achieved a record-setting annual donation of \$1,166,450, surpassing the contributions of the previous year.



Key Trends Across Our Service Offerings:

WEALTH MANAGEMENT

- Complex executive benefits
- Tax consulting and compliance
- Concentrated position management
- Private markets and alternative investments
- Charitable giving strategies

RETIREMENT PLANS

- Financial wellness and advice
- Executive compensation trends
- SECURE 2.0 developments
- 3(21) to 3(38) fiduciary responsibilities
- Corporate cash reserve strategies
- Collective investment trusts (CITs)

ENDOWMENTS AND FOUNDATIONS

- Endowment and foundation survey highlighting trends and best practices
- Fiduciary governance training
- Committee development and DEI
- Scorekeeper role
- Donor engagement
- Leadership succession planning
- Mission-aligned investing
- Community foundation considerations

Data as of 12.31.2023





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Manzanita Governance Board Meeting Dates 2024-2025

All open board meetings welcome the public.

The regular board meetings of the Governance Board of Manzanita Public Charter School will be held at:

Manzanita Public Charter School
 Staff Lounge
 991 Mountain View Blvd.
 Vandenberg Space Force Base, CA 93437
(will also be held via teleconference)

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

July 2024 – Summer Break (No Meeting)		
Wednesday	August 14, 2024	3:30 PM
Wednesday	September 11, 2024	3:30 PM
Wednesday	October 9, 2024	3:30 PM
Wednesday	November 13, 2024	3:30 PM
Wednesday	December 11, 2024	3:30 PM
Wednesday	January 15, 2025	3:30 PM
Wednesday	February 12, 2025	3:30 PM
Wednesday	March 12, 2025	3:30 PM
Wednesday	April 9, 2025	3:30 PM
Wednesday	May 14, 2025	3:30 PM
Wednesday	June 18, 2025	3:30 PM