

# Manzanita Governance Board

# Unapproved Minutes

FEBRUARY 12, 2020

<b>Approved Minutes</b>
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## Governance Board Members

Chairman	Monique Mangino
Secretary	Eric Wilhelm – Arrived at 5 pm
Treasurer	Arleen Pelster-Absent
Member	Harvey Green
Member	Krishna Flores

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The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY, FEBRUARY 12, 2020 AT 4:00 PM.**

### A) CALL TO ORDER

TIME: 4:00 pm

Pledge of Allegiance

Establish Quorum

3/5 (Arleen Pelster absent, Eric Wilhelm arrived at 5 pm)

Opening Comments/Introductions/Welcome Guests

### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings.

The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda to participate in Board meetings are invited to contact the Superintendent's office.

**C) Adjourn to Closed Session Time: 4:14 pm**

*The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.*

1. Superintendent Contract (GC 45957):

**D) Reconvene to Open Session Time: 5:39 pm**

Superintendent's contract approved 4/5 (Arleen Pelster-Absent)

**E) Reports**

1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Jog-A-Thon
  - c. Art Gallery Show
  - d. Kindness Week

**F) Consent Agenda Items**

MOTION: Krishna Flores                      SECOND: Eric Welhelm                      VOTE: 4 /0 (Arleen Pelster-Absent)

1. Approval of the Minutes of the January 22, 2020 Regular Board Meeting (Attachment A)
2. Approval of the Minutes of the February 6, 2020, Special Meeting (Attachment B)
3. Approval of the Check Detail and Deposit Detail (Attachment C)  
(Nancy Dow)
4. Discussion and Approval of Tax Return (Attachment D) (Nancy Dow)-pulled off agenda

**G) Items Scheduled for Action/Consideration**

1. Approval of Principal's Job Description, Superintendent's Job Description and Administrative Salary Schedule (Attachment E) Suzanne Nicastro

MOTION: Eric Welhelm                      SECOND: Krishna Flores                      VOTE: 4 /0 (Arleen Pelster-Absent)

2. Discussion and Approval of Superintendent's Contract (Attachment F) (Suzanne Nicastro)

MOTION: Krishna Flores                      SECOND: Harvey Green                      VOTE: 4 /0 (Arleen Pelster-Absent)

**H) Items Scheduled for Information and Discussion**

1. Second Interim Budget Presentation – Nancy Dow presented
2. LCAP Goals Development (Suzanne Nicastro) – Susan Nicastro presented

**I) Future Agenda Items**

1. Employee Handbook
2. Dash Board Review

**J) Next Meeting**

The next scheduled meeting of the Governance Board will be held on **Wednesday, March 11, 2020 at 5:00 PM** Manzanita Public Charter School Staff Lounge.

**K) Adjournment Time: 7:10 pm**