

Manzanita Governance Board

Approved Minutes

MAY 18, 2022

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Eric Wilhelm
Member	Harvey Green

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on May 18, 2022 at 4:00 pm and will also be held via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

A) Call to Order

Time: 4:03 PM

Pledge of Allegiance

Establish Quorum

4/6 (Eric Wilhelm and Harvey Green – Absent)

Opening Comments/Introductions/Welcome Guests

1. Kimberly Ostos

Manzanita Public Charter School 3rd Grade Teacher

C) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Reports

1. Superintendent/Principal's Report
 - a. Enrollment Report (Attachment A)
 - b. Prop 51 PSMI Update (Attachment B)
 - c. SBAC Testing
 - d. Open House

D) Consent Agenda Items

Motion: Monique Mangino Second: Eli Villanueva Vote: 4/4 (Wilhelm & Green Absent)

1. Approval of Meeting Minutes for the Regular Board Meeting on April 13, 2022. (Attachment C)
2. Approval of Check Detail, Deposit Detail and Unpaid Bills. (Attachment D) (Nancy Dow)

E) Items Scheduled for Action/Consideration

1. Discussion and Approval of Updated Classified Job Descriptions. (Attachment E)
(Suzanne Nicastro)
Motion: Eli Villanueva Second: Krishna Flores Vote: 4/4 (Wilhelm & Green Absent)
2. Discussion and Approval of the Student Transportation of America (STA) Contract for 2022-2023. (Attachment F) (Suzanne Nicastro) **Approved with the additional wording "in addition to addressing rising fuel cost we encourage STA to strive to increase compensation for drivers in recognition in recent inflation and rising living cost".**
Motion: Eli Villanueva Second: Monique Mangino Vote: 4/4 (Wilhelm & Green Absent)
3. Discussion and Approval of One-Time Off Schedule Salary Bonus for 2021-2022 for All Classified and Certificated Staff. (Attachment G) (Suzanne Nicastro) **Approved a 1.5% one-time salary bonus for entire staff.**
Motion: Eli Villanueva Second: Krishna Flores Vote: 4/4 (Wilhelm & Green Absent)

F) Items Scheduled for Information and Discussion

1. Discussion of Actions and Goals of the Local Control and Accountability Plan (LCAP) for 2022-2025. (Attachment H) (Suzanne Nicastro)
2. Discussion of the Local Education Agency (LEA) Budget for 2022-2023. (Attachment I) (Suzanne Nicastro) (Nancy Dow) (Handout #1)

G) Future Agenda Items

1. Single School Plan
2. Employee Handbook
3. Change Future Board Meeting Time

H) Next Meeting

The next scheduled meeting of the Governance Board will be held on Wednesday, June 15, 2022 at 4:00 PM **changed to 3:00 PM** in the Manzanita Public Charter School Staff Lounge.

I) Adjournment

Time: 5:54 PM

CERTIFICATE OF SECRETARY

I certify that I am the duly appointed Secretary of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of three (3) pages are the minutes of the regular meeting of the Board of Directors held on May 18, 2022.



Eli Villanueva

Governance Board Secretary

June 15, 2022

Date