

Manzanita Governance Board

Approved Minutes

JUNE 18, 2025

Regular Board Meeting

Governance Board Members

Chairman	Arleen Pelster
Vice Chairman	Krishna Flores
Secretary	Eli Villanueva
Treasurer	Monique Mangino
Member	Alfonso Gonzalez

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437 on June 18, 2025, 2024 at 3:30 pm and will also be held via teleconference.

Members of the public who wish to access this Board meeting via Zoom may do so by clicking the direct link: <https://us02web.zoom.us/j/6825676592>

The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

- A) Call to Order Time: 3:31 PM
Pledge of Allegiance
Establish Quorum 5/5
Opening Comments/Introductions/Welcome Guests

- B) Communications
Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often.

Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, Vandenberg Space Force Base, CA 93437.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

C) Adjourn to the Closed Session Time: 3:32 PM

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported upon reconvening to open session.

1. Public employee performance evaluation (Gov. Code, § 54957, subd. (b)(1))
Title: Superintendent
2. Public employee performance evaluation (Gov. Code, § 54957, subd. (b)(1))
Title: Assistant Principal

D) Reconvene to Open Session Time: 4:33 PM

E) Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

No action to report.

F) Presentation
None.

G) Reports

1. Superintendent's Report
 - a. Enrollment Report (Attachment A)
 - b. Prop 51/PSMI Update
 - c. Summary of Legislative Updates (Attachment B)
 - d. Charter Renewal Update
 - e. Public Charter School Grant Program (PCSGP)
 - f. Middle School Update/Summer School Planning (Attachment C)
2. Principal's Report
 - a. 2024-2025 Staff Evaluations and Progress Results
 - b. ELOP/YMCA Summer Camp

3. Vandenberg Space Force Base Report
Crystal Adams - School Liaison
Vandenberg Museum ribbon cutting ceremony, June 24, 2025 at 1:00 PM.
Vandenberg BBQ, July 3, 2025.
4. Board Member(s) Report
None.

H) Consent Agenda Items

Motion: Monique Mangino Second: Eli Villanueva Vote: 5/5

1. Approval of the May 14, 2025 regular board meeting minutes. (Attachment D)
2. Approval of the check detail, deposit detail and unpaid bills. (Attachment E)
3. Approval of Parent/Scholar Handbook. (Attachment F)
4. Special Education Department Chair Stipend Position (Attachment G)

I) Items Scheduled for Information and Discussion

1. Delta Management Solutions (DMS) monthly update to the board. (Candice Phillips)
2. Local Control and Accountability Plan (LCAP) and Local Indicators. (Matthew Stowell)

J) Items Scheduled for Action/Consideration

1. Discussion and approval of the 2025-2026 School Budget. (Attachment H) (Candice Phillips) (Suzanne Nicastro)

Motion: Krishna Flores Second: Alfonso Gonzalez Vote: 5/5

Adjourned for dinner break at 5:31 PM.
Reconvened from dinner break at 5:58 PM.

2. Discussion and approval of the 2024-2025 Prop 28 Arts and Music in Schools Funding Annual Report. (Attachment I) (Candice Phillips) (Suzanne Nicastro)

Motion: Eli Villanueva Second: Alfonso Gonzalez Vote: 5/5

3. Discussion and approval of the 2025-2026 Local Control and Accountability Plan (LCAP). (Attachment J) (Suzanne Nicastro)

Motion: Monique Mangino Second: Krishna Flores Vote: 5/5

4. Discussion and approval of a one-year adoption of Amplify Desmos Math curriculum for grades 6-8. (Attachment K) (Suzanne Nicastro)

Motion: Monique Mangino Second: Krishna Flores Vote: 5/5

5. Discussion and approval of the Manzanita Public Charter School Instructional Continuity Plan (ICP). (Attachment L) (Kat Franson) (Suzanne Nicastro)

Motion: Alfonso Gonzalez Second: Eli Villanueva Vote: 5/5

6. Discussion and approval of the \$10K donation to benefit Manzanita's new school library.
(Attachment M) (Suzanne Nicastro)

Motion: Alfonso Gonzalez

Second: Krishna Flores

Vote: 5/5

7. Discussion and approval of the Reading Difficulties Risk Screener; DIBELS mClass.
(Attachment N) (Jenny Klinedinst) (Suzanne Nicastro)

Motion: Monique Mangino

Second: Krishna Flores

Vote: 5/5

K) Future Agenda Items

Professional Development Plan for 2025-2026.

Approval of Employee Handbook.

Add: quarterly report, to future agendas, on behavioral issues.

L) Next Meeting

Regular scheduled meeting of the Governance Board will be held on Wednesday, August 6, 2025 at 3:30 PM in the Manzanita Public Charter School Staff Lounge.

M) Adjournment

Time: 6:15 PM

CERTIFICATE OF APPOINTED CHAIRMAN

I certify that I am the duly appointed Chairman of the Manzanita Public Charter School dba Manzanita Governance Board, a California nonprofit public benefit corporation; that these minutes, consisting of four (4) pages are the minutes of the regular board meeting of the Board of Directors held on June 18, 2025.



Arleen Pelster
Governance Board Chairman

August 6, 2025

Date