## **Manzanita Governance Board**

# **Approved Minutes**

**DECEMBER 11, 2019** 

## **Regular Board Meeting**

### **Governance Board Members**

Chairman Monique Mangino

Secretary Eric Wilhelm
Treasurer Arleen Pelster
Member Harvey Green
Member Krishna Flores

The regular board meeting of the Governance Board of Manzanita Public Charter School will be held at Manzanita Public Charter School Staff Lounge, 991 Mountain View Blvd, VAFB, CA on **WEDNESDAY**, **DECEMBER 11**, **2019 AT 5:00 PM**.

A) CALL TO ORDER TIME: 5:03 pm

Pledge of Allegiance

Establish Quorum 4 /5 (Eric Wilhelm absent)

Opening Comments/Introductions/Welcome Guests

#### B) Communications

Instructions for Presentations to the Board by Parents and Citizens

Manzanita Public Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas are available to all audience members at the door to the meeting.
- 2. "Request to Speak" forms are available in Spanish and English to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
- 3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
- 4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- 5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
- 6. A member of the public requiring an interpreter will be provided six (6) minutes for public in accordance with section 54954.3 of the Government Code.

Any public records relating to an agenda item for an open session of the Board meeting which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 991 Mountain View Blvd, VAFB, CA.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office.

#### C) Reports

- 1. Superintendent/Principal's Report
  - a. Enrollment Report
  - b. Winter Wonderland
  - c. Character Matters
  - d. Regular and LCAP board meeting for January 2020

#### D) Consent Agenda Items

MOTION: Arleen Pelster SECOND: Krishna Flores VOTE: 4/0 (Eric Wilhelm absent)

- 1. Approval of Meeting Minutes for the Regular Board Meeting on November 20, 2018 (Attachment A)
- 2. Approval of Check Detail, Unpaid Bills Detail and Deposit Detail (Attachment B) Nancy Dow
- 3. Approval of Agreement between Kristine Mraz LLC and Manzanita Public Charter School (Attachment C) Suzanne Nicastro

#### E) <u>Items Scheduled for Action/Consideration</u>

1. Approval of First Interim (Attachment E) (Nancy Dow)

MOTION: Harvey Green SECOND: Arleen Pelster VOTE: 4/0 (Eric Wilhelm absent)

#### F) Items Scheduled for Information and Discussion

- 1. Dashboard Results-Attendance & Suspensions
- 2. LCAP-Parent Survey Results
- 3. 2019 Charter Schools Development Center Conference Update-Monique Mangino and Arleen Pelster

#### E) Future Agenda Items

- 1. Review of Bylaws
- 2. Professional Development Presentation
- 3. Dashboard Results-Attendance & Suspensions

#### F) Adjourn to Closed Session Time: 6:02 pm

The Governing Board will consider and may act upon the following items in closed session. Any action taken will be reported publicly upon reconvening to open session.

- 1. Public Employment: New Hire
  - a. Classified Employee (1): Play and Safety Facilitators
- 2. Personnel Issue
- G) Reconvene to Open Session Time: 7:02 pm
- **H) PUBLIC REPORT ON ACTION TAKEN IN CLOSES SESSION** (includes the vote or abstention of every member present)-No Action Taken

#### I) Next Meeting

The next scheduled meeting of the Governance Board will be held on <u>Wednesday, January 15, 2020 at (Time: 5:00 pm)</u> Manzanita Public Charter School Staff Lounge.

J) Adjournment Time: 7:03 pm